



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with community and family.

## Board Meeting Agenda

By order of the Chair, Teresa Gallik, the regular meeting of the Kenora Catholic District School Board will be held **Tuesday, June 15, 2021**. The meeting will start at 6:30 p.m. virtually via Microsoft Teams. **The public meeting will commence at 7:00 p.m.**

### AGENDA

1. **OPENING PRAYER**

2. **ROLL CALL**

3. **COMMITTEE OF THE WHOLE**

*Recommendation:*

THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.

4. **DECLARATIONS OF PECUNIARY INTEREST**

5. **CONSIDERATION AND APPROVAL OF AGENDA**

*Recommendation:*

THAT the agenda be approved as amended/presented.

6. **CONFIRMATION OF MINUTES**

*Recommendation: (P. 1)*

THAT the minutes of the meeting of the Kenora Catholic District School Board of May 18, 2021, be approved as circulated/amended.

7. **BUSINESS ARISING FROM THE MINUTES**

8. **DELEGATIONS AND PRESENTATIONS**

8.1 St. Thomas Aquinas High School Achieves at Festival de Théâtre de Jeunesse (Nicole Kurtz, James Trudeau and Jeff Sachowski)

8.2 Introduction of New Student Trustees for the 2021 – 2022 School Year (Julia and Max)

8.3 Student Trustee Report (Julia and Max)

8.4 Presentation to Student Trustees (Teresa Gallik)



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with community and family.

## Board Meeting Agenda

### 9. **POLICY GOVERNANCE:**

#### 9.1 Approval of Minutes (P. 10)

Recommendation:

THAT the report of the Policy Governance Committee Meeting of June 1, 2021, be approved as circulated.

#### 9.2 **Policy**

#### 9.3 **Personnel**

##### 9.3.1 Retirement of Bérangère Thibault (Jeffrey White)

Recommendation:

THAT the Board accept the resignation of Bérangère Thibault for the purposes of retirement effective June 30, 2021, with regret.

#### 9.4 **Property**

#### 9.5 **Finance**

##### 9.5.1 Borrowing Resolution (Alison Smith) (P. 14)

Recommendation:

THAT the Board renew the borrowing resolution with the Canadian Imperial Bank of Commerce for \$5,000,000 with the total amount previously borrowed that has not been repaid at \$0.00.

#### 9.6 **Program**

##### 9.6.2 Special Education Advisory Committee Minutes Report (Anne Sweeney) (P. 18)

##### 9.6.3 Special Education Annual Review (Andrea Batters) (P. 21)

Recommendation:

THAT the Board approve the 2021 amendments to the Special Education Plan/Manual.

Recommendation:

THAT the Board forward the 2021 amendments to the Ministry of Education.



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with community and family.

## Board Meeting Agenda

### 9.6.4 School Council & Catholic Parent Involvement Committee Reports (Paul White) (P. 49)

*Recommendation:*

THAT the Board accept the 2020 – 2021 School Council and Catholic Parent Involvement Committee Report as presented.

### 9.6.5 Graduation 2021 (Paul White)

### 9.7 Negotiations

### 9.8 Other

#### 9.8.1 CCSTA Virtual Annual General Meeting Report (June 3 - 4) (Phyllis Eikre) (P. 84)

## 10. COMMITTEE OF THE WHOLE

*Recommendation:*

THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.

## 11. UNFINISHED BUSINESS

## 12. NEW BUSINESS

## 13. INFORMATION

## 14. FUTURE MEETINGS

### **POLICY GOVERNANCE MEETINGS**

September 7, 2021

### **REGULAR BOARD MEETINGS**

September 21, 2021

### **CATHOLIC PARENT INVOLVEMENT COMMITTEE**

### **SPECIAL EDUCATION ADVISORY COMMITTEE**

June 18 at 1:30 PM virtually



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with community and family.

## Board Meeting Agenda

### VIRTUAL SCHOOL COUNCIL MEETINGS

St. John School – June 2 at 6:00 PM

St. Thomas Aquinas High School – September – Date TBD

St. Louis Living Arts School – September – Date TBD

École Ste-Marguerite Bourgeoys – September - Date TBD

Pope John Paul II School – September – Date TBD

St. Isidore Virtual School – September – Date TBD

### TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

### MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

#### Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2021	School Board Estimates for 2021–22
November 15, 2021	School Board Financial Statements for 2020–21
November 19, 2021	School Board Enrolment Projections for 2022–23 to 2025–26
December 15, 2021	School Board Revised Estimates for 2021–22
May 13, 2022	School Board Financial Report for September 1, 2021 to March 31, 2022

### 15. ADJOURNMENT

*Recommendation:*

THAT the meeting adjourn at \_\_\_\_\_ p.m.



# Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

<sup>1</sup>  
**REGULAR BOARD MEETING**  
**Meeting Report**  
May 18, 2021

MEETING DATE:	May 18, 2021
LOCATION OF MEETING:	Catholic Education Center
SUBJECT OF MEETING:	Regular Board Meeting
CHAIR:	Teresa Gallik
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	7:00 p.m. – 9:06 p.m.

### ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AS	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business Services
3.	MF	<input checked="" type="checkbox"/>	Maxwell Froese	Student Trustee
4.	PE	<input checked="" type="checkbox"/>	Phyllis Eikre	Advisor to the Director
5.	JT	<input checked="" type="checkbox"/>	Julia Tkachuk	Student Trustee
6.	FB	<input type="checkbox"/>	Frank Bastone	Trustee
7.	JW	<input checked="" type="checkbox"/>	Jeffrey White	Trustee
8.	MF	<input checked="" type="checkbox"/>	Mike Favreau	Vice Chair
9.	PL	<input checked="" type="checkbox"/>	Paul Landry	Trustee
10.	PW	<input checked="" type="checkbox"/>	Paul White	Director of Education
11.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
12.	VB	<input checked="" type="checkbox"/>	Vaughn Blab	Trustee

### AGENDA

- OPENING PRAYER** – Mariette Martineau, Religious Education and Family Life Coordinator opened the meeting with a meaningful Pentecost Holy Spirit prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – Trustee Frank Bastone was noted as absent with regret.



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

<sup>2</sup>  
**REGULAR BOARD MEETING**  
**Meeting Report**  
May 18, 2021

### 3. COMMITTEE OF THE WHOLE

Motion #045 Moved by Paul Landry  
Seconded by Vaughn Blab

Recommendation:

*THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.*

*Carried.*

### 4. DECLARATIONS OF PECUNIARY INTEREST - NIL

### 5. CONSIDERATION AND APPROVAL OF AGENDA

Motion #046 Moved by Paul Landry  
Seconded by Vaughn Blab

Recommendation:

*THAT the agenda be approved as presented.*

*Carried.*

### 6. CONFIRMATION OF MINUTES

Motion #047 Moved by Jeffrey White  
Seconded by Anne Sweeney

Recommendation:

*THAT the minutes of the Regular Board Meeting of the Kenora Catholic District School Board of April 20, 2021, be approved as circulated.*

*Carried.*

### 7. BUSINESS ARISING FROM THE MINUTES

### 8. DELEGATIONS AND PRESENTATIONS

- 8.1 Expansion of Outdoor Learning Environments at St. John School - **Corinna Glazier and Team**  
Teachers Cori Litwin, Kate Crough, and students Suri Gagne and Jonathan Gosselin talked about the expansion of the Nature School Program. The program has extended to include Kindergarten to Grade 8, so all classes get a 100-minute dose of Nature School once per week. The program has grown from the pilot program last school year.



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

**3**  
**REGULAR BOARD MEETING**  
**Meeting Report**  
May 18, 2021

St. John School is focusing on building capacity, and confidence with educators and two new SJS staff members are getting their Forest School Practitioner Certification through the Child and Nature Alliance of Canada.

### 8.2 Now More Than Ever Mental Health Supports During the Pandemic – **Sue Devlin**

Sue Devlin, Mental Health Lead, provided a report on the impacts the pandemic is having on the mental health of students across the Board. Devlin shared that mental health referrals have more than doubled during the 2021 – 2022 School Year, with the number one referral being supporting students who are dealing with stress, worry and anxiety.

### 8.3 Fetal Alcohol Syndrome Disorder and Bill 172, the Education Statute Law Amendment Act Fetal Alcohol Spectrum Disorder – **Andrea Batters, Phyllis Eikre and Chrysta Wood, Clinic FASD Worker (FireFly) and Kerril Davidson-Hunt, Clinic Coordinator from the Northwestern Ontario Fetal Alcohol Disorder (FASD) Clinic**

Andrea Batters, Phyllis Eikre and Chrysta Wood, Clinic FASD Worker (FireFly) and Kerril Davidson-Hunt, Clinic Coordinator from the Northwestern Ontario Fetal Alcohol Disorder (FASD) Clinic, provided an overview of the Fetal Alcohol Spectrum Disorder program offered through the Northwestern Ontario FASD Diagnostic Clinic which is supported by FireFly.

Phyllis Eikre closed the presentation by speaking about Bill 172, being discussed in Ontario, which is an act in Ontario regarding Fetal Alcohol Spectrum Disorder.

### 8.4 Student Trustee Report – **Julia Tkachuk and Maxwell Froese**

Student Trustees, Julia Tkachuk and Maxwell Froese, provided a report on the activities and initiatives happening at St. Thomas Aquinas High School during May. At the midpoint in the quadmester, teachers are finding new ways to do assessments for accurate marks without adding additional stress on students. They also identified that it is becoming more challenging for students to stay motivated, and the 2021 Graduates are trying to stay positive as they think about the changes in graduation this year with COVID-19 and things like prom, graduation, retreats and other in-person celebrations.

## 9. **POLICY GOVERNANCE**

### 9.1 **Approval of Minutes**

#### 9.1.1 Approval of Minutes

Motion #048 Moved by Jeffrey White  
Seconded by Paul Landry

Recommendation:

*THAT the report of the Policy Governance Committee Meeting of May 4, 2021 be approved as presented.*

*Carried.*



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

<sup>4</sup>  
**REGULAR BOARD MEETING**  
**Meeting Report**  
May 18, 2021

### 9.2 **Policy**

#### 9.2.1 Policy #9 – Board Operations – **Phyllis Eikre**

Motion #049 Moved by Mike Favreau  
Seconded by Jeffrey White

Recommendation:

THAT the Board approve the revisions to Policy #9 – Board Operations effective immediately.

*Carried.*

#### 9.2.2 Policy #11 – Board Representatives – **Phyllis Eikre**

Motion #050 Moved by Paul Landry  
Seconded by Vaughn Blab

Recommendation:

THAT the Board approve the review of Policy #11 – Board Representatives with no changes at this time.

*Carried.*

#### 9.2.3 Policy #14 – Hearings Regarding Teacher Termination – **Phyllis Eikre**

Motion #051 Moved by Anne Sweeney  
Seconded by Mike Favreau

Recommendation:

THAT the Board approve the revisions to Policy #14 – Hearings Regarding Teacher Termination effective immediately.

*Carried.*

### 9.3 **Personnel**

#### 9.3.1 Resignation of Pat Spivey – **Anne Sweeney**

Anne Sweeney presented information on Pat Spivey's career at the Kenora Catholic District School Board.

Motion #052 Moved by Anne Sweeney  
Seconded by Paul Landry

Recommendation:

THAT the Board approve the resignation of Pat Spivey for the purposes of retirement effective April 30, 2021, with regret.

*Carried.*





## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

**5**  
**REGULAR BOARD MEETING**  
**Meeting Report**  
May 18, 2021

### 9.3.2 Resignation of Teresa Kuka– **Teresa Gallik**

Teresa Gallik presented information on Teresa Kuka’s career at the Kenora Catholic District School Board.

Motion #053 Moved by Mike Favreau  
Seconded by Vaughn Blab

Recommendation:

THAT the Board approve the resignation of Teresa Kuka for the purposes of retirement effective June 25, 2021, with regret.

Carried.

- 9.3.2 Occupational Health and Safety Committee Report for 2020 – 2021 **Alison Smith**  
Alison Smith, Superintendent of Business Services, provided a report on the activities, accomplishments and progress of the Board’s Occupational Health and Safety Committee during the 2020 – 2021 School Year.

Motion #054 Moved by Jeffrey White  
Seconded by Anne Sweeney

Recommendation:

THAT the Board accept the Occupational Health and Safety Committee Report for 2020 – 2021 as presented.

Carried.

### 9.4 **Property**

### 9.5 **Finance**

#### 9.5.1 2021 Grants for Student Needs – **Alison Smith**

Alison Smith, Superintendent of Business Services, provided an overview of the 2021 Grants for Student Needs (GSN) that was recently released by the Ministry of Education. Smith reported that the per-pupil amount increased 1.2 percent, and the overall GSN has increased just over 2.2 percent. The GSN will continue to recognize the ongoing need for COVID-19 support, technological and mental health support. The Ministry of Education is allowing school boards to utilize 2 percent accumulated surplus but are advised to budget for only half of that amount and take a conservative approach to the 2021 – 2022 budget due to declining enrolment across the province.

### 9.6 **Program**

### 9.7 **Negotiations**



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

### 9.8 **Other**

- 9.8.1 Catholic Education Week – Nurturing Hope – **Mariette Martineau**  
Mariette Martineau, Religious Education and Family Life Coordinator, provided an overview of the highlights of Catholic Education Week 2021 and shared that the System Retreat saw the highest level of attendance with the inclusion of families.

Trina Henley and Rikki Watson provided a preview of the third ‘We Grow Graduates’ video that continues to celebrate Catholic Education 2021, during the month of May with a new Alumni Video each week.

- 9.8.2 April 30 Special Education Advisory Committee Minutes – **A. Sweeney**  
Anne Sweeney provided a report on the April 30 SEAC Meeting.

- 9.8.3 Special Education Advisory Committee Shared Letter Regarding Bill 172 – **P. Eikre**  
Phyllis Eikre, Advisor to the Director, brought forward a request from the Special Education Advisory Committee to write a joint letter to Minister Lecce in support of Bill 172.

Motion #055 Moved by Anne Sweeney  
Seconded by Paul Landry

Recommendation:

*THAT the Board support the recommendation brought forward by the Special Education Advisory Committee and forward a letter to the Honourable Stephen Lecce, Minister of Education, in support of Bill 172.*

Carried.

- 9.8.4 Appointment of Special Education Advisory Committee Member – **P. Eikre**

Motion #056 Moved by Jeffrey White  
Seconded by Vaughn Blab

Recommendation:

*THAT the Kenora Catholic District School Board appoint Aimee Fouche as representative for the Kenora Association for Community Living on the Special Education Advisory Committee.*

Carried.



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

<sup>7</sup>  
**REGULAR BOARD MEETING**  
**Meeting Report**  
May 18, 2021

- 9.8.5 2021 Ontario Catholic Student Youth (OCSY) Day Conference (May 5, 2021) – **M. Froese**  
Student Trustee Maxwell Froese presented information on the inspiring Ontario Catholic Student Youth Day Conference that he attended virtually on May 5, 2021. The conference theme was Cultivating Relationships and had a variety of keynote speakers such as Development and Peace representative Emily Lukasik and Ben Verboom – Speaking up and Speaking Out.
- 9.8.6 COVID-19 Update – **Alison Smith**  
Alison Smith provided a report on COVID-19. Smith spoke about the progress the province is making with the provincial rollout of vaccination, which is now available for any member of the community over 18 years of age.

### 10. **COMMITTEE OF THE WHOLE**

Motion #057 Moved by Mike Favreau  
Seconded by Jeffrey White

Recommendation:

*THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.*

*Carried.*

### 11. **UNFINISHED BUSINESS**

### 12. **NEW BUSINESS**

### 13. **INFORMATION**

### 14. **FUTURE MEETINGS**

#### **POLICY GOVERNANCE MEETINGS**

June 1, 2021

#### **REGULAR BOARD MEETINGS**

May 18, 2021

June 15, 2021

#### **CATHOLIC PARENT INVOLVEMENT COMMITTEE**

June 1, at 5:00 PM School Council and Catholic Parent Council Report to Trustees / Policy Governance Committee Meeting to follow



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

### SPECIAL EDUCATION ADVISORY COMMITTEE

May 18 at 1:30 PM virtually

June 18 at 1:30 PM virtually

### VIRTUAL SCHOOL COUNCIL MEETINGS

St. Thomas Aquinas High School – May 3 at 6:30 PM

St. Louis Living Arts School – May 12 at 6:30 PM

St. John School – May 18 at 6:00 PM

École Ste-Marguerite Bourgeoys – May 19 at 7:00 PM

Pope John Paul II School – May 26 at 6:00 PM

St. Isidore Virtual School – May 19 at 6:00 PM

### TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

Year End Retirement Celebration and Service Awards – June 3 at 7:00 PM

CCSTA Keynote Presentation – It is the Lord – Reflections on the Heart of a Catholic School – June 3 at 11:30 AM.

CCSTA Keynote Presentation – Speak Lord, Your Servant is Listening – June 3 at 1:00 p.m.

CCSTA Annual General Meeting and Business Seminar – June 4, 2021

### MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

#### Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2021	School Board Estimates for 2021–22
November 15, 2021	School Board Financial Statements for 2020–21
November 19, 2021	School Board Enrolment Projections for 2022–23 to 2025–26
December 15, 2021	School Board Revised Estimates for 2021–22
May 13, 2022	School Board Financial Report for September 1, 2021 to March 31, 2022

## 15. COMMITTEE OF THE WHOLE



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

<sup>9</sup>  
**REGULAR BOARD MEETING**  
**Meeting Report**  
May 18, 2021

### 16. ADJOURNMENT

Motion #058 Moved by Paul Landry  
Seconded by Vaughn Blab  
Recommendation:  
*THAT the meeting adjourn at 9:06 p.m.*

*Carried.*

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary



# Kenora Catholic District School Board

We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

**Meeting Report  
June 1, 2021**

MEETING DATE:	June 1, 2021
LOCATION OF MEETING:	Virtually via Microsoft Teams
SUBJECT OF MEETING:	Policy Governance Committee Meeting
CHAIR:	Mike Favreau
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	6:00 p.m. – 6:50 p.m.

**ATTENDED BY:**

	INIT	ATTENDANCE	PERSON	TITLE
1.	AS	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business Services
3.	DH	<input checked="" type="checkbox"/>	Paul White	Director of Education
4.	FB	<input type="checkbox"/>	Frank Bastone	Trustee
5.	JW	<input checked="" type="checkbox"/>	Jeffrey White	Trustee
6.	MF	<input checked="" type="checkbox"/>	Mike Favreau	Vice Chair
7.	PL	<input checked="" type="checkbox"/>	Paul Landry	Trustee
8.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
9.	VB	<input checked="" type="checkbox"/>	Vaughn Blab	Trustee

### AGENDA

1. **CALL TO ORDER** – Mike Favreau called the meeting to order at 6:00 PM.
2. **OPENING PRAYER** – The meeting was opened with a meaningful prayer bringing everyone into the presence of the Lord.
3. **ROLL CALL** – Trustee Frank Bastone was noted as absent with regret.
4. **DECLARATIONS OF PECUNIARY INTEREST - NIL**
5. **APPROVAL OF AGENDA** – The agenda was approved as presented.
6. **PRESENTATIONS/DELEGATIONS**
7. **PRESENTATIONS AND REPORTS**
  - 7.1 **Policy**



## Kenora Catholic District School Board

We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

Meeting Report  
June 1, 2021

### 7.2 **Personnel**

#### 7.2.1 Mentorship and Welcome Process for New Student Trustees – **T. Gallik and P. White**

Teresa Gallik and Paul White discussed a mentorship program for incoming Student Trustees. Chair Gallik will be the contact for the senior student Trustee, while Vice Chair Mike Favreau will be the Trustee mentor for the Grade 11 Student Trustee, and Trustee Jeffrey White will be a mentor for the Indigenous Student Trustee.

The Trustees will discuss a further mentorship program for the start of September.

### 7.3 **Property**

### 7.4 **Finance**

### 7.5 **Program**

#### 7.5.1 Director's Report – **Paul White**

Paul White, Director of Education provided a Director's Report focusing on the Board's Strategic Plan of Growing, Investing and Engaging and reported on various initiatives such as the launch of Kenora Catholic's new Parent Communication APP, vaccination rollout for youth 12+, the Remote Learning Option, Year End Celebrations, the We Grow Graduates Initiative and thank you Key Chains for all Kenora Catholic employees.

### 7.6 **Negotiations**

### 7.7 **Other**

#### 7.7.1 Year-End Schedule of Activities and Celebrations – **Paul White**

Paul White provided the Trustees with an overview of the Year-End Schedule of Activities and Celebrations.

#### 7.7.2 Year-End Retirement and Service Award Celebration – **Paul White**

Paul White provided the Trustees with the Year-End Retirement and Service Awards Celebration agenda and presentation schedule.

#### 7.7.3 Board Meeting Schedule for 2021 – 2022 – **Paul White**

Paul White provided the Trustees with the 2021 – 2022 Board Meeting schedule.

#### 7.7.4 Policy Governance Committee Chairs for 2021 – 2022 – **Paul White**

Paul White provided the Trustees with a review of the Chairs for the Policy Governance Committee Meetings for 2021 – 2022. Trustees were asked to review the schedule and advise of any changes to the schedule.



## Kenora Catholic District School Board

We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

12

## POLICY GOVERNANCE COMMITTEE

Meeting Report  
June 1, 2021

### 7.7.5 Policy Review Schedule for 2021 – 2023 – **Paul White**

Paul White provided a review of the Policy Review Schedule for 2021 – 2023.

#### 8. UNFINISHED BUSINESS

#### 9. CORRESPONDENCE

#### 10. NEW BUSINESS

#### 11. INFORMATION

#### 12. FUTURE MEETINGS

##### **POLICY GOVERNANCE MEETINGS**

September 7, 2021

##### **REGULAR BOARD MEETINGS**

June 15, 2021

September 21, 2021

##### **CATHOLIC PARENT INVOLVEMENT COMMITTEE**

June 1, at 5:00 PM School Council and Catholic Parent Council Report to Trustees / Policy Governance Committee Meeting to follow

##### **SPECIAL EDUCATION ADVISORY COMMITTEE**

June 18 at 1:30 PM virtually

##### **VIRTUAL SCHOOL COUNCIL MEETINGS**

St. John School – June 2 at 6:00 PM

St. Thomas Aquinas High School – September – Date TBD

St. Louis Living Arts School – September – Date TBD

École Ste-Marguerite Bourgeoys – September - Date TBD

Pope John Paul II School – September – Date TBD

St. Isidore Virtual School – September – Date TBD

##### **TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT**

Year End Retirement Celebration and Service Awards – June 3 at 7:00 PM

CCSTA Keynote Presentation – It is the Lord – Reflections on the Heart of a Catholic School – June 3 at 11:30 AM.

CCSTA Keynote Presentation – Speak Lord, Your Servant is Listening – June 3 at 1:00 p.m.

CCSTA Annual General Meeting and Business Seminar – June 4, 2021





## Kenora Catholic District School Board

We are a Roman Catholic School System dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

13

## POLICY GOVERNANCE COMMITTEE

Meeting Report  
June 1, 2021

### MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

#### Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2021	School Board Estimates for 2021–22
November 15, 2021	School Board Financial Statements for 2020–21
November 19, 2021	School Board Enrolment Projections for 2022–23 to 2025–26
December 15, 2021	School Board Revised Estimates for 2021–22
May 13, 2022	School Board Financial Report for September 1, 2021 to March 31, 2022

13. **COMMITTEE OF THE WHOLE**
14. **ADJOURNMENT** – The meeting adjourned at 6:50 PM.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

BRIEFING PAPER 14

SUBJECT:	CCSTA AGM 2021
DATE:	June 15, 2021
PREPARED FOR:	Regular Board Meeting
AGENDA AREA:	Public Session
PREPARED BY:	Paul White, Director of Education and Phyllis Eikre, Advisor

### Background/History:

The story of the Canadian Catholic School Trustees' Association is an inspiring one, from the Association's earliest days to the present.

In 1958, the need for Catholic trustee representation at the national level became quite evident. Bernard Kane, President of the Alberta Catholic School Trustees' Association, travelled from coast to coast urging Catholic trustees to attend the Canadian School Trustees' Association Convention in Victoria. It was hoped that, as members of CCSTA, Catholic trustees would have at least some representation on the Association's Board of Directors. Yet it did not happen.

Catholic trustees responded. Father Clement Kindervater, OMI, Executive Director for the Alberta Catholic School Trustees' Association, crossed the country to drum up support for a national Catholic trustees association. In 1960, with the blessing of the Canadian Conference of Catholic Bishops, twenty-eight trustees passed a resolution effectively beginning the Canadian Catholic Trustees' Association (the word "School" would be added later). A new era in Catholic education in Canada had begun.

The Canadian Catholic School Trustees' Association can take great pride in its accomplishments over the past fifty years. From the earliest thoughts of possibly forming a national organization for Catholic trustees through to the present, there have been challenges, setbacks and successes, as in the life of any group. Amid triumphs and defeats one constant has remained – trustees across this great land have stand in unison to proclaim and protect Catholic education so that students might have the opportunity to learn within their faith. This has not always been an easy road to take, but that is the nature of sacrifice and dedication.

### Current Situation:

2021 Annual General Meeting was held through an electronic platform on Thursday June 3 and Friday June 4.

On Thursday June 3, 2021 the conference was opened by speaker Judy Burnham, principal of Divine Mercy Catholic School in St. John, New Brunswick. Judy told her story of the development and growth of Divine Mercy Catholic School in a province where Catholic schools are not funded. A small group of people with a



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

BRIEFING PAPER 15

vision worked diligently to open the school in September 2003 in two rooms in a church basement that was donated for one year. With 25 students in kindergarten to grade 8 and 2 teachers. Judy demonstrated through her stories and struggles that Christ is the reason for a Catholic School. Jesus said to Peter, if you love me feed my lambs. Who has a stronger mandate to do this than a Catholic school. Catholic teachers have a unique mandate to evangelize. And during those times when we experience rough waters and we are standing in our boat out at sea we need only to look to the shore and recognize . . . It is the Lord.

On Thursday June 3, 2021 the second speaker of the day was His Eminence Cardinal Collins titled, "Speak Lord, Your Servant is Listening." His word focused on the importance of God's word. He stressed that the word of God is Christ among us and we must live the word and walk the talk. It is not simply a book that we read and memorize. The word should be deep in our heart. His Eminence discussed the importance of attentiveness and of listening. Love, action and mission are key for us. When all is said and done more is said than done. He led us to understanding the living out of our faith every day in our lives.

On Friday June 4, 2021 the CCSTA Annual General Meeting was held. This included a report from President Paula Scott and committee reports from Patrick Daly (Conventions and Finance Committee), Colleen Easson (Communications Committee), Marino Gazzola (Resolutions and Political Affairs Committee) and Julian Hanlon (Endowment Fund Committee). Each province provided a report on progress, successes and challenges. The winners of the Twoonies for Tuition Trophy Challenge were announced. The province that raised the most was Ontario with a donation of \$65,000. The school board that raised the most was the Hamilton Wentworth Catholic District School Board with a donation of almost \$31,000 or \$1.02 per student. Prior to adjournment it was announced that the 2022 AGM will be held in Blue Mountain, Ontario from June 2 to 4, 2022 and the 2023 AGM will be held in Saskatoon, Saskatchewan from June 1 to 3, 2023.

Budgetary/Financial Consideration:

None.

Communications Plan:

As reported at Board Meeting.



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

BRIEFING PAPER <sup>16</sup>

Recommendations:

For information.

## Kenora Catholic District School Board

### BORROWING RESOLUTION

A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE KENORA CATHOLIC DISTRICT SCHOOL BOARD (THE "Board")

- A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to **Five Million Dollars (\$5,000,000)** to meet, until current revenue is received, the current expenditures of the Board for the period commencing on **September 1, 2021** and ending on **August 31, 2022** (the "Period").
- B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.
- C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is **\$0**.
- D. The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

RESOLVED THAT:

- 1. The Chair or Vice Chair and the Treasurer are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from [Canadian Imperial Bank of Commerce ("CIBC") OR the Bankers of the Board or from any other approved lender [Note: Either scenario would be acceptable but in the second scenario, we need to see evidence that CIBC is a Banker of the Board] authorized for borrowing purposes in accordance with Section 243 of the Act] a sum or sums not exceeding in the aggregate **Five Million Dollars (\$5,000,000)** to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to [CIBC OR the Bankers of the Board or to any other approved lender] promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with [CIBC OR the Bankers of the Board or any other approved lender];
- 2. The interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing;
- 3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received in respect of the current revenues of the Board;
- 4. The Treasurer is authorized and directed to deliver to [CIBC OR the Bankers of the Board or any other approved lender] from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

We hereby certify that the foregoing is a true and complete copy of a Resolution of the Board in the Province of Ontario, duly passed at a meeting of the Board and that this Resolution is in force and effect.

DATED this 15<sup>th</sup> day of June, 2021.

WITNESS the corporate seal

---

Chair

---

Secretary

## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and Church.

**SPECIAL EDUCATION  
ADVISORY COMMITTEE**

### MEETING MINUTES

**May 18, 2021**

MEETING DATE:	Tuesday, May 18, 2021
LOCATION OF MEETING:	Microsoft Teams Meeting & CEC Board Room
SUBJECT OF MEETING:	Special Education Advisory Committee
TIME OF MEETING:	1:30 PM – 2:38 PM
NEXT MEETING:	1:30 PM Friday, June 18, 2021

	ATTENDANCE	PERSON	TITLE
1.	<input checked="" type="checkbox"/>	Norine Schram	Member at Large, Chair
2.	<input checked="" type="checkbox"/>	Diane VanderZande	Member at Large, Vice Chair
3.	<input type="checkbox"/>	Dianne Griffiths	Member at Large
4.	<input checked="" type="checkbox"/>	Tom Fawcett	Member at Large
5.	<input type="checkbox"/>	Leslie Legros	Member at Large
6.	<input type="checkbox"/>	Aimee Foucher	KACL Representative
7.	<input type="checkbox"/>	Joel Willett	FIREFLY Representative
8.	<input type="checkbox"/>	Paul White	Director of Education
9.	<input checked="" type="checkbox"/>	Phyllis Eikre	Advisor to the Director of Education
10.	<input checked="" type="checkbox"/>	Andrea Batters	Special Education Coordinator
11.	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee Representative
12.	<input checked="" type="checkbox"/>	Cathy McQuillan	Recording Secretary

**1. Opening Prayer**

**2. Roll Call – Regrets – Paul White, Joel Willett, Dianne Griffiths, Leslie Legros, Aimee Foucher**

**Guest: Marnie Buffett**

**3. Approval of April 30, 2021 Meeting Minutes:**

**Approved: Tom Fawcett  
Seconded: Norine Schram**

**4. Correspondence: Nil**

## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and Church.

### MEETING MINUTES

May 18, 2021

#### 5. New Business: Update to the KCDSB Special Education Plan – A Batters – Attached 4

- Kindergarten Registration Revisions Portion - Marnie Buffett – KCDSB Early Years Coordinator, on behalf of Andrea Batters and Sarah Pyzer from the Early Years Transition Team- Attached
- Norine Schram – SEAC Chair moved that, since SEAC has completed its consultations, and its annual review of the Board’s Special Education Plan, that SEAC approve the May 2019 amendments to the Special Education Plan as presented, recommends that the Board approves the May 2021 amendments to the Special Education Plan as presented, and further, that the Board forwards the amendments along with the Report to the Ministry of Education.
- Seconded: Diane VanderZande – SEAC Vice Chair
- Carried.
- Signed Motion - Attached 15
- Andrea Batters will do a presentation to the Trustees regarding the Updates to the KCDSB Special Education Plan at the June 18, 2021, Board Meeting.

#### 6. Professional Development: Nil

#### 7. School Updates – Andrea Batters - Attached 16

#### 8. Business arising from last meeting: KCDSB Draft Letter to Minister Lecce – Bill 172 – Phyllis Eikre - Attached 18

- The letter will go to the May 18, 2021, Board Meeting for Approval.
- Andrea Batters will be supporting an FASD presentation by the NWO FASD Diagnostic Clinic the Board.
- The Board of Trustees will vote whether to send letter.
- If letter is approved Teresa Gallik, KCDSB Chair, and Norine Schram, SEAC Chair, will need to sign the letter.
- Cathy will send out a copy of the letter to all SEAC members as well as:
  - Ontario Catholic School Trustees Association (OCSTA)
  - Ontario Catholic School Boards
  - Education Minister’s Advisory Council on Special Education

#### 9. Agency Reports

- FIREFLY – Joel Willett - Regrets
- KACL – Aimee Foucher - Regrets
- Other Reports from Members-at-Large
  - Tom Fawcett – Tom Fawcett sent his regrets for the June 18, 2021 meeting.
  - Dianne Griffiths- Regrets
  - Leslie Legros - Absent
  - Diane VanderZande - Nil
  - Norine Schram – Nil

**Kenora Catholic District School Board**

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and Church.

**MEETING MINUTES****May 18, 2021****10. Trustee Report – Anne Sweeney**

- Opening Prayer
- Renewed Vision for Pope John Paul II School
- New French Language Strategy – Engaging Families Through the Pandemic
- Indigenous Graduation Coach
- Student Trustee Report
- Policy #10 – Committees of the Board
- St. John School Site Development Project
- Northwestern Ontario Student Services Consortium Request for Proposal
- 2021 – 2022 School Year Calendar
- Catholic Education Week 2021
- COVID-19 Update

○ You can watch the April 20, 2021, Regular Board Meeting Video here:

<https://youtu.be/WcHFdLCwtwc>

**11. Coordinator Report – Andrea Batters - Attached 19****12. Next Meeting: Friday, June 18, 2021, 1:30 PM,  
Microsoft Teams**



## Kenora Catholic District School Board Special Education Plan: Proposed Changes for 2021-2022

SECTION/Page	TOPIC	REVISIONS
<b>PART 1: Special Education Programs and Services</b> ROLES AND RESPONSIBILITIES P 9-10	Positive Behaviour Intervention and Support Lead*	Correct Job Title spelling to read: “Behavioural”  Remove old introductory paragraph, Responsibilities section, and Qualifications sections  Replace with new Position Summary, Position-Overall Responsibilities, and Position Duties
<b>PART 1: Special Education Programs and Services</b> ROLES AND RESPONSIBILITIES <i>Add new pages</i>	Positive Behaviour Intervention and Support Coach*	Update SE Plan to include the new Positive Behavioural Intervention and Support Coach job title, Position Summary, Position Overall Responsibilities, and Position Qualifications summaries
<b>PART 1: Special Education Programs and Services</b> ROLES AND RESPONSIBILITIES P. 10-11	Mental Health Lead*	Remove old introductory paragraph, Responsibilities section, and Qualifications sections  Replace with new Position Summary, Position-Overall Responsibilities, and Position Duties
<b>PART 1: Special Education Programs and Services</b> ROLES AND RESPONSIBILITIES <i>Add new pages</i>	Mental Health Worker*	Update SE Plan to include the new Mental Health Worker job title, Position Summary, Position Overall Responsibilities, and Position Qualifications summaries
<b>PART 1: Special Education Programs and Services</b> ROLES AND RESPONSIBILITIES <i>Add new pages</i>	Student Well-Being Coach*	Update SE Plan to include the new Student Well-Being Coach job title, Position Summary, Position Overall Responsibilities, and Position Qualifications summaries
<b>PART 1: Special Education Programs and Services</b> ROLES AND RESPONSIBILITIES P. 13-14	Board Social Worker/Attendance Counsellor*	Remove entire Board Social Worker/Attendance Counsellor sections as this role is no longer a combined position  Replace with a separate Attendance Counsellor job title, Position Summary, Position Overall Responsibilities, and Position Qualifications summaries

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN

SECTION/Page	TOPIC	REVISIONS
<p><b>PART 1: Special Education Programs and Services</b> EARLY IDENTIFICATION PROCEDURES AND INTERVENTION STRATEGIES P. 23</p>	<p>Kenora Catholic District School Board Registration Procedures</p>	<p><b>Remove</b> the entire section from--</p> <p>“School personnel (i.e. Learning Resource Teacher, Kindergarten Teacher...” <i>with the exception of</i> the paragraph “They will also ask if the child is child care currently and involved with any support services. If they are, please ask if they can provide a report.” Until the very end of the section as this content all deals with the ASQ, which we are proposing to discontinue use of.</p> <p><b>Add the following information</b></p> <ul style="list-style-type: none"> <li>-schools will meet with each family/ student as part of the transition to school process</li> <li>-schools will use this meeting time to start to build relationships with families and learn more about the child/ family (strength-based, family-centered approach)</li> <li>-in an effort to “strive to know each child as thoroughly as possible in order to provide learning opportunities that will be of benefit to the child”, the questions posed in the meeting will be open-ended and asset-based (educators will be provided with a bank of questions to use as a resource <a href="#">HERE</a> )</li> <li>-KCDSB will work with community partners in an effort to provide opportunities to connect with families, in an authentic and supportive way, towards the goal of connecting families to services, as needed/ requested (re: early Intervention)</li> </ul>
<p><b>PART 1: Special Education Programs and Services</b> IN-SCHOOL TEAM (IST) PROCESS P. 24</p>	<p>In-School Team Members</p>	<p>Update this section by</p> <ol style="list-style-type: none"> <li>1) Removing the word “(secondary)” and adding “(if applicable)”</li> <li>2) Under the last point “The IST may include...” add the following line: “(e.g. PBIS Lead, Social Worker, Attendance Counsellor, FNMI Grad Coach, etc.) “</li> </ol>

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN

SECTION/Page	TOPIC	REVISIONS
<b>PART 1: Special Education Programs and Services</b> SPECIAL EDUCATION EQUIPMENT P44	Special Education Equipment	Update the Ministry link for updated SEA Guidelines, once available, for the 2021-22 school year
<b>PART 2: The Board's Special Education Advisory Committee (SEAC)</b> P. 54	List of SEAC Members	Update list to include Aimee Foucher, representative from the Kenora Association for Community Living. Update community members at large to reflect current SEAC members upcoming for the 2021-2022 school year.
<b>Appendices</b> APPENDIX A P. 57	Special Education Statistical Summary of IPRC Process	Update summary based on each school's IPRC process for the 2020-2021 school year, when finalized

**\*MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES  
for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN**

**Positive Behavioural Interventions and Supports (PBIS) Lead**

**Position Summary:**

The Positive Behavioural Interventions and Supports (PBIS) Lead provides support and training to in-school teams (Principal, Teachers, Learning Resource Teachers, Educational Assistants and others as necessary) in the use of Applied Behaviour Analysis (ABA) and other behaviour intervention strategies for all students including those with Autism Spectrum Disorder (ASD) in elementary and secondary schools. They are an integral member of Instructional Services and a liaison with local community agencies.

The PBIS Lead reports directly to the Superintendent responsible for Safe and Inclusive Schools and works as part of the Instructional Services Department. The PBIS Lead works in close cooperation with the School Principals, Special Education Coordinator, Mental Health Lead and School Social Worker.

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN

**Position-Overall Responsibilities:**

- Responsible to act professionally and to support the school's safe, inclusive and accepting learning environment by being a positive role model at all times.
- Responsible to evaluate the implementation of current Applied Behaviour Analysis (ABA) methodologies to promote independence and reduce challenging behaviour in all children and youth including those with Autism Spectrum Disorder.
- Responsible to support the implementation of Evidenced Based programming for both tier 3 students and as universal supports.
- Responsible to work with school Education Teams and other members of Instructional Services (i.e. Mental Health and School Social Worker) to lead the development of Strategies for a Safe and Successful Day plans for students with significant behavioural concerns. (usually Tier Three behaviours).
- Responsible to carry out assessments if qualified to do so.
- Responsible to lead Functional Behaviour Analysis (FBA) to support the development of a Strategies for a Safe and Successful Day plan.
- Responsible to model and implement intervention strategies with students.
- Responsible to provide support and training to Principals and parents on behavioural intervention strategies and ASD.
- Responsible to maintain CPI Instructor certification and provide at minimum, annual certification for board staff. Provide student specific CPI training as needed throughout the school year to school teams. Provide feedback to Principals on the correct use of CPI restraints. Provide evaluation to Principals on staff use of CPI and CPI restraints.
- Responsible to recommend and assist in the creation of materials, resources and evidenced based programming to support student need.
- Responsible to participate as a member of a multi-disciplinary team to assist school teams, parents and community partners in the facilitation of daily transitions. This includes transitions from the Ontario Autism Program to school based Applied Behaviour Analysis supports and services.
- Responsible to advocate for and support an equitable and inclusive school climate.
- Responsible to submit various reports on behalf of the board to the Ministry, as required.
- Responsible to provide behaviour resource services to Principals, Teachers and Students in the Board.
- Responsible to provide direct supervision to the Social Thinking Group Facilitator.
- Responsible to provide clinical support and direction to the Positive Behavioural Support Worker.
- Responsible to effectively manage the ABA Expertise budget and EPO(s) that fall within the scope of PBIS.
- Responsible to work with teachers, students, other school board staff and community partners to build healthy communities that foster self-esteem and positive relationships.
- Responsible to provide informative presentations on school-based ABA services to school board trustees and SEAC as requested and required.
- Responsible to work as a team member with the school Principals, the Mental Health Lead, the Aboriginal Resource Teacher and other staff to coordinate programs and activities in our schools and community.
- Responsible through ongoing training and research maintain a current expertise in the area of ABA and other evidenced based behavioural interventions.

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN

**Position Duties:**

- Perform other job related duties as assigned by the Superintendent.
- Participate in Health and Safety training.

**Position Qualifications:**

- Post-Secondary degree or diploma in postgraduate studies or equivalent field experience in behavioural science (i.e. Autism and behavioural science, psychology, etc.)
- Experience providing and/or facilitating adult learning and training.
- Experience working with children and youth who have special education needs.
- Experience in working with children with behavioural issues.
- Experience in working with children with Autism Spectrum Disorder.
- Training and experience in implementing ABA principles.
- Knowledge or elementary and secondary education system in Ontario.
- Familiarity with special education issues, particularly those relevant for children and youth with autism spectrum disorders.
- Excellent organizational and coordinating skills.

**Positive Behavioural Interventions and Supports (PBIS) Coach****Position Summary:**

The PBIS Coach will have direct involvement with select students meeting the criteria for the PBIS Student Support initiative. Students within this initiative will typically be students who are experiencing significant behavioural concerns that the need for intervention has been identified. The PBIS Coach will work as a member of a multi-disciplinary team, to support the development and implementation of a student's Safe and Successful Day Plan.

**Position-Overall Responsibilities:**

- Responsible to act professionally and to support the school's safe, inclusive and accepting learning environment by being a positive role model at all times.
- Responsible for carrying out duties assigned by the Principal, Learning Resource Teacher and Teachers.
- Responsible for supporting the needs of all students.

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN

**Position Duties:**

- Build effective rapport with individual students
- Observe and report on student behaviour and progress
- Identify, define and track individual student behaviour
- Participate in the development of individual students' Safe and Successful Day Plans
- Implement effective intervention and instructional strategies (as set out in the Safe and Successful Day Plan and/or PBIS Consultation Plan etc.) to support a student(s) in reaching goals
- Support the monitoring and evaluation of a student's Safe and Successful Day Plan and/or PBIS Consultation Plan etc.
- Motivate and encourage students to participate in learning activities
- Facilitate and encourage positive student behaviours
- Supervise student in all school-related settings, including field trips
- Participate in professional development opportunities and job embedded training
- Promote, share, and build capacity within school and classroom teams, regarding the use of effective intervention strategies for all students
- Participate in Health and Safety training.

**Position Qualifications:**

- Autism and Behavioural Sciences Diploma and/or Behaviour Technician training required.
- Education Assistant, Child and Youth, Early Childhood Education Diploma is preferred.
- Ability to adapt as required to meet the needs of a diverse school community.
- Computer literacy is preferred

**Mental Health Lead****Position Summary:**

In keeping with directions outlined in the Ontario Comprehensive Mental Health and Addictions Strategy, and in keeping with the Catholic Health Care Association of Canada Health Care Ethics Guide, this position requires the employee to coordinate, align, and implement a Catholic School Board Mental Health Strategy. Keeping in mind that Catholic health care institutions are communities of service, united through collaborative activities and inspired by Roman Catholic moral principles for promoting a healthy society. This

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN

individual, in addition to providing leadership within the board and community in the area of school mental health, will serve as a liaison with provincial mental health initiatives, and will monitor and share our implementation, progress and learning. Moreover, the Mental Health Leader will support district capacity building for mental health services and support in schools. Moreover, the Mental Health Leader will

support district capacity building for mental health services and support in schools, evidence informed practice, and system navigation.

### **Position-Overall Responsibilities:**

- Responsible to act professionally and to support the school's safe, inclusive and accepting learning environment by being a positive role model at all times.
- Responsible to have a solid grounding in the faith and moral principles of the Catholic Health Association of Canada Health Care Ethics Guide and in the unique role of Catholic Care giving witness to the Christian attitude toward suffering and healing in providing the best possible care in a manner and atmosphere fully inspired by the gospel.
- Responsible to serve as a liaison for provincial mental health initiatives. Collaborate with other Mental Health Leaders across the province to share learning and to provide input to the development and implementation of provincial resources.
- Responsible to work with system leaders in the board and community to further develop, implement, and communicate a comprehensive Kenora Catholic District School Board Mental Health and Addictions Strategy.
- Responsible to collaborate and work as a team member at the Board and school level.
- Responsible to work with the community partners to develop an integrated system of care, and to facilitate navigation for students and their families.
- Responsible to update the district needs assessment and resource mapping to identify specific service delivery gaps in the area of mental health and addictions for students.
- Responsible for drawing on clinical and leadership experience coordinate the delivery of mental health awareness and literacy programming, for a range of stakeholders within the Kenora Catholic District School Board.
- Responsible to assist in the selection and implementation of mental health promotion and prevention programming strategies for the Kenora Catholic District School Board.
- Submit reports to the Board and Ministry of Education as required. Responsible for the KCDSB mental health and addictions strategy. An action plan is to be provided on a yearly basis. The strategy to be updated every 3 years.

### **Position Duties:**

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN

- Responsible for providing clinical supervision, caseload management and assignments to Board Social Worker(s).
- Responsible to provide Applied Suicide Intervention Skills Training to the Kenora Catholic District School board staff.
- Responsible to be available during times of tragedy and crisis. To provide consultation and direct assistance to schools and the KCDSB

## **Mental Health Worker**

### **Position Summary:**

Counsel and advise students

### **Position Overall Responsibilities:**

- Understanding and appreciation of First Nation cultural values and the ability to develop culturally appropriate approaches and interventions.
- Provide individual and/or family counselling and support to students as determined necessary by the mental health lead.
- Identify, assess, and respond respectfully to sensitive and confidential student issues.
- Develop and facilitate group sessions for students as required and deliver classroom-based programming upon request.
- Connect and liaise with community agencies and outside professionals to ensure timely and targeted support for students and the KCDSB community.
- Participate in ongoing supervision with the board's mental health lead.
- Demonstrates the ability to respectfully manage conflict and remain solution focused.
- Ability to manage a caseload, effectively prioritize and provide follow up on a case-by-case basis.
- Demonstrate the ability to work autonomously on day-to-day basis.
- Ability to build safe, supportive, and genuine relationships with all members of the School community.
- Promote the educational and personal growth of students in our school that have special attendance problems by working with students, parents, teachers, administrators, and community agencies when appropriate.
- Respond to referrals by initiating appropriate procedures and processes that will be in the best interest of the student.
- Maintain case files and reports to track student progress in order to recognize patterns in behavior.
- Assist in developing appropriate goals for the student's Individual Education Plan (IEP's).
- Work collaboratively and cooperatively with other counsellors and student services personnel in collaboration with school administration.

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN



- Safeguard the confidential nature of the professional relationship with students/clients and the information obtained within that relationships.

#### **Position Qualifications:**

- Registered in good standing with a College recognized by the Psychotherapy Act. 2007.
- Solid grounding in the faith and moral principles of Catholicity.
- Extensive experience within a school setting.
- The successful candidate will have current knowledge of policies, legislation, programs, and issues related to the community, its institutions, and services in their areas of practice.
- Current valid Driver's License.
- Knowledge of Child and Adolescent development, systems theory, family dynamics and the clinical assessment process.
- Comprehensive understanding of Trauma informed practice.
- To be conversant with pertinent Acts and Regulations and their amendments.
- Able to work independently and display initiative in solving attendance, school adjustment, social, emotional, and behavioural problems of students.

### **Student Well-Being Coach**

#### **Position Summary:**

Provide mental health check-ins, classroom-based skill building programming focused on tier 1 and tier 2 mental health promotion and prevention/early intervention. Service coordination to ensure students are receiving the right mental health support in a timely and responsive manner.

#### **Position Overall Responsibilities:**

- Identify, assess, and respond respectfully to sensitive and confidential student issues.
- Deliver tier 1 and tier 2 classroom-based programming on mental health promotion and prevention.
- Connect and liaise with community agencies and outside professionals to ensure timely and targeted support for students and the KCDSB community.
- Participate in ongoing supervision with the board's mental health lead.
- Demonstrates the ability to respectfully manage conflict and remain solution focused.

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN

- Ability to manage a caseload, effectively prioritize and provide follow up on a case-by-case basis.
- Demonstrate the ability to work autonomously on day-to-day basis.
- Ability to build safe, supportive, and genuine relationships with all members of the Pope John Paul II School community.
- Understanding and appreciation of Aboriginal cultural values and the ability to develop culturally appropriate approaches and interventions.
- Promote the educational and personal growth of students in our school that have special attendance problems by working with students, parents, teachers, administrators, and community agencies when appropriate.
- Respond to referrals by initiating appropriate procedures and processes that will be in the best interest of the student.
- Assist in developing appropriate goals for the student's Individual Education Plan (IEPs).
- Work collaboratively and cooperatively with other counsellors and student services personnel in collaboration with school administration.
- Safeguard the confidential nature of the professional relationship with students/clients and the information obtained within that relationships.

#### **Position Qualifications:**

- A Bachelor's Degree in Sociology or Psychology. Consideration with appropriate experience will be given for a Three-year Child and Youth Worker Diploma.
- Solid grounding in the faith and moral principles of Catholicity.
- Extensive experience within a school setting.
- The successful candidate will have current knowledge of policies, legislation, programs, and issues related to the community, its institutions, and services in their areas of practice.
- Current valid Driver's License.
- Knowledge of Child and Adolescent development, systems theory, family dynamics and the clinical assessment process.
- Comprehensive understanding of Trauma informed practice.
- To be conversant with pertinent Acts and Regulations and their amendments.
- Able to work independently and display initiative in solving attendance, school adjustment, social, emotional, and behavioural problems of students.

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN



## Kenora Catholic District School Board Special Education Advisory Committee (SEAC) Support

SEAC is supportive of the range of special education programs and services made available across the Kenora Catholic District School Board.

At the May 18, 2021 SEAC meeting, SEAC approved the following motions:

**Motion #1**      THAT, since SEAC has completed *its* consultations; and its annual review of the Board's Special Education Plan/Manual and consulted on the checklist, SEAC approve the May 2021 amendments to the Special Education Plan/Manual as presented.

Moved by: Norine Schram  
Seconded by: Diane VanderZande  
Motion Carried  
Date: May 18, 2021

**Motion #2**      SEAC recommends that the Board approves the May 2021 amendments to the Special Education Plan/Manual as presented and further, that the Board forwards the amendments and the requested checklist along with the Report to the Ministry of Education.

Moved by: Norine Schram  
Seconded by: Diane VanderZande  
Motion Carried:  
Date: May 18, 2021

The above is attested to by:

A handwritten signature in blue ink, appearing to read "Norine Schram", written over a horizontal line.

Norine Schram, Chairperson  
Special Education Advisory Committee  
Kenora Catholic District School Board

A handwritten signature in blue ink, appearing to read "Diane VanderZande", written over a horizontal line.

Diane VanderZande, Vice Chairperson  
Special Education Advisory Committee  
Kenora Catholic District School Board

## **KCDSB In-School Team Updates – May 2021 SEAC**

### **Pope John Paul II School**

- continuing to use Assistive Augmentative Communication with students in the form of low-tech communication boards and ProLoQuo2 on the iPad
- ongoing communication and consultation with the Occupational Therapist and Speech and Language Pathologist from FIREFLY
- continued online Speech and Language and Occupational Therapy visits from FIREFLY
- weekly Tiny-Eye online Speech and Language sessions
- daily EMPOWER Reading sessions
- daily Literacy intervention through the SALS
- ongoing consultation and programming with Sarah Pyzer, PBIS Support Lead, utilizing the ABLLS curriculum
- continuing with online learning platforms for students (literacy and math intervention, Empower Reading Program)
- in-person learning for students in Special Education who qualify
- collaboration with agency professionals, classroom teachers, education assistants, and LRTs to develop programming for our students
- preparation of paperwork for upcoming IPRC meetings
- preparation of Jordan's Principle applications
- continued IST meetings
- continued RTD referrals
- students being assessed by Sullivan and Associates
- follow-up meetings with families/students and Dr. Stambrook
- IPRC Meetings take place on May 26<sup>th</sup> and 27<sup>th</sup>

### **St. John School**

Everything at SJS continues to be running smoothly. Our in-person students have started to attend 2 days/week and are very happy to be in the building. Some students are receiving extra support with their online learning, other students are doing alternative programming, including life skills. We are thrilled to be able to provide extra support to some of our students during this difficult time.

### **Ecole Ste-Marquerite Bourgeoys**

Ecole Ste-Marguerite Bourgeoys continues to meet the needs of students who are unable to be successful virtually by providing some in person learning opportunities. We have added more one - to - one virtual support for students with the Education Assistants during the asynchronous time. Teachers are also using this time to meet with students and answers any further questions that the students may have.

Intervention continues to be offered to small groups online by the Classroom Teacher, Learning Resource Teachers, and Educational Assistants.

In-School Assessments and Psychoeducational diagnostics have continued during this time, and we will be able to complete all scheduled assessments by year end.

The pivot to on-line learning has been reasonably smooth, though we all hope that we will return to in-person learning as soon as possible. We know that in-person learning is best but recognize that the students, parents, and educators are truly trying their best to make virtual learning as successful as possible.

### **St. Louis Living Arts School**

Our work from last month has continued, and we are pleased with the results we are seeing from our students with the highest needs.

### **St. Thomas Aquinas High School**

**Reading Programs:** The Empower and FAST reading programs have made a smooth transition to virtual instruction and are progressing well. Students continue to make gains in their reading.

**IEPs:** We finalized quad 4 IEPs and they were mailed home May 14th.

**IPRCs:** We will be completing the Annual IPRC Reviews this month.

**Assessments:** We have been completing in-school assessments such as the KTEA-Brief and Key Math, and have some students coming into the school to complete those. We had Sullivan and Associates assess 5 of our students at the end of April. We have also scheduled feedback meetings for 6 of our students to review the results of their assessments. Referrals continue to occur for Firefly services.

**Transitions:** We hosted the Grade 6 transition meetings with the elementary school teachers, LRTs and administration to ensure supports are in place for grade 6 students moving into grade 7. At these meetings teachers were able to review student learning strengths and areas for growth as well as share specific strategies to support them in grade 7.

**Collaboration:** We continue to work closely with board and outside service providers. We are completing Jordan's Principle renewals to ensure supports are in place for our students next year. We continue to stay in close communication with teachers and EAs and families in supporting students with the transition to virtual learning. We currently have 5 students who attend school in-person and receive 1:1 EA support. There are 6 EAs at the school to support students, as well as an LRT and administrator present to support.



May 4, 2021

Via email: [minister.edu@ontario.ca](mailto:minister.edu@ontario.ca)

The Honorable Stephen Lecce  
 Minister of Education  
 Mowat Block, 22<sup>nd</sup> Floor  
 900 Bay Street  
 Toronto, ON  
 M7A 1L2

Dear Minister Lecce:

The Kenora Catholic District School Board (KCDSB), in support of a recommendation brought forward to the Board of Trustees by the Special Education Advisory Committee on April 30, 2021, is writing to support Bill 172, the Education Statute Law Amendment Act Fetal Alcohol Spectrum Disorder (FASD). This proposed legislation will require all boards of education throughout Ontario to develop policies and guidelines with respect to FASD and require the Ontario College of Teachers and ECE programs to provide training with respect to FASD.

The KCDSB is one of many school boards who has benefited from the increasing staff knowledge on how to support students who are suspected or have a diagnosis of FASD. The KCDSB multidisciplinary team, which includes Mental Health Workers, Attendance Counsellor, Speech and Language Pathologist, Positive Behavioural Interventions and Support Lead, Safe School Teams, and a Mental Health Lead provides in-school consultation and supports for students with complex behavioural needs, including FASD. The team applies a transdisciplinary approach to assessment, which fosters holistic and person-centered collaboration to develop a plan for intervention that supports skill development and improved function at school.

Thank you for acknowledging our support for Bill 172.

Yours in Catholic Education,

Teresa Gallik  
 Chair of the Board of Trustees

Norine Schram  
 Chair of SEAC

Cc: Ontario Catholic School Trustees Association (OCSTA)  
 Ontario Catholic School Boards  
 Education Minister's Advisory Council on Special Education (MASCE)  
 KCDSB SEAC



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

SEAC Report  
By Special Education Coordinator

<b>SUBJECT:</b>	Special Education Coordinator's Report
<b>DATE:</b>	Tuesday, May 18, 2021
<b>PREPARED FOR:</b>	Special Education Advisory Committee
<b>AGENDA AREA:</b>	Public Session
<b>PREPARED BY:</b>	Andrea Batters, Special Education Coordinator

### Continuing Special Education Processes

With the remote learning and stay at home order still in effect, annual Special Education Processes are continuing to take place virtually such as

- Transition meetings,
- Professional consultation meetings (Regional Teacher Diagnostician, Psychologist, etc.), and
- Identification Placement and Review Committee (IPRC) meetings.

### June 11 Professional Development Day

Plans are also underway for the last Professional Development (PD) day for the 2020-2021 school year. Virtual learning sessions for Educational Assistants (EAs) will include topics relating to staff and student mental health and classroom strategies to promote student success.



## Kenora Catholic District School Board Special Education Plan: Proposed Changes for 2021-2022

SECTION/Page	TOPIC	REVISIONS
<b>PART 1: Special Education Programs and Services</b> ROLES AND RESPONSIBILITIES P 9-10	Positive Behaviour Intervention and Support Lead*	Correct Job Title spelling to read: “Behavioural”  Remove old introductory paragraph, Responsibilities section, and Qualifications sections  Replace with new Position Summary, Position-Overall Responsibilities, and Position Duties
<b>PART 1: Special Education Programs and Services</b> ROLES AND RESPONSIBILITIES <i>Add new pages</i>	Positive Behaviour Intervention and Support Coach*	Update SE Plan to include the new Positive Behavioural Intervention and Support Coach job title, Position Summary, Position Overall Responsibilities, and Position Qualifications summaries
<b>PART 1: Special Education Programs and Services</b> ROLES AND RESPONSIBILITIES P. 10-11	Mental Health Lead*	Remove old introductory paragraph, Responsibilities section, and Qualifications sections  Replace with new Position Summary, Position-Overall Responsibilities, and Position Duties
<b>PART 1: Special Education Programs and Services</b> ROLES AND RESPONSIBILITIES <i>Add new pages</i>	Mental Health Worker*	Update SE Plan to include the new Mental Health Worker job title, Position Summary, Position Overall Responsibilities, and Position Qualifications summaries
<b>PART 1: Special Education Programs and Services</b> ROLES AND RESPONSIBILITIES <i>Add new pages</i>	Student Well-Being Coach*	Update SE Plan to include the new Student Well-Being Coach job title, Position Summary, Position Overall Responsibilities, and Position Qualifications summaries
<b>PART 1: Special Education Programs and Services</b> ROLES AND RESPONSIBILITIES P. 13-14	Board Social Worker/Attendance Counsellor*	Remove entire Board Social Worker/Attendance Counsellor sections as this role is no longer a combined position  Replace with a separate Attendance Counsellor job title, Position Summary, Position Overall Responsibilities, and Position Qualifications summaries

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN

SECTION/Page	TOPIC	REVISIONS
<p><b>PART 1: Special Education Programs and Services</b> EARLY IDENTIFICATION PROCEDURES AND INTERVENTION STRATEGIES P. 23</p>	<p>Kenora Catholic District School Board Registration Procedures</p>	<p><b>Remove</b> the entire section from--</p> <p>“School personnel (i.e. Learning Resource Teacher, Kindergarten Teacher...” <i>with the exception of</i> the paragraph “They will also ask if the child is child care currently and involved with any support services. If they are, please ask if they can provide a report.” Until the very end of the section as this content all deals with the ASQ, which we are proposing to discontinue use of.</p> <p><b>Add the following information</b></p> <ul style="list-style-type: none"> <li>-schools will meet with each family/ student as part of the transition to school process</li> <li>-schools will use this meeting time to start to build relationships with families and learn more about the child/ family (strength-based, family-centered approach)</li> <li>-in an effort to “strive to know each child as thoroughly as possible in order to provide learning opportunities that will be of benefit to the child”, the questions posed in the meeting will be open-ended and asset-based (educators will be provided with a bank of questions to use as a resource <a href="#">HERE</a> )</li> <li>-KCDSB will work with community partners in an effort to provide opportunities to connect with families, in an authentic and supportive way, towards the goal of connecting families to services, as needed/ requested (re: early Intervention)</li> </ul>
<p><b>PART 1: Special Education Programs and Services</b> IN-SCHOOL TEAM (IST) PROCESS P. 24</p>	<p>In-School Team Members</p>	<p>Update this section by</p> <ol style="list-style-type: none"> <li>1) Removing the word “(secondary)” and adding “(if applicable)”</li> <li>2) Under the last point “The IST may include...” add the following line: “(e.g. PBIS Lead, Social Worker, Attendance Counsellor, FNMI Grad Coach, etc.) “</li> </ol>

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN

SECTION/Page	TOPIC	REVISIONS
<b>PART 1: Special Education Programs and Services</b> SPECIAL EDUCATION EQUIPMENT P44	Special Education Equipment	Update the Ministry link for updated SEA Guidelines, once available, for the 2021-22 school year
<b>PART 2: The Board's Special Education Advisory Committee (SEAC)</b> P. 54	List of SEAC Members	Update list to include Aimee Foucher, representative from the Kenora Association for Community Living. Update community members at large to reflect current SEAC members upcoming for the 2021-2022 school year.
<b>Appendices</b> APPENDIX A P. 57	Special Education Statistical Summary of IPRC Process	Update summary based on each school's IPRC process for the 2020-2021 school year, when finalized

**\*MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES  
for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN**

**Positive Behavioural Interventions and Supports (PBIS) Lead**

**Position Summary:**

The Positive Behavioural Interventions and Supports (PBIS) Lead provides support and training to in-school teams (Principal, Teachers, Learning Resource Teachers, Educational Assistants and others as necessary) in the use of Applied Behaviour Analysis (ABA) and other behaviour intervention strategies for all students including those with Autism Spectrum Disorder (ASD) in elementary and secondary schools. They are an integral member of Instructional Services and a liaison with local community agencies.

The PBIS Lead reports directly to the Superintendent responsible for Safe and Inclusive Schools and works as part of the Instructional Services Department. The PBIS Lead works in close cooperation with the School Principals, Special Education Coordinator, Mental Health Lead and School Social Worker.

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN

### **Position-Overall Responsibilities:**

- Responsible to act professionally and to support the school's safe, inclusive and accepting learning environment by being a positive role model at all times.
- Responsible to evaluate the implementation of current Applied Behaviour Analysis (ABA) methodologies to promote independence and reduce challenging behaviour in all children and youth including those with Autism Spectrum Disorder.
- Responsible to support the implementation of Evidenced Based programming for both tier 3 students and as universal supports.
- Responsible to work with school Education Teams and other members of Instructional Services (i.e. Mental Health and School Social Worker) to lead the development of Strategies for a Safe and Successful Day plans for students with significant behavioural concerns. (usually Tier Three behaviours).
- Responsible to carry out assessments if qualified to do so.
- Responsible to lead Functional Behaviour Analysis (FBA) to support the development of a Strategies for a Safe and Successful Day plan.
- Responsible to model and implement intervention strategies with students.
- Responsible to provide support and training to Principals and parents on behavioural intervention strategies and ASD.
- Responsible to maintain CPI Instructor certification and provide at minimum, annual certification for board staff. Provide student specific CPI training as needed throughout the school year to school teams. Provide feedback to Principals on the correct use of CPI restraints. Provide evaluation to Principals on staff use of CPI and CPI restraints.
- Responsible to recommend and assist in the creation of materials, resources and evidenced based programming to support student need.
- Responsible to participate as a member of a multi-disciplinary team to assist school teams, parents and community partners in the facilitation of daily transitions. This includes transitions from the Ontario Autism Program to school based Applied Behaviour Analysis supports and services.
- Responsible to advocate for and support an equitable and inclusive school climate.
- Responsible to submit various reports on behalf of the board to the Ministry, as required.
- Responsible to provide behaviour resource services to Principals, Teachers and Students in the Board.
- Responsible to provide direct supervision to the Social Thinking Group Facilitator.
- Responsible to provide clinical support and direction to the Positive Behavioural Support Worker.
- Responsible to effectively manage the ABA Expertise budget and EPO(s) that fall within the scope of PBIS.
- Responsible to work with teachers, students, other school board staff and community partners to build healthy communities that foster self-esteem and positive relationships.
- Responsible to provide informative presentations on school-based ABA services to school board trustees and SEAC as requested and required.
- Responsible to work as a team member with the school Principals, the Mental Health Lead, the Aboriginal Resource Teacher and other staff to coordinate programs and activities in our schools and community.
- Responsible through ongoing training and research maintain a current expertise in the area of ABA and other evidenced based behavioural interventions.

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN

**Position Duties:**

- Perform other job related duties as assigned by the Superintendent.
- Participate in Health and Safety training.

**Position Qualifications:**

- Post-Secondary degree or diploma in postgraduate studies or equivalent field experience in behavioural science (i.e. Autism and behavioural science, psychology, etc.)
- Experience providing and/or facilitating adult learning and training.
- Experience working with children and youth who have special education needs.
- Experience in working with children with behavioural issues.
- Experience in working with children with Autism Spectrum Disorder.
- Training and experience in implementing ABA principles.
- Knowledge or elementary and secondary education system in Ontario.
- Familiarity with special education issues, particularly those relevant for children and youth with autism spectrum disorders.
- Excellent organizational and coordinating skills.

**Positive Behavioural Interventions and Supports (PBIS) Coach****Position Summary:**

The PBIS Coach will have direct involvement with select students meeting the criteria for the PBIS Student Support initiative. Students within this initiative will typically be students who are experiencing significant behavioural concerns that the need for intervention has been identified. The PBIS Coach will work as a member of a multi-disciplinary team, to support the development and implementation of a student's Safe and Successful Day Plan.

**Position-Overall Responsibilities:**

- Responsible to act professionally and to support the school's safe, inclusive and accepting learning environment by being a positive role model at all times.
- Responsible for carrying out duties assigned by the Principal, Learning Resource Teacher and Teachers.
- Responsible for supporting the needs of all students.

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN

**Position Duties:**

- Build effective rapport with individual students
- Observe and report on student behaviour and progress
- Identify, define and track individual student behaviour
- Participate in the development of individual students' Safe and Successful Day Plans
- Implement effective intervention and instructional strategies (as set out in the Safe and Successful Day Plan and/or PBIS Consultation Plan etc.) to support a student(s) in reaching goals
- Support the monitoring and evaluation of a student's Safe and Successful Day Plan and/or PBIS Consultation Plan etc.
- Motivate and encourage students to participate in learning activities
- Facilitate and encourage positive student behaviours
- Supervise student in all school-related settings, including field trips
- Participate in professional development opportunities and job embedded training
- Promote, share, and build capacity within school and classroom teams, regarding the use of effective intervention strategies for all students
- Participate in Health and Safety training.

**Position Qualifications:**

- Autism and Behavioural Sciences Diploma and/or Behaviour Technician training required.
- Education Assistant, Child and Youth, Early Childhood Education Diploma is preferred.
- Ability to adapt as required to meet the needs of a diverse school community.
- Computer literacy is preferred

**Mental Health Lead****Position Summary:**

In keeping with directions outlined in the Ontario Comprehensive Mental Health and Addictions Strategy, and in keeping with the Catholic Health Care Association of Canada Health Care Ethics Guide, this position requires the employee to coordinate, align, and implement a Catholic School Board Mental Health Strategy. Keeping in mind that Catholic health care institutions are communities of service, united through collaborative activities and inspired by Roman Catholic moral principles for promoting a healthy society. This

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN

individual, in addition to providing leadership within the board and community in the area of school mental health, will serve as a liaison with provincial mental health initiatives, and will monitor and share our implementation, progress and learning. Moreover, the Mental Health Leader will support district capacity building for mental health services and support in schools. Moreover, the Mental Health Leader will

support district capacity building for mental health services and support in schools, evidence informed practice, and system navigation.

### **Position-Overall Responsibilities:**

- Responsible to act professionally and to support the school's safe, inclusive and accepting learning environment by being a positive role model at all times.
- Responsible to have a solid grounding in the faith and moral principles of the Catholic Health Association of Canada Health Care Ethics Guide and in the unique role of Catholic Care giving witness to the Christian attitude toward suffering and healing in providing the best possible care in a manner and atmosphere fully inspired by the gospel.
- Responsible to serve as a liaison for provincial mental health initiatives. Collaborate with other Mental Health Leaders across the province to share learning and to provide input to the development and implementation of provincial resources.
- Responsible to work with system leaders in the board and community to further develop, implement, and communicate a comprehensive Kenora Catholic District School Board Mental Health and Addictions Strategy.
- Responsible to collaborate and work as a team member at the Board and school level.
- Responsible to work with the community partners to develop an integrated system of care, and to facilitate navigation for students and their families.
- Responsible to update the district needs assessment and resource mapping to identify specific service delivery gaps in the area of mental health and addictions for students.
- Responsible for drawing on clinical and leadership experience coordinate the delivery of mental health awareness and literacy programming, for a range of stakeholders within the Kenora Catholic District School Board.
- Responsible to assist in the selection and implementation of mental health promotion and prevention programming strategies for the Kenora Catholic District School Board.
- Submit reports to the Board and Ministry of Education as required. Responsible for the KCDSB mental health and addictions strategy. An action plan is to be provided on a yearly basis. The strategy to be updated every 3 years.

### **Position Duties:**

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN

- Responsible for providing clinical supervision, caseload management and assignments to Board Social Worker(s).
- Responsible to provide Applied Suicide Intervention Skills Training to the Kenora Catholic District School board staff.
- Responsible to be available during times of tragedy and crisis. To provide consultation and direct assistance to schools and the KCDSB

## **Mental Health Worker**

### **Position Summary:**

Counsel and advise students

### **Position Overall Responsibilities:**

- Understanding and appreciation of First Nation cultural values and the ability to develop culturally appropriate approaches and interventions.
- Provide individual and/or family counselling and support to students as determined necessary by the mental health lead.
- Identify, assess, and respond respectfully to sensitive and confidential student issues.
- Develop and facilitate group sessions for students as required and deliver classroom-based programming upon request.
- Connect and liaise with community agencies and outside professionals to ensure timely and targeted support for students and the KCDSB community.
- Participate in ongoing supervision with the board's mental health lead.
- Demonstrates the ability to respectfully manage conflict and remain solution focused.
- Ability to manage a caseload, effectively prioritize and provide follow up on a case-by-case basis.
- Demonstrate the ability to work autonomously on day-to-day basis.
- Ability to build safe, supportive, and genuine relationships with all members of the School community.
- Promote the educational and personal growth of students in our school that have special attendance problems by working with students, parents, teachers, administrators, and community agencies when appropriate.
- Respond to referrals by initiating appropriate procedures and processes that will be in the best interest of the student.
- Maintain case files and reports to track student progress in order to recognize patterns in behavior.
- Assist in developing appropriate goals for the student's Individual Education Plan (IEP's).
- Work collaboratively and cooperatively with other counsellors and student services personnel in collaboration with school administration.

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN



- Safeguard the confidential nature of the professional relationship with students/clients and the information obtained within that relationships.

**Position Qualifications:**

- Registered in good standing with a College recognized by the Psychotherapy Act. 2007.
- Solid grounding in the faith and moral principles of Catholicity.
- Extensive experience within a school setting.
- The successful candidate will have current knowledge of policies, legislation, programs, and issues related to the community, its institutions, and services in their areas of practice.
- Current valid Driver's License.
- Knowledge of Child and Adolescent development, systems theory, family dynamics and the clinical assessment process.
- Comprehensive understanding of Trauma informed practice.
- To be conversant with pertinent Acts and Regulations and their amendments.
- Able to work independently and display initiative in solving attendance, school adjustment, social, emotional, and behavioural problems of students.

**Student Well-Being Coach**

**Position Summary:**

Provide mental health check-ins, classroom-based skill building programming focused on tier 1 and tier 2 mental health promotion and prevention/early intervention. Service coordination to ensure students are receiving the right mental health support in a timely and responsive manner.

**Position Overall Responsibilities:**

- Identify, assess, and respond respectfully to sensitive and confidential student issues.
- Deliver tier 1 and tier 2 classroom-based programming on mental health promotion and prevention.
- Connect and liaise with community agencies and outside professionals to ensure timely and targeted support for students and the KCDSB community.
- Participate in ongoing supervision with the board's mental health lead.
- Demonstrates the ability to respectfully manage conflict and remain solution focused.

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN

- Ability to manage a caseload, effectively prioritize and provide follow up on a case-by-case basis.
- Demonstrate the ability to work autonomously on day-to-day basis.
- Ability to build safe, supportive, and genuine relationships with all members of the Pope John Paul II School community.
- Understanding and appreciation of Aboriginal cultural values and the ability to develop culturally appropriate approaches and interventions.
- Promote the educational and personal growth of students in our school that have special attendance problems by working with students, parents, teachers, administrators, and community agencies when appropriate.
- Respond to referrals by initiating appropriate procedures and processes that will be in the best interest of the student.
- Assist in developing appropriate goals for the student's Individual Education Plan (IEPs).
- Work collaboratively and cooperatively with other counsellors and student services personnel in collaboration with school administration.
- Safeguard the confidential nature of the professional relationship with students/clients and the information obtained within that relationships.

#### **Position Qualifications:**

- A Bachelor's Degree in Sociology or Psychology. Consideration with appropriate experience will be given for a Three-year Child and Youth Worker Diploma.
- Solid grounding in the faith and moral principles of Catholicity.
- Extensive experience within a school setting.
- The successful candidate will have current knowledge of policies, legislation, programs, and issues related to the community, its institutions, and services in their areas of practice.
- Current valid Driver's License.
- Knowledge of Child and Adolescent development, systems theory, family dynamics and the clinical assessment process.
- Comprehensive understanding of Trauma informed practice.
- To be conversant with pertinent Acts and Regulations and their amendments.
- Able to work independently and display initiative in solving attendance, school adjustment, social, emotional, and behavioural problems of students.

\*Roles and responsibilities included in a separate document MULTI-DISCIPLINARY TEAM - ROLES AND RESPONSIBILITIES UPDATES for the 2021-2022 KCDSB SPECIAL EDUCATION PLAN



## Kenora Catholic District School Board Special Education Advisory Committee (SEAC) Support

SEAC is supportive of the range of special education programs and services made available across the Kenora Catholic District School Board.

At the May 18, 2021 SEAC meeting, SEAC approved the following motions:

**Motion #1** THAT, since SEAC has completed *its* consultations; and its annual review of the Board's Special Education Plan/Manual and consulted on the checklist, SEAC approve the May 2021 amendments to the Special Education Plan/Manual as presented.

Moved by: Norine Schram  
Seconded by: Diane VanderZande  
Motion Carried  
Date: May 18, 2021

**Motion #2** SEAC recommends that the Board approves the May 2021 amendments to the Special Education Plan/Manual as presented and further, that the Board forwards the amendments and the requested checklist along with the Report to the Ministry of Education.

Moved by: Norine Schram  
Seconded by: Diane VanderZande  
Motion Carried:  
Date: May 18, 2021

The above is attested to by:

A handwritten signature in blue ink, appearing to read "Norine Schram", written over a horizontal line.

Norine Schram, Chairperson  
Special Education Advisory Committee  
Kenora Catholic District School Board

A handwritten signature in blue ink, appearing to read "Diane VanderZande", written over a horizontal line.

Diane VanderZande, Vice Chairperson  
Special Education Advisory Committee  
Kenora Catholic District School Board



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and Church.

**MINUTES OF MEETING** <sup>49</sup>

**Tuesday  
June 1, 2021**

MEETING DATE:	Tuesday, June 1, 2021
LOCATION OF MEETING:	Microsoft Teams
SUBJECT OF MEETING:	School Parent Council Year-end Presentations
TIME OF MEETING:	5:00 PM – 6:05 PM

**ATTENDED BY:**

	ATTENDANCE	PERSON	TITLE
1.	<input checked="" type="checkbox"/>	Teresa Gallik	Trustee - Chair
2.	<input checked="" type="checkbox"/>	Paul Landry	Trustee – Vice Chair
3.	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee
4.	<input type="checkbox"/>	Frank Bastone	Trustee
5.	<input checked="" type="checkbox"/>	Mike Favreau	Trustee
6.	<input checked="" type="checkbox"/>	Jeffery White	Trustee
7.	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee
8.	<input checked="" type="checkbox"/>	Vaughn Blab	Trustee
9.	<input checked="" type="checkbox"/>	Paul White	Director of Education
10.	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business Services
11.	<input checked="" type="checkbox"/>	Trina Henley	Executive Assistant to the Director of Education and Communications Officer
12.	<input checked="" type="checkbox"/>	Randy Casey	NWHU, Catholic Parent Involvement Committee Member
13.	<input checked="" type="checkbox"/>	Corinna Glazier Leanne Eros Gianna Poltronetti	St. John School, Principal Parent Council Representative Parent Council Representative
14.	<input checked="" type="checkbox"/>	Hilary Aitken Janet Paulson Andrea Sachowski	École Ste-Marguerite Bourgeoys, Principal Parent Council Representative École Ste-Marguerite Bourgeoys, Vice Principal
15.	<input checked="" type="checkbox"/>	Maureen Frankcom Chrysti Savage	St. Louis School, Principal Parent Council Representative
16.	<input checked="" type="checkbox"/>	Jamey Robertson Pam Carlson Mark Richards Jared Ralko	St. Isidore Virtual School Principal Parent Council Representative St Isidore High School Vice Principal St. Isidore Elementary School Vice Principal
17.	<input checked="" type="checkbox"/>	Jamey Robertson Kathleen Holmstrom	Pope John Paul II School Principal Parent Council Representative
18.	<input checked="" type="checkbox"/>	Nicole Kurtz Kylie Hughes Travis Batters	St. Thomas Aquinas High School, Principal St. Thomas Aquinas High School, Vice Principal St. Thomas Aquinas High School, Vice Principal
19.	<input checked="" type="checkbox"/>	Phyllis Eikre Kathleen Holmstrom	Catholic Parent Involvement Committee Catholic Parent Involvement Committee Chair

1. **Welcome** – Teresa Gallik

2. **Prayer** – Paul White



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and Church.

MINUTES OF MEETING <sup>50</sup>

Tuesday  
June 1, 2021

### 3. School Parent Council Presentations

#### **St. John School:**

Corinna Glazier, Principal  
Leanne Eros, Catholic Parent Council Representative  
Gianna Poltronetti, Parent Council Representative

#### **École Ste-Marguerite Bourgeoys:**

Hilary Aitken, Principal,  
Janet Paulson, Catholic Parent Council Representative

#### **St. Louis School:**

Maureen Frankcom, Principal,  
Chrysti Savage, Catholic Parent Council Representative

#### **St. Isidore Virtual School:**

Jamie Robertson, Principal  
Pam Carlson, Catholic Parent Council Representative

#### **Pope John Paul II School:**

Jamey Robertson, Principal  
Kathleen Holmstrom, Catholic Parent Council Representative

#### **St. Thomas Aquinas High School:**

Nicole Kurtz, Principal  
Kylie Hughes, Vice Principal  
Travis Batters, Vice Principal

#### **Catholic Parent Involvement Committee:**

Phyllis Eikre: Advisor to the Director of Education  
Kathleen Holmstrom: Chair, Catholic Parent Involvement Committee

### 3. Trustee Comments – Teresa Gallik

On behalf of all the trustees of the Kenora Catholic District School Board, Chair Gallik thanked all the school councils for working through this very difficult year and have proven that it is still possible to engage with parents and do amazing work in our schools. She thanked the presenters for sharing their reports from their schools. She is always amazed at all the wonderful work being done by our parent councils in our school to the benefits to our students.

### 4. Thank you and Closing Remarks – Paul White

Paul White thanked the Parent Council and CPIC members for their hard work and dedication. This year we have had many successes. We collectively reopened schools safely, launched a virtual school, pivoted to remote learning, safeguarded our children and each other safety, made sacrifices and juggled priorities at home and work, took on new and unexpected roles, and did it with grace, gratitude, and kindness. The pandemic has brought us closer as a community. It has shown us how resilient we can be



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and Church.

MINUTES OF MEETING <sup>51</sup>

**Tuesday  
June 1, 2021**

in the face of adversity and have revealed that Kenora Catholic is an incredible team that makes me feel like I am part of your family. We know that you are one of our greatest assets and are at the heart of what makes Kenora Catholic special. Your contribution and dedication to our students, families, and board have not gone unnoticed. On behalf of our Trustees and Administration, thank you, miigwetch, merci.

6. **Meeting Adjourned:** 6:05 pm – Teresa Gallik

---

**Catholic Parent Lighthouse Team Year-End Report  
St. John School 2020-2021**



**St. John School Catholic Parent Lighthouse Team Executive:**

**Chair:** Leanne Eros      **Vice Chair:** Lisa Dumontier  
**Secretary:** Anna Mesto-Drystek

**St. John School Community has been focused on the following school improvement goal:**

As a Leader in Me Lighthouse School, St. John School will use leadership principles as a school-wide model to increase our faith community, academic achievement, and home-school connections.

**Our Catholic Parent Lighthouse Team has worked collaboratively with parents, students, and school staff to support this goal in the following ways:**

→ Support a model of leadership for all;	Beginning Balance
→ Promote and advocate for St. John School within the community;	\$11624.00
→ Fundraise and volunteer to support the SJS Breakfast Program;	
→ Plan and fundraise for outdoor learning space;	Breakfast Club
→ Celebrate staff during Catholic Education Week;	\$4500.00
→ Strengthen our school to Parish connection;	
→ Organize school activities to encourage parent engagement; and	Ending Balance
→ Financially support a variety of school initiatives when requested.	\$14410.00
<b>Next Steps:</b> → Continue to support home to school connections;	Goal for Outdoor
→ SJS Student Handbook; and	Learning Space:
→ Continue fundraising for Outdoor Learning Space.	\$10,000.00
	Fundraised: \$2700.00

Activities held through the year:

1. Fundraising initiatives for outdoor learning space—Purdy's chocolate, Make it Sow seed fundraiser March/ April 2021;
2. Donations for student Valentine's Day celebrations;
3. Spring basket raffle--Postponed due to school closure period;
4. Support for SJS hosting parish masses every 6 weeks at St. John the Apostle--due to Covid restrictions we were unable to complete.
5. Catholic Education Week Activities during school closure:
  - a. Treats delivered to staff;
  - b. Creation of cards for staff members.
6. Support and promotion of Kindergarten Registration/Open House/Virtual Arts festival;
7. Support for SJS sunshine deliveries for students and their families; and
8. Financial support for the SJS Grade 8 Graduation Celebrations.

***We will believe in you until you believe in yourself – then we believe together....Hope Lives Here.***



# SMB Parent Council

2020 - 21

ÉCOLE STE-MARGUERITE  
BOURGEOYS

Year - end  
Report

## SMB School Improvement Goals

Fr a n ç a i s

Re a d i n g

Co m m u n i t y I n v o l v e m e n t



## Balances



Beginning of Year

\$47, 717. 59

Income

\$38, 839. 97

Expenses

\$26, 976. 36

End of Year

\$ 59, 581. 20



# Books for Breakfast



\$601.27

# Christmas Concert



\$ 389.75

# Classroom Activities



\$960.36



# Clubs



Experiential Learning  
at its best!



\$569.88

# Hot Lunches

\$24, 172. 03



## Subway

Subs every  
other week



## Supper Fairy

Chicken Noodle  
Soup



## Plaza

Lemon Soup, Chick  
Souvlaki, Greek  
Meat balls



## Gropp's Catering

French Toast, Chicken  
fingers, tacos,  
hamburgers



## Ristorante

Pizza, Quesadillas,  
Sandwiches, Pasta

60



# Other

Uncategorized  
Expenses



Total Income: \$38,839.97

Total Expenses: \$26,976.36

Balance: \$11,863.61

## Next Steps

Where do we go from here?

What is  
**NORMAL?**



# St. Louis School Council

*Partners in Education*

**2020-2021 School Year Report**



We began the year knowing that it was going to be a different type of year, but we were so glad our children were back at school. We had to modify our regularly planned events to allow them to occur without parents and families coming to the school. In some cases, school staff were able to adjust the events and hold them within the school day, while in other cases, the events were put off until next year. With the inception of the Living Arts programming at St. Louis, our Council's focus for the year was supporting the Living Arts programs and Workshops, as well as providing support for the EcoSchool and Bee City Canada certifications. The firepits purchased at the end of last year were used every month while school was open.

## Membership

Our School Council Executive this year:

Co-chair - Shauna Genik

Co-chair – Natalie Rogers

Secretary - Lana Goodman

Treasurer – Chrysti Savage

## Fundraising and Events

We completed a number of school council fundraisers this year. We also had a school hot lunch program and milk program that ran 4 days a week. Our school had the following events and fundraisers:

Event	Profit	Comments
Fall Festival	NA	This is by far one of our favourite events at the school, normally held in the evening. This year the event was held during the school day, by class. Spider dogs!
Frosted Foods Meat order	\$773.00	
Christmas Luncheon	NA	Again, we changed the format, and had a Christmas Festival Day – lunch, treats, crafts and fires
Poinsettia Sales	\$1300.00	Have not done this before; was a good fundraiser
Christmas cookies sales	\$197.00	Sold as a take home with the Grinch movie release.
Reusable Bags	\$559	First time for this fundraiser; we were pleased to do this in support of EcoSchools programming.
Frosted Foods – Spring	\$800 (est.)	
Hot lunch and Milk Program	\$2000 (rebates pending)	This was a successful program again this year. We do not make a huge profit, but like to offer this as a support to busy parents, and for the enjoyment of the students

## School Support and Donations

Money we made this year went to following things:

- Living Arts Workshop Honourariums
- Living Arts Workshops – offered school-wide for free
- Compost bins for classrooms
- Graduation
- Fall, Christmas, Winter Festivals

## Future Plans

We missed out on donating to our usual yearly things that have been missed: donating to our school play, the grade 5/6 school trip, the Learning Festival and BBQ, Catholic Education Week BBQ, and all of the spring field trips that happen at the year end. We also will be buying the sports teams new uniforms (was planned for last year).

We are excited to use our saved money next year to support the new and exciting Living Arts programs and presentations. We look forward to donating money to make some more school gardens to also go along with the Living Arts programming.

We can't wait to see the 2021-2022 school year has in store for St. Louis Living Arts School.

## Financial:

Total Raised this year:	\$6,000 (approx)
Funds on Hand:	\$28,000 (approx)

## Healthy Foods Exemption Days

- None used this year.



# St. Isidore Virtual School

## CPIC Presentation

### June 1st, 2021



# A New Learning Journey

- Our 1st year as a school, it has had its ups and downs while we all adjusted to the challenges of learning a new teaching and learning platform.
- The educators and caregivers, stepped up to fulfill this challenge in a way that was awe inspiring.



# Engagement and Communication

67



- Teachers found ways to engage the children, on this virtual platform with fundays, theme days, and spirit activities.
- As well as engaging in virtual games and quizzes. Teachers have commented on how interesting it is to see a window into the home and the interaction with families.
- Instant communication with caregivers popping into class to ask quick question about an assignment or upcoming event.
- As a parent I have found the communication between educator and parent to be amazing in the online platform.



# Family Connectedness



- As a parent the best part was getting to participate and engage with the activity and class, as a family we have looked forward to baking days and club days.
- Families doing science experiments together in class and baking together.
- Watching older children helping younger when they get stuck or had a technical issue was heartwarming to say the least.



*Seeing the day to day of the classroom and learning about how each of my children learn has been eye opening.*



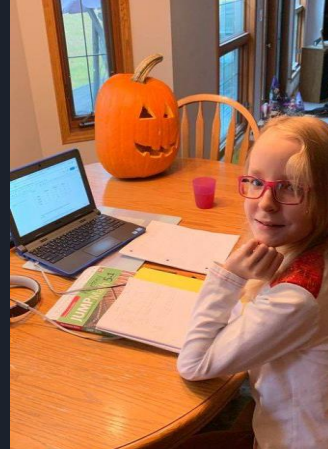
# Unforeseen Perks

An added bonus for many of the children especially the teenagers, no morning commute, getting to sleep in and working in the comfort of a snuggly blanket on cold mornings!



# Catholic School Council

- On the Parent teacher council side of things, our bylaws are completed and waiting to be voted on in the last meeting in June.
- Virtual school has bonuses and negatives. I have found that the education level for my children personally has definitely be a positive, all of my children have done better in school and have gotten the best grades of their lives.

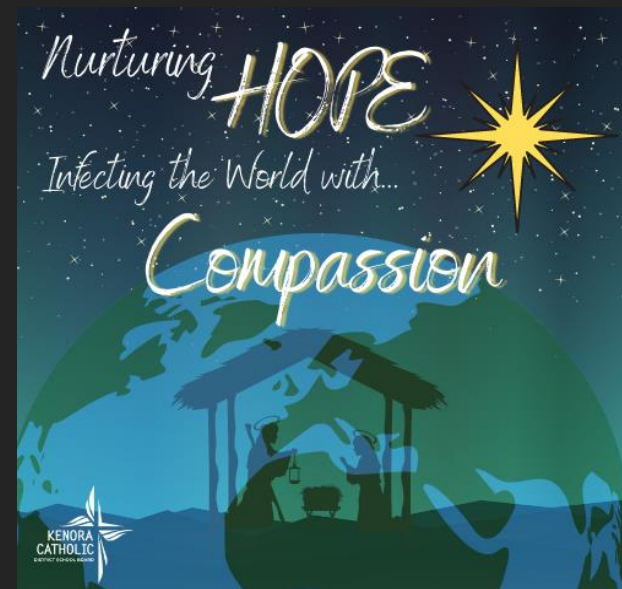


# Looking to the Future

- Once COVID is done the possibilities for online school are endless, being able to travel with your children and never missing a day of class. It's the best of both worlds having an amazing educator to teach and the flexibility of homeschool.
- The negative side is missing the social aspect of the classroom, and the activity nights. I however am hopeful that we can come together as a new school and overcome those issues with the creativity and resourcefulness I have seen from both the educators and parents.
- I see no reason why once covid is under control and done and the after school activities start again for the in person schools we cannot fundraise in the future to rent a space to have dances, family nights and other events.

# Pope John Paul II School Council

## 2020-2021 School Year End Report



# Mission Statement

- We will work to support the spiritual, educational and community goals of our school and the Board.
- We will strive to reinforce the channels of communication, involvement and accountability within our school community.
- We will promote healthy living through good food choices and physical activity.
- We will support environmental awareness through our school's eco initiatives.

# Donations

- As a collective group between parent council, staff and students we were able to raise \$450 towards the Miracle Marathon Network!





The Subway logo features the word "SUBWAY" in a bold, sans-serif font. The "S" is yellow with a left-pointing arrow, and the "B" is also yellow. The remaining letters "U", "W", "A", "Y" are green with a right-pointing arrow at the end of the "Y".

Hot Lunch  
Program  
Supporting  
Local



## Fundraiser

Due to COVID restrictions we were only able to run our Sysco fundraiser. Next year, have big plans for our fundraising goals!



# School Activities



77



## Family Fun!

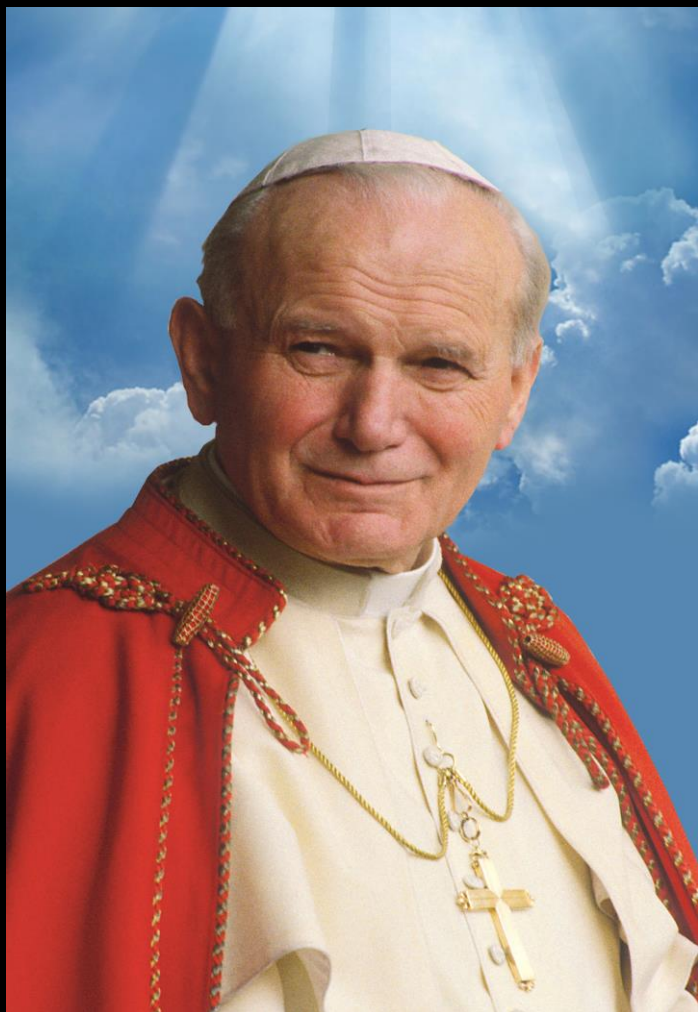
Friday, March 16, 2021  
6:00 p.m.  
Join online to enjoy a shared experience  
Participate in two fun craft projects:  
**Glitter Slime & A Pot of Gold**



- Virtual, building and spiritual activities took place throughout the year as we continued to engage students and their families for fun filled events.



# St. John Paul II School



As some of you know, PJP will be changing its name! Pope John Paul II was canonized in 2014 and we will be changing our name to reflect this.



# Closing Remarks

Closing Balance: \$11,484.34

We will be carrying over our balance for 2020/21 as we are planning a large scale project incorporating outdoor sporting equipment/features into the playground. We are going to work collaboratively with our neighbouring school ESMB to work collectively towards a vision of uniting our school communities in sharing resources for the benefit of all of our students at both schools.



Thank you for your continued  
support!

The students, staff, families  
and entire Pope John Paul  
community greatly appreciate  
it!

## St. Thomas Aquinas Catholic School Council 2020-2021 Year End Report



STAHS continues to focus on the following School Improvement Plan goal related to our Catholic School Council:

- Increase our communication with parents and guardians through school council meetings, email, and social media

### Agenda for Monthly School Council Meetings

- Prayer
- Logistics (presentation brainstorming and details, Board messages)
- Current and Upcoming Events
- Presentations/Discussions/Questions

Date	Presenter	Topic
October 2, 2020	Nicole Kurtz/Kylie Hughes/Travis Batters	New COVID-19 Protocols * A virtual walk through of the school to show parents the changes to the school. Parent Input - Topics of Interest for Meetings
November 2, 2020	Dan Smith	Social Media and Cyberbullying Presentation (Topic request from parents)
January 11, 2021	Sue Devlin	Parenting Through a Pandemic (Topic request from parents)
February 8, 2021	Cindy Melenchenko/students	Xello (New platform replacing Career Cruising)
May 3, 2021	Nicole Kurtz / Katie Jackson/Kylie Hughes/Travis Batters	STAHS Celebrations Through the Pandemic / Community Hours

\*All meetings occurred via Microsoft Teams and we had great turnouts for our meetings this year.

**Welcoming ~ Supporting ~ Engaging**



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and Church.

82

**Catholic Parent Involvement  
Committee Year End  
Presentation to Trustees  
June 1, 2021  
5:00 pm**

MEETING DATE:	Tuesday, June 1, 2021
LOCATION OF MEETING:	Microsoft Teams Meeting & CEC Board Room
SUBJECT OF MEETING:	Catholic Parent Involvement Committee Yearly Report to the Trustees
TIME OF MEETING:	5:00 PM – 6:00 PM

### Committee members:

<b>Kathleen Holmstrom</b>	Pope John Paul II School Representative
<b>Chrysti Savage</b>	St. Louis School Parent Representative
<b>Gianna Poltronetti</b>	St. John School Parent Representative
<b>Corinna Glazier</b>	St. John School Principal. KCDSB Representative
<b>Pam Carlson</b>	St. Isidor Virtual School
<b>Randi Casey</b>	Northwestern Health Unit Community Representative
<b>Phyllis Eikre</b>	Advisor to the Director of Education
<b>Paul White</b>	Director of Education
<b>Hilary Aitken</b>	École Ste-Marguerite Bourgeoys
<b>Teresa Gallik</b>	Chair - Trustee
<b>Michael Favreau</b>	Vice Chair - Trustee
<b>Anne Sweeney</b>	Trustee Representative
<b>Paul Landry</b>	Trustee Representative
<b>Cathy McQuillan</b>	Recording Secretary

### Our purpose:

To support, encourage and enhance parent engagement at the board level to improve student achievement and well being.

To provide advice to the board on parent engagement, communicate and support school councils and undertake activities to help parents support their children's' learning at home and at school.

### Presentations:

Derek Haime presented information on the new St. Isidor virtual school. In September 2020 the Kenora Catholic District School Board had approximately 87% of our students participating in our brick and mortar schools and approximately 13% attending class virtually through St. Isidor School.

Derek Haime presented the Kenora Catholic District School Board Pivot Plan for At Home Learning. The board has a detailed plan so we can pivot quickly to online learning for all students when necessary.





## **Kenora Catholic District School Board**

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and Church.

83

**Catholic Parent Involvement  
Committee Year End  
Presentation to Trustees  
June 1, 2021  
5:00 pm**

The Ministry of Education has been meeting quarterly with PIC chairs from across Ontario to provide updates and discuss challenges and successes. Kathleen Holmstrom has attended these virtual meetings and reported to our Catholic Parent Involvement Committee.

We have had to gather for spiritual development and liturgies in a different way this year. Liturgies are being held virtually and schools are sharing on Facebook and on their school websites.

Candy Cane Lane was held at the Catholic Campus in Kenora this year. This outdoor event was attended by families while socially distancing and hot chocolate and candy canes were provided to families. A Christmas Celebration was also held at St. John School in Red Lake.

Director of Education, Paul White, has provided updates from the board level and from the Ministry of Education.

The Northwestern Health Unit has supported us throughout this year. Staff have provided information and updates on COVID19, vaccinations and safe practices for staff, students and parents. They have done this work while continuing to provide their regular school health supports and programs.

Together we have faced challenges like COVID and virtual learning but at the same time we have also kept learning and faith development moving forward.

### **Next Steps:**

At the beginning of the 2021-2022 school year the CPIC will discuss activities to support students, parents, and staff in returning to in-person learning.

---



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

BRIEFING PAPER 84

SUBJECT:	CCSTA AGM 2021
DATE:	June 15, 2021
PREPARED FOR:	Regular Board Meeting
AGENDA AREA:	Public Session
PREPARED BY:	Paul White, Director of Education and Phyllis Eikre, Advisor

### Background/History:

The story of the Canadian Catholic School Trustees' Association is an inspiring one, from the Association's earliest days to the present.

In 1958, the need for Catholic trustee representation at the national level became quite evident. Bernard Kane, President of the Alberta Catholic School Trustees' Association, travelled from coast to coast urging Catholic trustees to attend the Canadian School Trustees' Association Convention in Victoria. It was hoped that, as members of CCSTA, Catholic trustees would have at least some representation on the Association's Board of Directors. Yet it did not happen.

Catholic trustees responded. Father Clement Kindervater, OMI, Executive Director for the Alberta Catholic School Trustees' Association, crossed the country to drum up support for a national Catholic trustees association. In 1960, with the blessing of the Canadian Conference of Catholic Bishops, twenty-eight trustees passed a resolution effectively beginning the Canadian Catholic Trustees' Association (the word "School" would be added later). A new era in Catholic education in Canada had begun.

The Canadian Catholic School Trustees' Association can take great pride in its accomplishments over the past fifty years. From the earliest thoughts of possibly forming a national organization for Catholic trustees through to the present, there have been challenges, setbacks and successes, as in the life of any group. Amid triumphs and defeats one constant has remained – trustees across this great land have stand in unison to proclaim and protect Catholic education so that students might have the opportunity to learn within their faith. This has not always been an easy road to take, but that is the nature of sacrifice and dedication.

### Current Situation:

2021 Annual General Meeting was held through an electronic platform on Thursday June 3 and Friday June 4.

On Thursday June 3, 2021 the conference was opened by speaker Judy Burnham, principal of Divine Mercy Catholic School in St. John, New Brunswick. Judy told her story of the development and growth of Divine Mercy Catholic School in a province where Catholic schools are not funded. A small group of people with a





## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

BRIEFING PAPER 85

vision worked diligently to open the school in September 2003 in two rooms in a church basement that was donated for one year. With 25 students in kindergarten to grade 8 and 2 teachers. Judy demonstrated through her stories and struggles that Christ is the reason for a Catholic School. Jesus said to Peter, if you love me feed my lambs. Who has a stronger mandate to do this than a Catholic school. Catholic teachers have a unique mandate to evangelize. And during those times when we experience rough waters and we are standing in our boat out at sea we need only to look to the shore and recognize . . . It is the Lord.

On Thursday June 3, 2021 the second speaker of the day was His Eminence Cardinal Collins titled, "Speak Lord, Your Servant is Listening." His word focused on the importance of God's word. He stressed that the word of God is Christ among us and we must live the word and walk the talk. It is not simply a book that we read and memorize. The word should be deep in our heart. His Eminence discussed the importance of attentiveness and of listening. Love, action and mission are key for us. When all is said and done more is said than done. He led us to understanding the living out of our faith every day in our lives.

On Friday June 4, 2021 the CCSTA Annual General Meeting was held. This included a report from President Paula Scott and committee reports from Patrick Daly (Conventions and Finance Committee), Colleen Easson (Communications Committee), Marino Gazzola (Resolutions and Political Affairs Committee) and Julian Hanlon (Endowment Fund Committee). Each province provided a report on progress, successes and challenges. The winners of the Twoonies for Tuition Trophy Challenge were announced. The province that raised the most was Ontario with a donation of \$65,000. The school board that raised the most was the Hamilton Wentworth Catholic District School Board with a donation of almost \$31,000 or \$1.02 per student. Prior to adjournment it was announced that the 2022 AGM will be held in Blue Mountain, Ontario from June 2 to 4, 2022 and the 2023 AGM will be held in Saskatoon, Saskatchewan from June 1 to 3, 2023.

Budgetary/Financial Consideration:

None.

Communications Plan:

As reported at Board Meeting.



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

BRIEFING PAPER 86

Recommendations:

For information.