



## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with community and family.

## Board Meeting Agenda

By order of the Chair, Teresa Gallik, the regular meeting of the Kenora Catholic District School Board will be held **Tuesday, March 22, 2022**, at the Catholic Education Centre and virtually via Microsoft Teams. The meeting will start at 6:30 p.m. **The public meeting will commence at 7:00 p.m.**

### AGENDA

1. **OPENING PRAYER**

2. **ROLL CALL**

3. **COMMITTEE OF THE WHOLE**

*Recommendation:*

*THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.*

4. **DECLARATIONS OF PECUNIARY INTEREST**

5. **CONSIDERATION AND APPROVAL OF AGENDA**

*Recommendation:*

*THAT the agenda be approved as presented/amended.*

6. **CONFIRMATION OF MINUTES**

*Recommendation: (P. 1)*

*THAT the minutes of the Board Meeting of the Kenora Catholic District School Board of February 15, 2022, be approved as circulated/amended.*

7. **BUSINESS ARISING FROM THE MINUTES**

8. **DELEGATIONS AND PRESENTATIONS**

8.1 Supporting Students with Transitions to St. Thomas Aquinas High School – **K. Hughes and Team**

8.2 French Language Initiative – **A. Sachowski and H. Aitken**

8.3 Student Trustee Report – **Student Trustees**



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## Board Meeting Agenda

### 9. POLICY GOVERNANCE

#### 9.1 Approval of Minutes

#### 9.2 Policy

#### 9.3 Personnel

#### 9.4 Property

9.4.1 Energy Efficiency Report – **A. Smith (P. 7)**

9.4.2 2019 – 2024 Capital Plan – **A. Smith (P. 9)**

*Recommendation:*

*THAT the Board accept the 2019 – 2024 Capital Plan as presented.*

#### 9.5 Finance

9.5.1 2022 - 23 Grants for Student Needs Funding – **A. Smith (P. 13)**

#### 9.6 Program

#### 9.7 Negotiations

#### 9.8 Other

9.8.1 Special Education Advisory Committee Report for February – **A. Sweeney (P. 25)**

9.8.2 COVID-19 Update – **Alison Smith**

### 10. COMMITTEE OF THE WHOLE

*Recommendation:*

*THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.*

### 11. UNFINISHED BUSINESS

### 12. NEW BUSINESS

### 13. INFORMATION

### 14. FUTURE MEETINGS

#### **POLICY GOVERNANCE MEETINGS**

April 5, 2022 (Chair: Jeffrey White)

May 3, 2022 (Chair: Paul Landry)



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## Board Meeting Agenda

June 7, 2022 (Chair: Frank Bastone)

### REGULAR BOARD MEETINGS

April 19, 2022

May 17, 2022

June 21, 2022

### CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, May 4, 2022 at 11:30 AM

### SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, March 25 at 1:30 PM at the Catholic Education Centre via Microsoft Teams

### VIRTUAL SCHOOL COUNCIL MEETINGS

St. Louis Living Arts School – Tuesday, April 12 at 6:30 PM

St. Thomas Aquinas High School – Monday, April 19 at 6:30 PM

St. John School – Wednesday, April 20, at 6:00 PM

École Ste-Marguerite Bourgeoys – Wednesday, April 20 at 6:00 PM

St. John Paul II School – Wednesday, May 25 at 6:00 PM

### TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA AGM, Conference and Business Seminar – April 21 – 23, 2022 in Ottawa

CCSTA AGM ‘Rejoicing in God’s Creation’ – June 2 – 4, 2022 in Blue Mountain

### Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2021	School Board Estimates for 2021–22
November 15, 2021	School Board Financial Statements for 2020–21
November 19, 2021	School Board Enrolment Projections for 2022–23 to 2025–26
December 15, 2021	School Board Revised Estimates for 2021–22
May 13, 2022	School Board Financial Report for September 1, 2021 to March 31, 2022

15. COMMITTEE OF THE WHOLE

16. ADJOURNMENT



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## Board Meeting Agenda

Recommendation:

THAT the meeting adjourn at \_\_\_\_\_ p.m.



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## REGULAR BOARD MEETING <sup>1</sup>

Meeting Report  
February 15, 2022

MEETING DATE:	February 15, 2022
LOCATION OF MEETING:	Catholic Education Center
SUBJECT OF MEETING:	Regular Board Meeting
CHAIR:	Paul White
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	7:00 p.m. – 8:06 p.m.

### ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AMS	<input checked="" type="checkbox"/>	Antonie-Marie Skead	Student Trustee
2.	AS	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee
3.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business Services
4.	EF	<input checked="" type="checkbox"/>	Elizabeth Favreau	Student Trustee
5.	FB	<input checked="" type="checkbox"/>	Frank Bastone	Trustee
6.	JW	<input type="checkbox"/>	Jeffrey White	Trustee
7.	MF	<input checked="" type="checkbox"/>	Maxwell Froese	Student Trustee
8.	MF	<input type="checkbox"/>	Mike Favreau	Vice Chair
9.	PL	<input checked="" type="checkbox"/>	Paul Landry	Trustee
10.	PW	<input checked="" type="checkbox"/>	Paul White	Director of Education
11.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
12.	VB	<input checked="" type="checkbox"/>	Vaughn Blab	Trustee

- OPENING PRAYER** – Mariette Martineau, Religious Education and Family Life Coordinator opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – Trustees Mike Favreau and Jeffrey White were noted as absent with regret.
- COMMITTEE OF THE WHOLE - NIL**
- DECLARATIONS OF PECUNIARY INTEREST - NIL**



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<sup>2</sup>  
**REGULAR BOARD MEETING**  
**Meeting Report**  
February 15, 2022

### 5. CONSIDERATION AND APPROVAL OF AGENDA

Motion #012 Moved by Paul Landry  
Seconded by Vaughn Blab  
Recommendation:  
*THAT the agenda be approved as presented.*

*Carried.*

### 6. CONFIRMATION OF MINUTES

Motion #013 Moved by Frank Bastone  
Seconded by Anne Sweeney  
Recommendation:  
*THAT the minutes of the Board Meeting of the Kenora Catholic District School Board of January 18, 2022, be approved as circulated.*

*Carried.*

### 7. BUSINESS ARISING FROM THE MINUTES

### 8. DELEGATIONS AND PRESENTATIONS

- 8.1 School Improvement Plan with École Ste-Marguerite Bourgeoys – **H. Aitken and A. Sachowski**  
Principal Hilary Aitken and Vice Principal Andrea Sachowski provided a report on École Ste-Marguerite Bourgeoys's School Improvement Plan. As part of the school's Catholic faith, community and culture goal, the school is working on building a stronger sense of community.
- 8.2 Student Census 2021 Report - **J. Robertson**  
Jamey Robertson, Superintendent of Instructional Services, provided a report on the 2021 Student Census. The census ran from November 16 – November 26 with just under 80% of students having completed the census. Parents of Kindergarten to Grade 6 students completed the census on their child's behalf were 47.3% of responses, and students in Grades 7 – 12 were 78.9 % of responses.
- 8.3 Student Trustee Report – **Student Trustees**  
Student Trustees Maxwell Froese, Antonie-Marie Skead and Elizabeth Favreau provided a report on the activities and initiatives happening at St. Thomas Aquinas High School during February with a look forward to March. Student Trustees highlighted a successful return to the semester system, the return of sports, and band practices. The school celebrated St. Thomas Aquinas's Feast Day, where every student received a cupcake.



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**REGULAR BOARD MEETING**  
**Meeting Report**  
February 15, 2022

### 9. POLICY GOVERNANCE

#### 9.1 Approval of Minutes

Motion #014 Moved by Paul Landry  
Seconded by Frank Bastone

Recommendation:

*THAT the report of the Policy Governance Committee meeting of February 1, 2022, be approved as circulated.*

Carried.

#### 9.2 Policy

##### 9.2.1 Policy #12 – Policy Making – **P. Eikre**

Motion #015 Moved by Vaughn Blab  
Seconded by Anne Sweeney

Recommendation:

*THAT the Board approve the review of Policy #12 – Policy Making with no revisions at this time.*

Carried.

##### 9.2.2 Policy #17: Advisory Council on Aboriginal Education – **P. Eikre**

Motion #016 Moved by Vaughn Blab  
Seconded by Frank Bastone

Recommendation:

*THAT the Board approve the revisions of Policy #17 – Advisory Council on Aboriginal Education effective immediately.*

Carried.

#### 9.3 Personnel

#### 9.4 Property

##### 9.4.1 Child Care Announcement for St. Louis School – **P. White and A. Smith**

Director Paul White reported that the Kenora Catholic District School Board was recently approved for a \$400,000 Early Years Capital project for 15 child care spaces at St. Louis School. Alison Smith, Superintendent of Business Services and Marnie Buffett, Early Years Coordinator, were acknowledged and thanked for their work in securing the funding.

Smith reported that Kenora Catholic has already begun working with the Kenora District Services Board to begin planning the retrofit for 15 child care spaces. This announcement



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<sup>4</sup>  
**REGULAR BOARD MEETING**  
**Meeting Report**  
February 15, 2022

means that Kenora Catholic will now have childcare spaces at all of its elementary schools to benefit children and families.

### 9.5 **Finance**

### 9.6 **Program**

#### 9.6.1 2022 – 2023 School Year Calendar – **P. White**

Motion #017 Moved by Paul Landry  
Seconded by Frank Bastone

**Recommendation:**

*THAT the Board approve the 2022 – 2023 School Year Calendar as presented and forward the calendar to the Ministry of Education for approval.*

*Carried.*

### 9.7 **Negotiations**

### 9.8 **Other**

#### 9.8.1 Special Education Advisory Committee Report – **A. Sweeney**

Trustee Anne Sweeney provided a report on the January 21, 2022, Special Education Advisory Committee Meeting. Sweeney highlighted the meeting at St. Louis Living Arts School where the committee learned about differentiated instruction and supports for student learning.

#### 9.8.2 COVID-19 Update – **Alison Smith**

Alison Smith provided a report on the current COVID-19 situation overviewing the recent changes to the provincial COVID-19 school and child care screening tool, which was updated to reflect new guidance around isolation periods.

Trustee Paul Landry thanked staff for their work in adapting to all the changes, new regulations, and increased workload that everyone is doing to keep students and schools safe.

## 10. **COMMITTEE OF THE WHOLE**

## 11. **UNFINISHED BUSINESS**

## 12. **NEW BUSINESS**

## 13. **INFORMATION**

## 14. **FUTURE MEETINGS**





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### **POLICY GOVERNANCE MEETINGS**

- March 1, 2022 (Chair: Anne Sweeney)
- April 5, 2022 (Chair: Jeffrey White)
- May 3, 2022 (Chair: Paul Landry)
- June 7, 2022 (Chair: Frank Bastone)

### **REGULAR BOARD MEETINGS**

- March 22, 2022
- April 19, 2022
- May 17, 2022
- June 21, 2022

### **CATHOLIC PARENT INVOLVEMENT COMMITTEE**

- Wednesday, February 15, 2022 at 11:30 AM
- Wednesday, May 4, 2022 at 11:30 AM

### **SPECIAL EDUCATION ADVISORY COMMITTEE**

- Friday, February 18 at 1:30 PM at the Catholic Education Centre via Microsoft Teams

### **VIRTUAL SCHOOL COUNCIL MEETINGS**

- St. John School – Wednesday, February 3, at 6:00 PM
- École Ste-Marguerite Bourgeoys – Tuesday, February 22 at 6:00 PM
- St. John Paul II School – Wednesday, February 23 at 6:00 PM
- St. Louis Living Arts School – Tuesday, March 1 at 6:30 PM
- St. Thomas Aquinas High School – Monday, April 19 at 6:30 PM

### **TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT**

- OCSTA AGM, Conference and Business Seminar – April 21 – 23, 2022 in Ottawa
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### **Dates for Submission of Financial Reports**

The ministry has established the following dates for submission of financial reports:

<b>Date</b>	<b>Description</b>
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**REGULAR BOARD MEETING**  
**Meeting Report**  
February 15, 2022

15. **COMMMITTEE OF THE WHOLE**

16. **ADJOURNMENT**

Motion #019 Moved by Paul Landry  
Seconded by Frank Bastone  
Recommendation:  
*THAT the meeting adjourn at 8:06 p.m.*

*Carried.*

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary



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BRIEFING PAPER <sup>7</sup>

<b>SUBJECT:</b>	Energy Efficiency Report
<b>DATE:</b>	March 22, 2022
<b>PREPARED FOR:</b>	Regular Board Meeting
<b>AGENDA AREA:</b>	Public Session
<b>PREPARED BY:</b>	Alison Smith, Superintendent of Business Services Satyanarayana Gurram, Operations Officer

### Background/History:

Kenora Catholic District School board makes energy savings a top priority in every project we do. Administration continues to implement our five (5) year Energy Conservation and Demand Management Plan (CDM), which commenced on July 1, 2019, as per the Ontario regulation, 507/18. Along with this plan, and the five-year capital plan (2019-2024), we have identified several projects that reduce energy consumption through various retrofits and renovations.

### Current Situation:

In the school year 2020-2021, at St. Thomas Aquinas High School, we replaced the existing twenty (20) year old heat pumps with more energy efficient and environmentally friendly units. This project will reduce energy consumption by 52,880 kwh/year resulting in approximately \$5,000 savings in energy costs. In addition to the energy savings, the upgrade and replacement project also reduces the school's greenhouse gas emissions. We also upgraded various light fixtures to LED light fixtures in the gymnasiums at St. Thomas Aquinas High School, Ecole Ste-Marguerite Bourgeoys and St John Paul II School. These retrofits resulted in a combined energy savings of 21,408 kwh/year, which accounts to approximately \$3,638 in annual cost savings. We also received a one-time incentive of \$14,213 from the Federal Government for this project. During the 2020-21 school year, we continue to work on our water management programs in all KCDSB facilities. As part of this program, there were water flow sensors installed at each school. The sensors monitor and learn water usage patterns and send alerts for leaks and unusual water usage. Over time this will result in savings by detecting potential water leaks and enables us to take proactive measures before a small leak turns into more complex problem.

### Budgetary/Financial Consideration:

All completed Energy Management Plan initiatives were funded through specific provincial government grants, such as the board's annual School Renewal or School Condition Improvement Grants. All funding for future projects will be through programs made available to school board. All realized savings and anticipated revenue have been incorporated into current operating budgets through either reduction to our utility budgets or increases in the Operations Department budget.

### Communications Plan:

As stated in Procedure AP 518 – Energy Management Plan, administration is to provide an annual conservation savings report to the Board of Trustees. This information will be shared with all stakeholders through the March 22, 2022, Board meeting agenda and minutes which will be posted once approved by the Board.



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BRIEFING PAPER

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### **Recommendations:**

That the Board of Trustees receive the information presented on the Energy Efficiency Programs currently operating or planned throughout our organization, as per reporting guidelines established in Procedure AP518: Energy Management Plan.



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<b>SUBJECT:</b>	Capital Plan 2019 - 2024
<b>DATE:</b>	March 22, 2022
<b>PREPARED FOR:</b>	Regular Board Meeting
<b>AGENDA AREA:</b>	Public Session
<b>PREPARED BY:</b>	Alison Smith, Superintendent of Business Services

**Background/History:**  
 In 2009 when our Board participated in a Ministry of Education Operational Review, one of the areas identified was to formalize the process around Capital Planning. As a result, a formalized procedure was developed, in order to identify, collect and rank proposed capital projects, based on an established criteria in the procedure. This process has accomplished two very important points, one being identification of needs at the school level with input from school stakeholders such as staff and parent council. The second important point was to have this information presented to the trustees for review and discussion and ultimately approved through a board motion, which provided additional transparency and accountability to the system and ratepayers.

**Current Situation:**  
 This final draft of the Capital Plan is comprised of 55 projects, also indicating projects completed in 2019/20 and 2020/21. This year we continue to include components from the board's Conservation and Demand Management Plan and Facility Condition Assessment Reports. As part of AP 516 – Capital Project and Facility Improvement Planning Procedure, the Executive Council Team has reviewed the Capital Plan for discussion purposes with the Board of Trustees, with a motion to accept as presented at the March 22, 2022 Regular Board Meeting.

**Budgetary/Financial Consideration**  
 For the 2019-2021 fiscal years' the Board has received a total of \$5,459,637 for School Condition Improvement and School Renewal capital funding. The projects identified complete had total project costs of \$2,224,307. If all approved projects for 2021/22 are completed in the current budget year, our financial commitment would be \$770,000. All subsequent years (Yr 4 through Yr 5) of the Capital Plan will be addressed based on funding availability on an annual basis.

**Communications Plan:** *Should the Board of Trustees accept the Capital Plan – 2015-2020 at their March 22, 2022 regular Board Meeting a copy of the Capital Plan will be posted on the Board's web site.*





## **Kenora Catholic District School Board**

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BRIEFING PAPER <sup>10</sup>

### **Recommendations:**

That the Board of Trustees accept the 2019/20 – 2023/24 Capital Plan as presented.

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Item#	Project Name	School/Location	Project Description	Project Definition	Funding Source	Total Estimated Project Cost	Expended /Budgeted Amount 2019/20	2019/20	2020/21	2021/22	2022/23	2023/24	Priority Ranking	Status
1	Ceiling Finishes	St. Thomas Aquinas HS	Ceiling Finishes for the Original Building	School Improvement	School Renewal	\$ 1,397,640.00						X	Low-Medium	
2	Controls & Instrumentation - Addition 3	St. Thomas Aquinas HS	Replacing field devices and associated instrumentation for the HVAC system	School Improvement	School Condition	\$ 36,165.00						X	Low	
3	HVAC Pumps Renewal	St. Thomas Aquinas HS	Replacing the boiler pumps and install VFD for pumps greater than 10 HP.	School Improvement	School Condition	\$ 83,421.00	\$ 83,421.00	X					High	Completed
4	Plumbing Fixtures - Bradley Basin Renewal	St. Thomas Aquinas HS	Replace the plumbing fixtures	School Improvement	School Renewal	\$ 99,046.00						X	Low	
5	Controls & Instrumentation - Addition 2 Renewal	St. Thomas Aquinas HS	Replace the pneumatic controls throughout the addition 2	School Improvement	School Condition	\$ 10,980.00						X	Low	
6	Exterior Doors Renewal -at the front entrance/exit of the school	St. John Paul II School	Exterior Doors Renewal -at the front entrance/exit of the school	School Improvement	School Condition	\$ 45,000.00				X			Medium	In progress
7	Domestic Electric Water heater Renewal	St. John Paul II School	Domestic Electric Water heater Renewal	School Improvement	School Condition	\$ 30,000.00				X			Medium	In progress
8	Exterior walls sealant and metal siding renewal	St. John Paul II School	Exterior walls sealant and metal siding renewal	School Improvement	School Condition	\$ 65,000.00				X			Medium-High	In progress
9	Fittings - Washroom Accessories - Original Building Renewal	St. Thomas Aquinas HS	Replace the partitions	School Improvement	School Renewal	\$ 34,957.00					X		Medium-High	
10	PA System Renewal	St. Louis School	PA System Renewal	School Improvement	School Renewal	\$ 60,000.00				X			Medium-High	In progress
11	Floor Finishes - Vinyl Sheet - Washroom Renewal	Multi-Skills	Replace the VCT flooring with no wax flooring	Facility Improvement	School Renewal	\$ 5,345.00						X	Low	
12	Wall Finishes - Gypsum Renewal	Multi-Skills	Refinish the washroom walls with gypsum and glass matt	Facility Improvement	School Renewal	\$ 10,986.00						X	Low	
13	Floor Finishes - Vinyl Tile VCT- Lecture hall Renewal	Multi-Skills	Replace the VCT flooring with no wax flooring surface in the lecture hall	Facility Improvement	School Condition	\$ 10,479.00						X	Low	
14	Air Handling Units Renewal	St. Louis School	Air Handling Units Renewal	Facility Improvement	School Condition	\$ 200,000.00				X			Medium-High	In progress
15	Domestic Water Distribution - All Areas Renewal	St. Louis School	Investigate the condition of the water supply pumps and water pipelines running into the facility from the municipal line and replace as per the condition	Facility Improvement	School Condition	\$ 135,038.00						X	Low	
16	Site underground utilities Renewal-Natural gas lines, storm drains, ater mains and waste	St. Louis School	Site underground utilities Renewal-Natural gas lines, storm drains, ater mains and waste	Facility Improvement	School Renewal	\$ 250,000.00				X			Medium	In progress
17	Site Electrical Utilities Renewal-electrical utilities includes structure electrical cabinets, electricity	St. Louis School	Site Electrical Utilities Renewal-electrical utilities includes structure electrical cabinets, electricity	School Improvement	School Renewal	\$ 60,000.00				X			Low-Medium	In progress
18	Wall Finishes - Paint Wall Covering - Original Building and Addition 1 Renewal	St. Louis School	Refinish and paint the walls	School Improvement	School Renewal	\$ 144,105.00					X		Medium-High	
19	Secondary Transformer Replacement	St. Louis School	Replace the existing transformer with a more modern engineered transformer	School Improvement	School Condition	\$ 55,312.00						X	Low	
20	Emergency Lighting and Branch wiring-Battery Back ups , exit lighting and signsRenewal	Ecole Ste. Marguerite Bourgeoys	Emergency Lighting and Branch wiring-Battery Back ups , exit lighting and signsRenewal	School Improvement	School Condition	\$ 120,000.00				X			Medium	In progress
21	Domestic Water Distribution - Addition 1 Renewal	St. Louis School	Investigate the condition of the water supply pumps and water pipelines running into the facility from the municipal line and replace as per the condition	Facility Improvement	School Condition	\$ 182,827.00						X	Low	
22	Floor Finishes - Ceramic Tile Renewal	St. Louis School	Replace the ceramic tiles with VCT tiles	Facility Improvement	School Renewal	\$ 21,493.00					X		Medium-High	
23	Electrical Service and Distribution Panel Renewal- including breaker fuses, meters	Ecole Ste. Marguerite Bourgeoys	Electrical Service and Distribution Panel Renewal- including breaker fuses, meters	Facility Improvement	School Condition	\$ 245,000.00				X			Medium	In progress
24	Air Handling Units Renewal	Ecole Ste. Marguerite Bourgeoys	Air Handling Units Renewal	School Improvement	School Condition	\$ 500,000.00				X			Medium	In progress
25	Natural Gas Distribution system Renewal	St. John Paul II School	Natural Gas Distribution system Renewal	Facility Improvement	School Condition	\$ 150,000.00				X			Medium	In progress
26	Cooling Tower Renewal	St. Thomas Aquinas High School	Replacing existing cooling tower	School Improvement	School Condition	\$ 450,000.00				X			Medium	In progress
27	Wall Finishes - Paint Wall Covering - Original Building and Additions 1 & 2 Renewal	St. John Paul II School	Refinish and paint the walls	School Improvement	School Renewal	\$ 240,776.00					X		Medium-High	
28	Pedestrian Paving - Asphalt Paved - Site Renewal	St. John Paul II School	Pave the walkways in front of the school and around the school	Facility Improvement	School Renewal	\$ 46,922.00						X	Low	

29	Intercommunications Systems - Clock Systems - Addition 1 Renewal	St. John Paul II School	Upgrade the Intercom system	School Improvement	School Condition	\$ 55,183.00					X		Medium-High	
30	Parking Lots - Asphalt Paved - Site Renewal	St. John Paul II School	Pave the parking lot and repaint the lines	Facility Improvement	School Renewal	\$ 125,082.00					X		Low-Medium	
31	Underground Utilities Renewal	St. John Paul II School	Upgrade the underground piping and fittings	Facility Improvement	School Condition	\$ 580,335.00					X		Medium-High	
32	Electrical Service and Distribution - Panel Renewal	St. John Paul II School	Replace the electrical panel	School Improvement	School Condition	\$ 132,439.00					X		Low-Medium	
33	Fencing & Gates - Chain-Link Fencing - Site Renewal	St. John Paul II School	Replace existing outside fencing and gates	Facility Improvement	School Renewal	\$ 318,682.00					X		Low-Medium	
34	Floor Finishes - Painted Concrete Floor - Original Building and Additions 1 & 2 Renewal	St. John Paul II School	Refinish and paint the concrete flooring	School Improvement	School Condition	\$ 18,709.00						X	Medium High	
35	Site Development - Metal and Concrete - Site Related Stairs Renewal	St. John Paul II School	Repair the stairs and install a new railing on the east end of the school	Facility Improvement	School Condition	\$ 46,800.00								
36	Exterior Walls - Stucco - Original Building and Additions 1 & 2 Renewal	St. John Paul II School	Relinish the exterior walls with Stucco	School Improvement	School Condition	\$ 218,785.00						X	Medium High	
37	Distribution Systems - Exhaust Systems Renewal	St. John Paul II School	Replace the exhaust fans	School Improvement	School Condition	\$ 143,475.00							Low	
38	Floor Finishes - Sheet Vinyl Flooring	St. John Paul II School	Replace the Vinyl sheet on the floor with no wax sheet	Facility Improvement	School Condition	\$ 91,962.00							Low	
39	Wall Finishes - Acoustic Panel Renewal	St. John Paul II School	Replace the acoustic panels	School Improvement	School Condition	\$ 34,847.00						X	Medium-High	
40	Heat Pumps Renewal	St. Thomas Aquinas HS	Replacing heat pumps	School Improvement	School Condition	\$ 492,920.00	\$ 492,920.00	X					High	completed
41	Landscaping - Site Renewal	St. John School	Shift to a sustainable landscaping to accommodate the bus zone and the facility needs	Facility Improvement	School Condition	\$ 640,000.00			X				High	Completed
42	Parking Lots - Site Renewal	St. John School	Replace asphalt surface in the parking lot	Facility Improvement	School Renewal	\$ 76,000.00			X				High	Completed
43	Roadways - Site Renewal	St. John School	Replace asphalt surface for the walk ways	Facility Improvement	School Renewal	\$ 108,500.00			X				High	Completed
44	Ceiling Finishes - Original Building Renewal	St. John School	Refinish the ceiling	School Improvement	School Condition	\$ 16,789.00					X		Medium-High	
45	Wall Finishes - Paint Wallcovering - Original Building Renewal	St. John School	Relinish the walls	School Improvement	School Condition	\$ 464,479.00					X		Low-Medium	
46	Install Variable Frequency Drives - Original Building Renewal	St. John School	Install VFD's to the boiler pumps to achieve energy efficiency	Facility Improvement	School Condition	\$ 87,394.00						X	Low	
47	Exterior Doors - Entrance and Exit - 30%	St. John School	Replace the exterior doors and associated hardware	School Improvement	School Condition	\$ 33,019.00	\$ 33,019.00	X					High	Completed
48	Fencing & Gates - Chain-Link Fencing - Site Renewal	St. John School	Replace existing outside fencing and gates	Facility Improvement	School Renewal	\$ 105,000.00			X				High	Completed
49	Electrical Service and Distribution - Secondary Transformer	Ecole Ste. Marguerite Bourgeoys	Replace the breaker panels, main switch gear and other components	School Improvement	School Condition	\$ 25,968.00						X	Low	
50	Communication and Security - CCTV	Ecole Ste. Marguerite Bourgeoys	Upgrade the CAT V cable, digital IP cameras	School Improvement	School Renewal	\$ 9,734.00						X	Low	
51	Floor Finishes - Vinyl Tile - Classrooms Renewal	Ecole Ste. Marguerite Bourgeoys	Replace Vinyl flooring with no wax flooring in some classrooms	Facility Improvement	School Condition	\$ 214,944.00					X		Medium-High	
52	Distribution Systems - Heated Water Distribution Systems	Ecole Ste. Marguerite Bourgeoys	Change piping and zone valves in the crawl space	School Improvement	School Condition	\$ 450,000.00	\$ 439,633.00	X					High	Completed
53	Exterior Doors	Ecole Ste. Marguerite Bourgeoys	Replace the exterior doors and associated hardware	School Improvement	School Condition	\$ 45,445.00					X		Low-Medium	
54	Fittings - Millwork	Ecole Ste. Marguerite Bourgeoys	Replace the existing millwork-part of mechanical upgrades	School Improvement	School Condition	\$ 235,447.00	\$ 293,088.00	X					High	Completed
55	Air Handling Units - 1997 building	Ecole Ste. Marguerite Bourgeoys	Replace the whole AHU unit and the associated components	School Improvement	School Condition	\$ 517,920.00					X		Medium-High	

Capital Project and School Renewal needs breakdown in dollar Amounts ( by school year and fund type)

School Year	School Condition Improvement	School Renewal	Total Budget
2019/20	\$ 164,647.00	\$ 103,597.00	\$ 268,244.00
2020/21	\$ 1,648,326.00	\$ 289,500.00	\$ 2,137,826.00
2021/22	\$ 2,197,534.00	\$ 600,000.00	\$ 2,797,534.00
2022/23	\$ 813,534.00	\$ 1,560,673.00	\$ 2,374,207.00



**Ministry of Education**

Education Labour and Finance  
Division

315 Front Street West  
11<sup>th</sup> Floor  
Toronto ON M7A 0B8

**Ministère de l'Éducation**

Division des relations de travail et du  
financement en matière d'éducation

315, rue Front Ouest  
11<sup>e</sup> étage  
Toronto (Ontario) M7A 0B8

**2022:B03**

**Date:** February 17, 2022

**Memorandum To:** Directors of Education  
Senior Business Officials  
Secretary/Treasurers of School Authorities

**From:** Andrew Davis  
Assistant Deputy Minister  
Education Labour and Finance Division

**Subject:** **2022–23 Grants for Student Needs Funding**

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I am writing to provide you with information about the Ministry of Education's Grants for Student Needs (GSN) funding for the 2022-23 school year.

GSN funding is projected to be \$26.1 billion, an increase of 2.7 per cent, while the average provincial per-pupil funding is projected to be \$13,059 in 2022–23, which is an increase of \$339 or 2.7 per cent from 2021–22. This represents a historic investment in public education and demonstrates the government's commitment to providing students with access to the skills and opportunities they need to succeed.

This year's GSN includes targeted investments for a range of initiatives, with highlights including funding for staffing-related student learning needs supporting de-streaming and learning renewal; enhanced supports for mental health and special education; and enhancements to implement recently negotiated terms and conditions of employment for principals and vice-principals.

## **A. \$651.1 MILLION TO SUPPORT STUDENT LEARNING NEEDS**

There will continue to be flexible funding through the Supports for Students Fund for one additional year, subject to upcoming labour negotiations, as well as time-limited supports through the Language Grant and the new time-limited COVID-19 Learning Recovery Fund to further support learning recovery, the implementation of de-streamed Grade 9, and other priorities.

### **Supports for Students Fund (SSF)**

The ministry is providing \$212.7 million through the SSF (also known as Investment in Systems Priorities in some central agreements), which provides flexible funding to school boards to support the learning needs of students consistent with central agreement obligations. This fund is being continued into 2022-23 to stabilize supports for students due to learning disruption, and school boards should continue to use this funding for its intended purpose under respective collective agreements for appropriate employee groups. Any funding beyond 2022-23 is subject to the upcoming round of central bargaining for groups whose central agreements expire on August 31, 2022. As such, this is time-limited funding.

Note that funds provided through the Adult Day School/Continuing Education Supplement of the Continuing Education and Other Programs Grant may be required for compensation or staffing under the SSF, depending on the collective agreements for some employee groups.

### **COVID-19 Learning Recovery Fund**

The ministry is providing \$304.0 million<sup>1</sup> in time-limited and temporary additional staffing supports to continue to hire teachers, early childhood educators, educational assistants and other education workers to address learning recovery, the implementation of the first year of a fully de-streamed Grade 9, the delivery of remote learning, supports for special education, and maintaining enhanced cleaning standards.

As part of this grant, school boards will be required to provide the option for remote learning in the 2022-23 school year. School boards are permitted to establish one virtual school per elementary and secondary panel based on local demand, where the funding can support the hiring of principals, vice-principals, school-based administrative support and/or Information Technology support. This funding can also be used to support staff previously funded under the Education Worker Protection Fund per the Canadian Union of Public Employees' central collective agreement that expires on August 31, 2022.

This support is key to meeting staffing needs for school boards so that schools can deliver stability for students and families. Funding must be spent on the priorities identified within this grant, but there is flexibility in how school boards may use the funds between any of these priorities based on local needs. Funded through a table amount, this funding is equivalent to the staffing portion previously provided under the 2021-22 COVID-19 PPF supports.

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<sup>1</sup>This amount includes district school boards and isolate board school authorities.

School boards should plan for this funding to expire at the end of August 2023.

### **Recent Immigrant Supplement**

The ministry continues to provide \$134.4 million in time-limited funding through the Recent Immigrant Supplement of the Language Grant, which was introduced in the 2021-22 school year. This funding is intended to address the out-year financial implications of the extraordinary and temporary decline in recent immigrant enrolment as a result of the COVID-19 pandemic.

This funding is supplementary to the Recent Immigrant Component of the English as a Second Language/English Literacy Development (ESL/ELD) Allocation (for English-language school boards) and the Programme d'appui aux nouveaux arrivants (PANA) Allocation (for French-language school boards).

School boards will continue to generate top-up funding, where needed, if actual weighted enrolment falls below the level determined by the total weighted enrolment for each of the four years that generated funding through the ESL/ELD Recent Immigrant Component and the PANA Allocation in their 2019–20 Financial Statements.

## **B. \$103.3 MILLION FOR PRIORITY INVESTMENTS**

### **Student Mental Health Investment**

Recognizing the importance of promoting positive mental health, especially in light of the COVID-19 pandemic, an increase of \$38.3 million is being provided for student mental health within the Mental Health and Well-Being Grant. This amount includes an increase of \$25.2 million<sup>2</sup> through the Supporting Student Mental Health Allocation, transferred from Priorities and Partnerships Funding (PPF). This funding will continue to support student mental health to foster the continued learning and well-being of students. The base amount is increasing to \$301,723 per school board and the per-pupil amount is increasing to \$6.67. Starting this year, this allocation is enveloped meaning that it must be utilized for school or school board-based mental health staffing, programs, and initiatives.

A new investment of \$10.0 million is being provided, of which \$5.0 million is to be used for evidence-based mental health programs and resources to support student resilience and mental well-being. The ministry will provide more details on the use of these funds in advance of the 2022-23 school year.

The total investment in student mental health, including PPF, is about \$90 million representing a 420 per cent increase in funding since 2017-18.

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<sup>2</sup>This amount includes district school boards and isolate board school authorities.

Further details on the \$3.0 million in the new Well-Being and Positive School Climates Allocation can be found in the PPF transfers to GSN section below.

### **Local Special Education Priorities**

Funding of \$16.3 million<sup>3</sup> to enhance support for students with special education needs, previously provided through PPF, is being provided through the Differentiated Special Education Needs Amount (DSENA) Allocation as a new Local Special Education Priorities amount. In alignment with the prior year, school boards may use this funding to address local priorities such as retaining additional educational and/or professional and paraprofessional staff (e.g., special education resource teachers, educational assistants, speech-language pathologists, occupational therapists, and psychologists, among others) and other local priorities such as evidence-based programs and interventions, as well as transition supports.

### **Increased Special Equipment Amount (SEA) Per-Pupil Amount**

Funding of \$7.4 million is being provided through the SEA Allocation to support more assistive technology for students with special education needs. In the SEA Per-Pupil Amount component, the base is increasing to \$20,000 and the amount per pupil is increasing to \$39.461.

### **Increased Northern Adjustment within the DSENA**

Funding of \$1.4 million is being provided through the DSENA Measures of Variability (MOV) Northern Adjustment.

- The amount for the North East cooperative, administered by District School Board Ontario North East, will be increased by \$0.6 million to \$4.1 million.
- The amount for the North West cooperative, administered by Thunder Bay Catholic District School Board, will be increased by \$0.3 million to \$2.3 million.
- The amount for the Northern French-language cooperative, administered by the Conseil scolaire public du Grand Nord de l'Ontario, will be increased by \$0.5 million to \$3.6 million.

This increase is being added through the Northern Supports component, sub-category 7A, of the DSENA MOV Northern Adjustment.

### **Broadband Network Operations**

To support access to quality online learning opportunities for all students, funding of \$39.9 million is being provided through a combination of the Pupil Foundation Grant (PFG) and the Geographic Circumstances Grant for broadband network operations. This will help to meet the increasing network demand for digital learning in the classroom and increased network capacity. In addition to existing funding available in the GSN, this supplemental funding supports the costs associated with network connectivity, network infrastructure, network security and related network operations in schools and school board buildings as usage increases and technology evolves. There will be performance metrics that school boards are

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<sup>3</sup>This amount includes district school boards and isolate board school authorities.

expected to maintain associated with this funding. Additional information on this will be shared in the near future.

This additional funding is being provided through a new Broadband Network Operations per-pupil amount (\$19.34) in the PFG, with a Broadband Network Operations Top-Up Allocation within the Geographic Circumstances Grant to ensure every district school board receives a minimum amount of \$125,000.

The support for ongoing evolution of broadband networks and network security builds on similar initiatives since 2018 that have helped all schools reach a minimum standard of secure connectivity. It is a key way that the government is helping to meet the needs of students in accessing quality learning opportunities and preparing them for success in the increasingly digital economy.

### **C. LABOUR-RELATED CHANGES**

Updates to benchmarks and other funding elements are being made to reflect the recently negotiated memorandum of settlement on terms and conditions of employment for principals and vice-principals. Updates impacting prior years will be made through amendments to prior year GSN regulations over the coming months. A provision for upcoming labour negotiations has also been included. Since union agreements expire on August 31, 2022, school boards are to set up a provision for these expenses, subject to the outcome and conclusion of negotiations. Further information on how to budget for and record this provision will be released as part of the SB-Memo on the 2022-23 Estimates Education Finance Information System (EFIS) forms.

#### **Salary Increase for Principals and Vice-Principals**

Salary benchmarks for principals and vice-principals will be increased by one per cent.

#### **Benefits Increase**

Benefits funding adjustments are being made through the Benefits Trust Allocation for employee groups that have agreements with provisions that impact the 2022-23 school year (i.e. principals and vice-principals, Conseil des associations en éducation pour les avantages sociaux - Education Council of Associations for Benefits, and Elementary Teachers' Federation of Ontario – Education Workers).

#### **In-School Administration and Leadership Benchmark Alignment**

The funded salary benchmarks for principals and vice-principals are being unified for the elementary and secondary panels within the In-School Administration and Leadership Allocation. The principal salary benchmark will be \$127,058 and the vice-principal salary benchmark will be \$121,496 for elementary, secondary and combined schools.

The ministry is also unifying the funded school office support staff salary benchmark to \$46,922 for elementary, secondary and combined schools. Board by board impacts of these changes

have been mitigated by providing \$818,689 in additional funding supports for combined schools.

### **Labour Provision**

A labour provision is being included for the first year of the upcoming round of central bargaining with teachers' federations and education worker unions whose agreements expire August 31, 2022. These funds, subject to the outcome and conclusion of negotiations, are to be included as budgeted expenses and used to help manage labour costs when they are confirmed.

### **Central Employer Bargaining Agency Fees Allocation**

As announced in 2021–22, the Central Employer Bargaining Agency Fees Allocation was revised to better reflect the trustees' associations' cost structures since the introduction of the *School Boards Collective Bargaining Act, 2014*. Starting in 2022–23, funding amounts for district school boards will be adjusted based on changes to the GSN benchmarks and their respective trustees' association's total 2021–22 annual expenses.

## **D. KEEPING UP WITH COSTS**

### **Non-Staff Benchmarks**

The ministry is providing a 5.45 per cent cost update to the non-staff portion of the School Operations Allocation benchmark, which consists of a 2.3 per cent cost update to assist school boards in managing the increases in commodity prices (i.e. electricity, natural gas, facility insurance, and other costs) and an additional 3.15 per cent cost update to support the increased costs related to the need to run ventilation systems longer and replace filters more frequently. The latter was previously provided as temporary PPF funding to mitigate the impacts of the COVID-19 pandemic.

In addition, the ministry is providing a 2.3 per cent cost update outside of the School Operations Allocation benchmark for other non-staff benchmarks and non-staff funding amounts throughout the GSN.

### **Student Transportation**

The ministry continues to review student transportation with the aim to achieve a more equitable and needs-based student transportation system in Ontario. While the review is underway, the Student Transportation Grant will be maintained at the previous year's funding level with adjustments for school boards with enrolment growth. A cost update amount of 2.0 per cent is included in the Student Transportation Grant, but has not been allocated board-by-board at this time. An update on this funding will be provided at later time. In addition, funding adjustments due to fuel price changes will continue to be triggered by the fuel escalation and de-escalation mechanism throughout the school year.

## **E. SUPPLY CHAIN CENTRALIZATION**

The ministry expects school boards to continue to make every effort to operate as efficiently as possible. This includes taking advantage of opportunities to minimize costs, as well as generate savings and efficiencies on products and services through the use of Vendor of Record (VOR) arrangements as outlined in the Interim Measures of the Broader Public Sector Procurement Directive. For clarity, a VOR arrangement could be an Enterprise VOR arrangement managed by the Ministry of Government and Consumer Services, or any other arrangement available to the school board, such as the Ontario Education Collaborative Marketplace.

Supply Ontario is a new provincial agency established to address challenges in Ontario's supply chain system. It will transform and move public procurement forward, leveraging Ontario's \$29.0 billion annual purchasing power to further advance value creation to benefit our economy, business, and Ontarians. The ministry has established an EDU Supply Chain Centralization Transition Working Group to serve as a resource for school boards as the government and Supply Ontario move forward with supply chain centralization.

## **F. PPF & OTHER LANGUAGES IN EDUCATION (OLE) TRANSFERS TO GSN**

To further support the ministry's efforts to streamline funding while also reducing administrative burden for transfer payment recipients, the following PPF and OLE allocations are being transferred into the GSN:

### **Parents Reaching Out (PRO) Grants**

Funding of \$2.4 million to support PRO Grants is moving from PPF into a new component of the Parent Engagement Allocation within the School Foundation Grant. This new PRO component, funded through a combined amount of \$1,500 per school board and \$500 per school committee, supports school boards to work with their Parent Involvement Committees (PICs) in order to lead initiatives that address local parent needs and/or remove barriers that prevent parents from participating and engaging fully in their children's learning and educational progress.

With this change, the Parent Engagement Allocation has three components – PIC, School Council, and PRO – each with its own funding calculation. School boards are reminded that they are expected to comply with Ontario Regulation 612/00: *School Councils and Parent Involvement Committees*.

### **Canada-Ontario Agreement for French as a Second Language (FSL)**

Funding of \$7.9 million to support the additional costs of FSL initiatives and activities undertaken by English-language school boards in keeping with the Canada–Ontario Agreement on Minority-Language Education and Second Official-Language Instruction is moving from OLE and will be enveloped as a new Areas of Intervention component of the FSL Allocation within the Language Grant.

Funded through a table amount, the new Areas of Intervention component is provided to help English-language school boards enhance FSL-focused supports for educational staff and enrich the FSL learning environments and opportunities available to all students. With this change, the FSL Allocation has two components: Per-Pupil and Areas of Intervention.

### **Implementation of Aménagement linguistique Initiatives and Strategies to Retain and Engage Students**

The \$120,000 for the implementation of Aménagement linguistique initiatives and strategies to retain and engage students is moving from PPF into the board component of the Actualisation linguistique en français Allocation within the Language Grant.

Funding of \$10,000 for each of the 12 French-language school boards is provided to help French-language school boards develop language planning initiatives in schools. These initiatives will help to engage students and increase their sense of belonging to the French-language school system and Francophone communities, as set forth by the Aménagement linguistique policy for French-language schools in Ontario.

### **Well-Being and Mental Health Bundle**

Funding of \$3.0 million for the Well-Being and Mental Health Bundle is moving from PPF into a new Well-Being and Positive School Climates Allocation within the Mental Health and Well-Being Grant as previously noted above. This new Well-Being and Positive School Climates Allocation, funded through a base amount of \$10,000 per district school board and a per-pupil amount of \$1.14, supports school boards in meeting local needs and priorities that promote and support well-being and inclusive education, including strengthening positive school climates. This funding enables school boards to support activities in their improvement and multi-year strategic plans.

### **Learning and Innovation Fund for Teachers (LIFT)**

Funding of \$3.5 million to support ongoing teacher professional learning through the LIFT is moving from PPF into a new Teacher Learning and Innovation Allocation within the Cost Adjustment and Teacher Qualifications and Experience Grant. The Teacher Learning and Innovation Allocation includes a base amount of \$20,000 per district school board and increased amounts depending on average daily enrolment (ADE), providing an additional \$25,000 for ADE of 500 or more and an additional \$18,000 for ADE of 50,000 or more. The Teacher Learning and Innovation Allocation enables school boards to support teacher collaboration, responsive learning and sharing of effective practices within schools, within school boards and across the province.

## **G. ENHANCED ACCOUNTABILITY MEASURES**

### **Secondary Class Size Compliance Framework**

To support the government's commitment to improving public education and advancing student achievement, the ministry is introducing a class size compliance framework to the



secondary panel starting in the 2022-23 school year. In previous years, school boards were required to report both elementary and secondary class sizes to the ministry; however, the compliance framework applied only to the elementary provisions of the regulation. There are no proposed changes to the collection process for secondary class size. The ministry will provide further information as part of the class size reporting process for the 2022-23 school year in the coming months.

## **H. ONGOING IMPLEMENTATION AND OTHER CHANGES**

### **Differentiated Funding for Online Learning**

The online and in-person learning credit load benchmarks are being updated for the second year of a multi-year trajectory. Reflecting the change in required online credits announced in Policy/Program Memorandum 167, the 2022-23 secondary benchmark for classroom teacher staffing through the Secondary Pupil Foundation Allocation and related grants will use a funded average credit load of 7.5 credits per pupil split between online learning (approximately 0.15) and in-person learning (approximately 7.35). The online learning credit load benchmark assumes approximately 15% of secondary students will take one course online in 2022-23.

### **Retirement Gratuities**

This is the eleventh year of a 12-year phase-out of the retirement gratuities resulting in a reduction in the benefits funding benchmarks. This 0.167 per cent reduction is applied to the benefits benchmarks in the foundation grants with equivalent adjustments to the benchmarks in the supplemental grants to reflect the reduction in benefits funding.

For school boards that provided one-time payouts of retirement gratuities in 2015–16, funding will continue to be recovered from school boards in 2022–23. This recovery, which began in 2016–17, will be over the estimated average remaining service life of school board employees eligible for retirement gratuities as at August 31, 2012. The funding recovered from school boards will be to the extent that school boards received funding from the ministry and to the extent that school boards reported a one-time gain in the early payout of retirement gratuities in 2015–16.

### **School Operations Allocation - Supplementary Area Factor**

This is the fourth year of the five-year phase-in of updates to the Supplementary Area Factor for base school facility operations within the School Facility Operations and Renewal Grant to reflect a secondary class size of 23.

### **Teacher Job Protection Funding Allocation**

This is the final year of the four-year Teacher Job Protection Funding Allocation, which is available for teacher job protection for classroom teachers impacted by the changes to class sizes in 2019–20 and 2020–21. Given the reduction in the funded average secondary class size to 23 in 2020–21, it is projected that no funding will be generated through this allocation this year.

### **Technical Enrolment Policy Update**

A regulatory clarification is planned such that students who are pursuing remote learning or exclusively online learning and reside out of province will not qualify for GSN funding. Similarly, the ministry intends to update regulations so that the right to attend for property owners, or their children, who reside outside of Ontario, is limited to in-person learning only.

### **I. CAPITAL**

Details of capital funding programs are provided in a separate memorandum, **2022:B04**.

#### **Amount for School Condition Improvement**

The ministry is committed to supporting healthy and safe learning environments. For the upcoming school year, the ministry will continue to invest approximately \$1.4 billion to maintain and improve the condition of schools.

This continued investment in school renewal is in addition to the up to \$656.5 million in approvals that school boards have received under the federal-provincial COVID-19 Resilience Infrastructure Stream, which is part of the Investing in Canada Infrastructure Program.

### **J. ISOLATE BOARD SCHOOL AUTHORITIES**

As in previous years, funding for isolate board school authorities will be adjusted, as appropriate, to reflect changes in funding to district school boards. As such, funding for isolate board school authorities may include adjustments to some of the items presented in this memorandum. The ministry will provide further information to isolate board school authorities through an updated Addendum to the 2022–23 Technical Paper for Isolate Board School Authorities in the coming months.

### **K. REPORTING**

#### **Dates for Submission of Financial Reports**

The ministry has established the following dates for submission of financial reports:

<b>Date</b>	<b>Description</b>
June 30, 2022	School Board Estimates for 2022–23
November 15, 2022	School Board Financial Statements for 2021–22
December 15, 2022	School Board Revised Estimates for 2022–23
May 15, 2023	School Board Financial Report for September 1, 2022 to March 31, 2023

## Rural and Northern Education Funding (RNEF) – Schools List

By June 30, 2022, school boards must submit to the ministry the list of all the additional schools, approved by board of trustees' motion, to be eligible to spend the RNEF Allocation on these specific schools. Please submit these motions along with the list of these additional schools to [EDULABFINANCE@ontario.ca](mailto:EDULABFINANCE@ontario.ca) including the school name, School Facilities Inventory System (SFIS) number, Campus ID, Board School Identification number (BSID) and panel (elementary/secondary). **Please include "RNEF" in the subject line of your email.**

## L. INFORMATION RESOURCES

If you require further information, please contact:

Subject	Contact	Email
Broadband	Teresa Allen	<a href="mailto:teresa.allen@ontario.ca">teresa.allen@ontario.ca</a>
Capital Renewal	Andrea Dutton	<a href="mailto:andrea.dutton@ontario.ca">andrea.dutton@ontario.ca</a>
Capital Priorities, Site Acquisition, Project Accountability and Child Care Capital	Paul Bloye	<a href="mailto:paul.bloye@ontario.ca">paul.bloye@ontario.ca</a>
Central Labour Agreements	Cory Mitic	<a href="mailto:cory.mitic@ontario.ca">cory.mitic@ontario.ca</a>
Curriculum and Assessment Implementation and Additional Educational Software Licensing	Jennifer Chan	<a href="mailto:jennifer.chan3@ontario.ca">jennifer.chan3@ontario.ca</a>
Executive Compensation	Colleen Hogan	<a href="mailto:colleen.hogan@ontario.ca">colleen.hogan@ontario.ca</a>
Financial Accountability, Reporting Requirements, and Regional Internal Audit	Med Ahmadoun	<a href="mailto:med.ahmadoun@ontario.ca">med.ahmadoun@ontario.ca</a>
French-language Education	Anne-Sophie Leduc	<a href="mailto:annesophie.leduc@ontario.ca">annesophie.leduc@ontario.ca</a>
Indigenous Education	Taunya Paquette	<a href="mailto:taunya.paquette@ontario.ca">taunya.paquette@ontario.ca</a>
Online Learning	Laurie McNelles	<a href="mailto:laurie.mcnelles2@ontario.ca">laurie.mcnelles2@ontario.ca</a>
Operating Funding Modelling (including Benefits Trusts Funding Model)	Paul Duffy	<a href="mailto:paul.duffy@ontario.ca">paul.duffy@ontario.ca</a>
Operating Funding Policy (including Benefits Trusts Policy)	Romina Di Pasquale	<a href="mailto:romina.dipasquale@ontario.ca">romina.dipasquale@ontario.ca</a>
Professionalism, Teaching Policy and Standards	Anshoo Kamal	<a href="mailto:anshoo.kamal@ontario.ca">anshoo.kamal@ontario.ca</a>

Subject	Contact	Email
Regional Offices and French as a Second Language	Hanca Chang	<a href="mailto:hanca.chang2@ontario.ca">hanca.chang2@ontario.ca</a>
Special Education	Claudine Munroe	<a href="mailto:claudine.munroe@ontario.ca">claudine.munroe@ontario.ca</a>
Student Achievement	Dianne Oliphant	<a href="mailto:dianne.oliphant@ontario.ca">dianne.oliphant@ontario.ca</a>
Student Mental Health	Shirley Kendrick	<a href="mailto:shirley.kendrick@ontario.ca">shirley.kendrick@ontario.ca</a>
Student Transportation	Mehul Mehta	<a href="mailto:mehul.mehta@ontario.ca">mehul.mehta@ontario.ca</a>
Student Well-Being and Parent Engagement	Suzanne Gordon	<a href="mailto:suzanne.gordon@ontario.ca">suzanne.gordon@ontario.ca</a>

General questions regarding the GSN release can be emailed to: [EDULABFINANCE@ontario.ca](mailto:EDULABFINANCE@ontario.ca).

## M. OTHER GSN MATERIALS

For further information, please see GSN Projections for the 2022–23 School Year, which are available on the [Education Funding webpage](#). The GSN Technical Paper will be released in the coming weeks.

## N. CONCLUDING REMARKS

Some of the elements and proposals set out in this memo can only take effect if certain regulations are made by the Minister of Education or Lieutenant Governor in Council under the *Education Act* or other legislation as required. Such regulations have not yet been made. Therefore, the content of this memo should be considered subject to such regulations, if and when made.

In closing, the ministry would like to thank you and acknowledge the continued, ongoing and extraordinary work of school board teams to support students, families and the broader community, especially while navigating the unique challenges of the recent school years. We remain committed to working closely with you to facilitate the next school year, with the best interest of Ontario's students in mind.

Sincerely,

*Original signed by*

Andrew Davis  
Assistant Deputy Minister  
Education Labour and Finance Division

## Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and Church.

**February 18, 2022**

MEETING DATE:	Friday, February 18, 2022
LOCATION OF MEETING:	Microsoft Teams Meeting
SUBJECT OF MEETING:	Special Education Advisory Committee
TIME OF MEETING:	1:30 PM –3:01 PM
NEXT MEETING:	March 25, 2022

	ATTENDANCE	PERSON	TITLE
1.	<input checked="" type="checkbox"/>	Norine Schram	Voting Member - Member at Large, Chair
2.	<input checked="" type="checkbox"/>	Diane VanderZande	Voting Member - Member at Large, Vice Chair
3.	<input checked="" type="checkbox"/>	Dianne Griffiths	Voting Member - Member at Large
4.	<input checked="" type="checkbox"/>	Tom Fawcett	Voting Member - Member at Large
5.	<input type="checkbox"/>	KACL to Appoint Member	Voting Member - KACL Representative
6.	<input checked="" type="checkbox"/>	Joel Willett	Voting Member - FIREFLY Representative
7.	<input checked="" type="checkbox"/>	Anne Sweeney	Voting Member- Trustee Representative
8.	<input type="checkbox"/>	Paul White	Director of Education
9.	<input checked="" type="checkbox"/>	Nicole Kurtz	Superintendent of Instructional Services
10.	<input checked="" type="checkbox"/>	Andrea Batters	Special Education Coordinator
11.	<input type="checkbox"/>	Teresa Gallik	Chair, Board of Trustees
12.	<input checked="" type="checkbox"/>	Cathy McQuillan	Recording Secretary

**1. Opening Prayer – Nicole Kurtz**

**2. Roll Call: Regrets – Aimee Foucher, Paul White, Teresa Gallik**

**Guest: École Ste-Marguerite Bourgeoys, LRT - Kristy Smith, Principal - Hilary Aitken**

**3. École Ste-Marguerite Bourgeoys Presentation: Hilary Aitken, Kristy Smith - Attached 5**

**4. Approval of January 21, 2021, Meeting Minutes**

- **Approved by: Diane VanderZande**
- **Seconded by: Joel Willett**

**5. Correspondence:**

- **Renfrew County Catholic District School Board Letter – January 13, 2022 - Attached 17**  
Review and file.

- **Durham District School Board – February 3, 2022 - Attached 18**

This letter was regarding the claw back of the SIP funding from an increase of \$11,016.00 per student to \$1,518.00 per student bringing the total funding per student to \$28,518.00 per student.

## Kenora Catholic District School Board

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## SPECIAL EDUCATION ADVISORY COMMITTEE

February 18, 2022

**Ann Sweeney** feels SEAC should send a letter stating our concern to the reduction to the anticipated increase to SIP funding.

**Norine Schram** will draft a letter and bring it to the next SEAC meeting for approval.

### 6. **New Business: SEAC Trustee Vote** - Nicole Kurtz

After a review of the legislation, it was decided that Ann Sweeney, KCDSB Trustee can cast a vote at our SEAC meetings, and her attendance will count towards quorum.

### 7. **Professional Development:** Andrea Batters

**Alison Smith** will be joining the March 25, 2022, SEAC meeting to share funding information with the committee at that time.

### 8. **Business arising from last meeting:**

- **First Nations SEAC Representative** – Nicole Kurtz

The Ministry of Education states that we can have up to two First Nations representatives on our SEAC to represent the interest of First Nations students attending our board under a tuition agreement.

**Norine Schram** suggested trying to recruit a Métis representative as a member at large. This would be an opportunity to have more representation on the committee.

**Anne Sweeney** asked if we could contact Shelly White who is involved with the FNMI committee regarding a First Nations representative for SEAC.

**Nicole Kurtz** responded that we could put that item on the agenda for our next FNMI meeting which will be held on April 6, 2022.

**Norine Schram** also reminded the committee it has been a long time since we had a member from Red Lake

- **SEAC Meeting Survey** – Norine Schram & Andrea Batters

Norine and Andrea sent out a survey to our SEAC members regarding when and how we hold our SEAC meetings. Respondents were asked:

- **What day of the week would be best?**
- **What day and times would you be available to meet?**
- **What is your preferred way to participate in the meeting?**

The committee decided to keep the meetings on Friday afternoons at 1:30 pm.

Norine Schram suggested we revisit this in the June meeting when we discuss next years meeting schedule.

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February 18, 2022

- **In Person SEAC Meetings**

**Dianne Griffith** suggested that the meeting could be held in person but with the option to attend virtually as well.

**Trustee Report:** Only report on issues relevant to Special Education. The Board Meeting minutes are available online for review.

**Coordinators Report:** Keep this report directly related to Special Education.

**Nicole Kurtz** suggested reaching out to the Learning Resource Team each year to see where they are having struggles. Find out what they would like to be brought to our SEAC committees' attention that we could bring to the Boards attentions when they are determining Policies and Procedures.

**Diane VanderZande** commented prior to COVID the reason they would do school visits was to talk with the LRTs and find out what was happening in the schools and what issues they were having. They would listen to their suggestions to make improvements and bring them to the Board's attention. She wants the LRTs to know before the meeting that the SEAC committee will be asking them if they are having any issues that we could help them with.

**Nicole Kurtz** responded that since we have already had two school presentations this year that perhaps herself and Andrea could gather some feedback in general of struggles they are facing and bring this to the SEAC. The schools that have not presented would continue with the current format for this year.

**Joel Willett** added an example: Sarah Pyzer had reached out at one point from your school board regarding funding that there was for supporting kids with autism. But because you are a small board and there's a small select group of kids with ASD and such a wide age range, she was unable to utilize it. Could it be brought to this committee on how we help the school board utilize this funding? How do we better support those kids?

She would like to hear what school boards and schools need FIREFLY to assist them with.

### 9. Agency Reports

- **FIREFLY – Joel Willett – Attached 20**

**Anne Sweeney** asked Joel if FIREFLY has had any success filling the job vacancies she had talked about at our last meeting.

**Joel Willett** responded they had not. They currently have eight speech pathology vacancies, so it is important for the school boards to be aware that they have limited staff providing service and the wait list continues to grow. They do have communication assistants that are carrying out programming that the speech pathologists have put in place. University programs are finishing up in the summer, and they will try to recruit new staff in the fall.

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## SPECIAL EDUCATION ADVISORY COMMITTEE

February 18, 2022

**Andrea Batters** asked how do KCDSB classes sign up for the neurodiversity programming?

**Joel Willett** reported they have a committee that is putting together the programming. She is anticipating reaching out by early March to see if there are classrooms that want to sign up for this program.

- **KACL – No Representative appointed yet to replace Aimee Foucher**
  - **Other Reports from Members-at-Large**
    - **Tom Fawcett** – Tom wanted to let the committee know that this will be his last year as a SEAC member. He hopes the SEAC committee continues to visit the schools, because he thinks it's important to have that contact. As a former teacher, he always thought this was important to have that contact with the members of the SEAC committee.
    - **Dianne Griffiths – Nothing to Report**
    - **Diane VanderZande – Nothing to Report**
    - **Norine Schram –Nothing to Report**
10. **Trustee Report – Anne Sweeney – January 18, 2022 Board Meeting**  
 To see highlights or to watch on You Tube click on this link:  
[From the Boardroom for January 18, 2022](#)
- Anne Sweeney** was thinking that perhaps she would review the board minutes with Nicole or Andrea and see from their perspective if there's anything from those minutes that should be brought forward to this committee. If there is something relevant in the Trustee Report it could then be entered as an agenda item.
- Norine Schram** asked for the Trustee Report to be kept as a standing item on the agenda and just to pass if there is nothing to report.
11. **Coordinator Report – Andrea Batters - Attached 21**
12. **Next Meeting: Friday, March 25, 2022**  
**Microsoft Teams**
-



# SEAC Presentation

Friday, February 18th

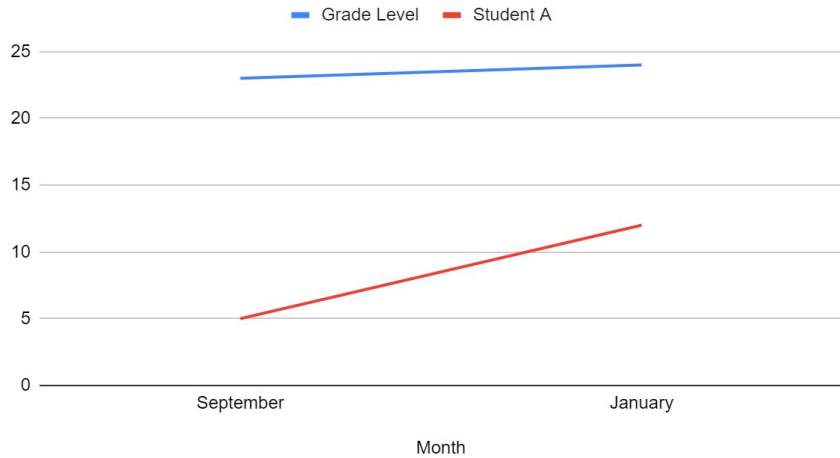
# Empower



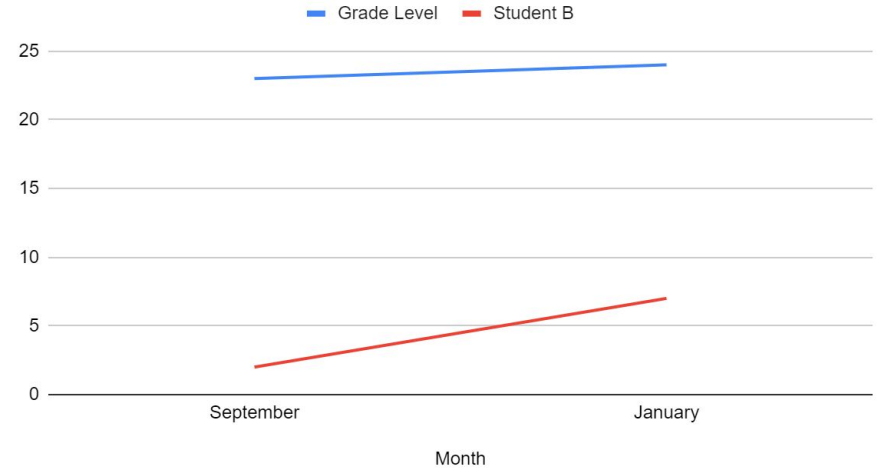
# Empower<sup>7</sup> Benchmark Data

<b>Student</b>	<b>Assessment Date</b>	<b>Benchmark/Grade Level</b>	<b>Reassessment Date</b>	<b>Benchmark/Grade Level</b>
Student 1	September	8 (middle grade 1)	January	11 (middle grade 1)
Student 2	September	5 (beginning grade 1)	January	12 (middle grade 1)
Student 3	September	6 (beginning grade 1)	January	10 (middle grade 1)
Student 4	September	2 (middle FDK)	January	7 (middle grade 1)
Student 5	September	7 (middle grade 1)	January	9 (middle grade 1)
Student 7	September	1 (beginning FDK)	January	4 (beginning grade 1)
Student 8	September	5 (beginning grade 1)	January	8 (middle grade 1)
Student 9	September	8 (middle grade 1)	January	15 (end grade 1)
Student 10	September	1 (beginning FDK)	January	10 (middle grade 1)
Student 11	September	3 (end FDK)	January	7 (middle grade 1)

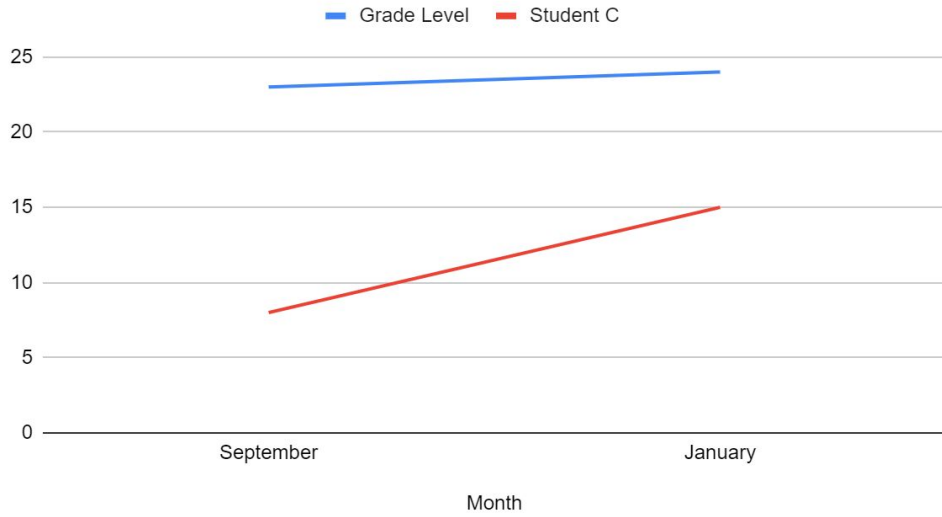
PM Benchmark



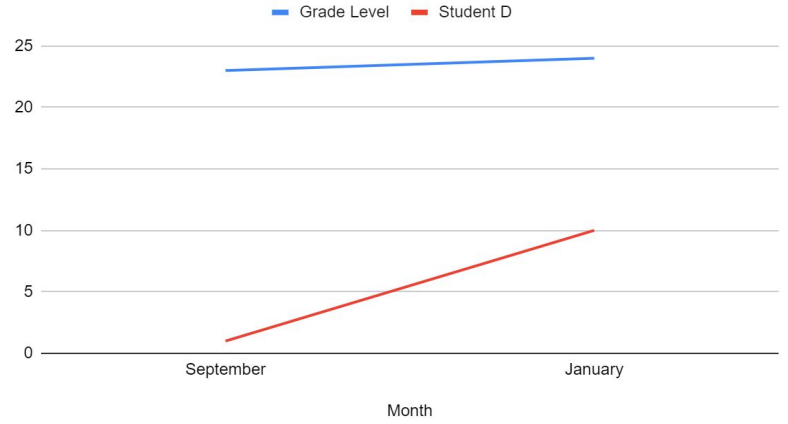
PM Benchmark



PM Benchmark



PM Benchmark



# Literacy Intervention Programs

- Heggerty

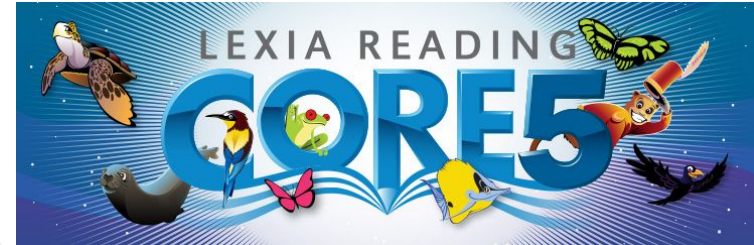


## Heggerty

- Lexia

**Lexia Reading Core5**  
Scope and Sequence

Grade Level of Material	Skill					
	Phonological Awareness	Phonics/PA	Structural Analysis	Automaticity/Fluency	Vocabulary	Comprehension
Pre-K	•	•			•	•
Kindergarten	•	•			•	•
Grade 1		•			•	•
Grade 2		•	•		•	•
Grade 3			•	•	•	•
Grade 4			•	•	•	•
Grade 5			•	•	•	•



# Literacy Intervention Programs

- WISE



# Literacy Intervention Programs

- French Reading Recovery Program





# In School Team Meetings (IST)



# In School Testing



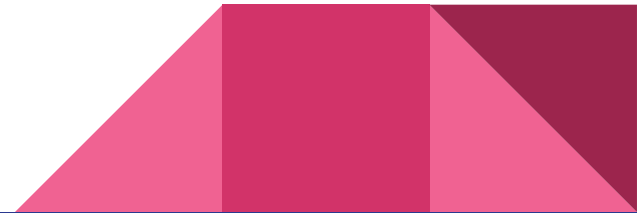
# Kimochi



Mental Health Supports



Thank you!





**Renfrew County  
Catholic District  
School Board**

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Pembroke, Ontario  
K8A 5P1  
1-800-267-0191  
(613) 735-1031  
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*...as an inclusive Catholic  
educational community, we  
are called to express our  
mission as church, to pass  
on the Good News of Jesus  
Christ, to make it relevant in  
the world today, and to be  
the hope for the future.*

January 13, 2022

Honorable Stephen Lecce  
Ministry of Education  
Mowat Block, 900 Bay Street  
Toronto, ON, M7A 1L2

Honorable Stephen Lecce,

We, the Renfrew County Catholic District School Board (RCCDSB) Special Education Advisory Committee (SEAC), are writing to share our common concerns expressed by the Algoma District School Board (ADSB), Durham District School Board (DDSB), and Waterloo Region District School Board (WRDSB) SEACs in regard to Online Learning Supports and Universal Design for Learning in provincial online learning resources and the platforms used to access these resources.

We are deeply concerned about our students who do not have convenient access to wireless connections, as all areas in Renfrew County do not have the same access and resources. As such, it is our request that you commit to ensuring that all online and/or learning courses must be consistently maintained with enabled links and resources that meet accessibility standards (such as closed captioning, etc.).

While schools are opening back up to in-school to an uncertain future, and virtual needs may diminish school populations, we acknowledge that on-line learning may become the best choice for some students, and that their learning experience is as worthy of proper resources that adhere to the universal design for learning as their in-school peers. The pandemic has shown gaps in our provinces online learning resources and an opportunity to invest in our students' educational access.

We appreciate your time and consideration of this request for action.

Sincerely,

Pat O'Grady  
Chair, Special Education Advisory Committee  
Renfrew County Catholic District School Board

Cc: Chairs of all Ontario Special Education Advisory Committees

February 3, 2022

Hon. Stephen Lecce, Minister of Education

Ministry of Education

15<sup>th</sup> Floor, 438 University Ave.

Toronto, Ontario M5G 2K8

Dear Minister Lecce,

**Re: Special Incidence Portion Claim Funding**

I am writing to you on behalf of the members of Durham District School Board's (DDSB) Special Education Advisory Committee (SEAC). Our SEAC includes eight parent associations, who represent thousands of families in Durham Region.

In the spring of 2018, the previous government announced an increase to the Special Incidence Portion (SIP) claim funding of \$11,016.00, bringing that funding amount up to \$38,016.00 per student from the previous funding amount of \$27,000.00. On August 24, 2018, after school board budgets were prepared and approved, the Ministry announced that that increase would be clawed back to \$28,518.00, bringing the net increase to \$1,518.00 per student.

SEACs across the province were dismayed by the Ministry of Education decision to claw back that increase given that the true costs of supporting a student with a SIP claim are significantly higher than that amount. For example, the average cost, including salary and benefits, for an Educational Assistant is \$58,870. A student who requires 2 plus Educational Assistants to support their learning needs would be at a cost of \$117,740 plus. The Ministry of Education's SIP amount covers approximately 24.2 percent of the cost to support a student with significant learning needs. The DDSB covers the remaining 75.9 percent of the cost from other Special Education and operational grants.

The budget gap at the DDSB between Special Education revenues and expenditures for the last three years has averaged 5.6%. This currently school year alone, the DDSB allocated \$6,699,588 more than was given in Special Education Grants to Special Education services. Some of the money the DDSB uses to fund this gap is the Local Priorities Funding, which is not funding that is guaranteed to be received annually from the Province.

Our SEAC has previously expressed our concerns that the amount the Ministry of Education provides for the Special Incidence Portion (SIP) is inadequate. The claw back of the SIP increase announced on August 24, 2018, along with the reallocation to the Special Education Per Pupil Amount resulted in a net decrease in funding, further increasing the DDSB's Special Education deficit. As the Auditor General highlighted in 2017, the Ministry of Education's "[f]unding formula uses out-of-date benchmarks and is due for a comprehensive external review." Our SEAC is extremely concerned by the direction funding for special education is taking, leaving our most vulnerable children further at risk.



## Durham District School Board

400 Taunton Road East, Whitby, Ontario L1R 2K6

Phone: 905-666-5500; Toll Free: 1-800-265-3968

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Inadequate funding of Special Education at the DDSB puts our most vulnerable children at risk by cutting the services that they need to be successful. Our entire system is strained when the DDSB takes revenues from other areas to meet its statutory commitment to children accessing Special Education services.

We urge the Minister to evaluate the true costs associated with SIP claims to support our students and increase funding accordingly. We further request, once again, that the Special Education funding model be reviewed and changed to accurately reflect the increasing and more complex needs of students with special needs.

Sincerely,

A handwritten signature in black ink that reads "Eva Kyriakides".

Eva Kyriakides

SEAC Chair

Durham District School Board

cc: Chairs of Ontario Special Education Advisory Committees  
Hon. Rod Phillips, MPP  
Hon. Marit Stiles, MPP  
Hon. Kathleen Wynne, MPP

**FIREFLY**  
KCDSB SEAC update  
February 18, 2022

- Entry to School:
  - Currently we have 4 children who have received invites, 3 are eligible and registered with FIREFLY to begin services in March. The current students are all 3 year olds and registered to start JK with schools in KPDSB and RRDSB
  - KCDSB will be a partner in this program if there are any students from their schools registered
- Neurodiversity Celebration Week', which takes place this year March 21-27. As an agency working with 'neurodivergent' individuals, we think it would be beneficial for our clients and communities to start participating in this initiative. The plan is to hopefully be able to offer virtual presentations for different age groups at schools. More communication to come.
- Recruiting for dietician to expand our abilities to best support clients with complex feeding problems and support clients with eating disorders.
- Very short staffed for SLP services – please be patient while we recruit. Waitlists are long and growing. We have some communication assistants in place to help the situation.





## Kenora Catholic District School Board

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SEAC Report  
By Special Education Coordinator

<b>SUBJECT:</b>	Special Education Coordinator's Report
<b>DATE:</b>	Friday, February 18, 2022
<b>PREPARED FOR:</b>	Special Education Advisory Committee
<b>AGENDA AREA:</b>	Public Session
<b>PREPARED BY:</b>	Andrea Batters, Special Education Coordinator

Marnie Buffett and I attended the **Best Start Network - Regional Transition to School Partners** meeting which took place on Tuesday, February 8. TTS partners aim to build authentic relationships between sending agencies, school teams, and families to ensure that children with special education needs have the best possible transition to school. During this meeting, participants discussed updates to the **How Does Learning Happen For Your Child? (HDLHFYC)** document that was reviewed with the group. Proposed revisions included a 'you know your child best page'. The goal of the document is to support positive transitions to school for children with individualized learning needs. As we enter this period of [Kindergarten Registration](#) everyone is excited to prepare to welcome our new KCDSB learners, who will be entering school for the first time this fall!

The **winter Regional Special Education Committee (RSEC) meeting** will be taking place on Thursday, February 24. Presentations and discussions will include:

- A **Ministry Special Education Update** by Claudine Munroe, Director, Special Education / Success for All Branch;
- A **School Mental Health Ontario** overview of local school mental health trends, issues and a portal tour by Joan Kantola & Ashley Hendy;
- A **Special Education and the Law** presentation and discussion by Gillian Tuck Kutarna, LLP, Miller Thomson Legal Firm, and
- A **Northern Adjustment (Funding) Discussion and Update** from Rick Boisvert & Sylvia Parker.