



Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with community and family.

INAUGURAL BOARD MEETING

November 15, 2022

By order of the Presiding Officer, the Inaugural meeting of the Kenora Catholic District School Board will be held on **TUESDAY, November 15, 2022**, in the boardroom at 7:00 p.m.

AGENDA

1. **OPENING PRAYER**

2. **ROLL CALL**

3. **COMMITTEE OF THE WHOLE**

4. **DECLARATIONS OF PECUNIARY INTEREST**

5. **CONSIDERATION AND APPROVAL OF THE AGENDA**

Recommendation:

THAT the agenda be approved as presented/amended.

6. **ELECTIONS RETURNS**

7. **DECLARATIONS AND OATHS OF ALLEGIANCE (P. 1)**

8. **REPORT OF THE NOMINATIONS COMMITTEE**

Recommendation:

THAT the Board accept the report of the Nomination Committee as presented.

9. **SELECTION OF SCRUTINEER**

Recommendation:

THAT Alison Smith and Jamey Robertson be appointed scrutineers in the event an election by ballot is required.

10. **ELECTION OF CHAIRPERSON**

11. **ELECTION OF VICE-CHAIRPERSON**

12. **BALLOTS**

Recommendation:

THAT all ballots be destroyed.



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INAUGURAL BOARD MEETING

November 15, 2022

13. **PRESENTATION OF THE GAVEL AND OPENING REMARKS**

14. **CONFIRMATION OF MINUTES (P. 2)**

Recommendation:

THAT the minutes of the meeting of the Kenora Catholic District School Board of October 18, 2022, be approved as circulated/amended.

15. **BUSINESS ARISING FROM THE MINUTES**

16. **DELEGATIONS AND PRESENTATIONS**

16.1 Greetings from the Schools

16.1.1 St. John Paul II School – **Tammy Bush**

16.1.2 École Ste. Marguerite Bourgeoys – **Hilary Aitken**

16.1.3 St. Louis Living Arts School – **Maureen Frankcom**

16.1.4 St. John School – **Corinna Glazier**

16.1.5 St. Thomas Aquinas High School – **Kylie Hughes**

16.1.6 Ontario English Catholic Teachers' Association – **Leanne Davidson**

16.1.7 Ontario Public Service Employees Union – **Jennifer Cameron**

16.2 Student Trustee Report

17. **POLICY GOVERNANCE:**

17.1 **Approval of Minutes**

17.2 **Policy**

17.3 **Personnel**

17.3.1 Resignation of Trish Edie – **Jeffrey White**

Recommendation:

THAT the Board approve the resignation of Trish Edie for the purposes of retirement effective December 31, 2022, with regret.

17.3.2 Resignation of Janice Sparkman – **Paul Landry**

Recommendation:

THAT the Board approve the resignation of Janice Sparkman for the purposes of retirement effective December 31, 2022, with regret.

17.4 **Property**

17.5 **Finance**



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November 15, 2022

17.6 **Program**

17.6.1 2021 – 2022 EQAO Results – **Jamey Robertson (P. 8)**

17.7 **Negotiations**

17.8 **Other**

17.8.1 Appointment of Statutory Committee Members – **Teresa Gallik (P. 16)**

17.8.2 Appointment of Special Education Advisory Committee Members

Recommendation:

THAT the Kenora Catholic District School Board appoint Marie Lundin as Trustee Representative on the Special Education Advisory Committee.

Recommendation:

THAT the Kenora Catholic District School Board appoint Erica Murray as the representative for the Kenora Association for Community Living on the Special Education Advisory Committee.

Recommendation:

THAT the Kenora Catholic District School Board appoint Joel Willet as the representative for FireFly on the Special Education Advisory Committee.

Recommendation:

THAT the Kenora Catholic District School Board appoint Shirley Jette as the representative and Jennifer Parsons as the alternate for Harmony Centre for Community Living on the Special Education Advisory Committee.

Recommendation:

THAT the Kenora Catholic District School Board appoint Anne Sweeney, Diane Vanderzande and Dianne Griffiths as members at large on the Special Education Advisory Committee.

17.8.3 Appointment of Internal Audit Committee Members

Recommendation:

THAT the Kenora Catholic District School Board appoint Lorne Temple and Paul Landry as Trustee Representatives on the Internal Audit Committee effective immediately.

17.8.4 Appointment of Catholic Parent Involvement Committee Member

Recommendation:

THAT the Kenora Catholic District School Board appoint Derek Favreau and Angela Bishop as Trustee Representative on the Catholic Parent Involvement Committee effective immediately.



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INAUGURAL BOARD MEETING

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17.8.5 Appointment of Student Disciplinary Committee Members

Recommendation:

THAT the Kenora Catholic District School Board appoint all Trustee being Teresa Gallik, Paul Landry, Jeffrey White, Angela Bishop, Lorne Temple, Derek Favreau, and Marie Lundin as Trustee Representatives on the Student Disciplinary Committee.

17.8.6 Supervised Alternative Learning Committee

Recommendation:

THAT the Kenora Catholic District School Board appoint all Trustee being Teresa Gallik, Paul Landry, Jeffrey White, Angela Bishop, Lorne Temple, Derek Favreau, and Marie Lundin as Trustee Representatives on the Supervised Alternative Learning Committee.

18. COMMITTEE OF THE WHOLE

19. UNFINISHED BUSINESS

20. NEW BUSINESS

21. INFORMATION

22. FUTURE MEETINGS

POLICY GOVERNANCE MEETINGS

~~December 5, 2022~~ Special Board Meeting

January 3, 2023

February 7, 2023

SPECIAL BOARD MEETINGS

December 5, 2022, at 6:00 PM

REGULAR BOARD MEETINGS

November 15, 2022 (Inaugural Board Meeting)

December 13, 2022 (Christmas Tea at 6:00 PM)

January 17, 2023

February 21, 2023

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, February 15, 2023, at 11:30 AM

Wednesday, May 10, 2023, at 11:30 AM

Tuesday, June 6 School Council & Catholic Parent Involvement Committee Report at 5:00 PM



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INAUGURAL BOARD MEETING

November 15, 2022

SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, November 18 at 1:30 PM

Friday, December 9 at 1:30 PM

Friday, January 20 at 1:30 PM

Friday, February 17 at 1:30 PM

SCHOOL COUNCIL MEETINGS

St. Louis Living Arts School – November 14 at 6:30 PM

St. John School – November 15 at 6:00 PM

St. John Paull II School – November 16 at 6:00 PM

St. Thomas Aquinas High School – November 21 at 7:00 PM

École Ste-Marguerite Bourgeoys – November 30 at 7:00 PM

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA Virtual Training on Robert’s Rules of Order on November 23 at 5:30 PM

OCSTA Virtual Training on Conflict of Interest on November 30 at 5:30 PM

OCSTA Catholic Trustees Seminar January 20 – 21, in Toronto

OCSTA Annual General Meeting and Conference – April 27 – 29, in Toronto

ICE Symposium On the Way/En Chemin: Adult Faith Formation in Catholic Education – May 9-10, Toronto (Director and Chair)

CCSTA 2023 Annual General Meeting – Rooted in Faith – June 1 – 3 in Saskatoon

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2022	School Board Estimates for 2022–23
November 15, 2022	School Board Financial Statements for 2021–22
December 15, 2022	School Board Revised Estimates for 2022–23
May 15, 2023	School Board Financial Report for September 1, 2022 to March 31, 2023

23. **COMMITTEE OF THE WHOLE**

24. **ADJOURNMENT**

Recommendation:

THAT the meeting adjourn at _____ p.m.



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SOLEMN DECLARATION

1. I solemnly declare that I am not disqualified under any Act from being a member of the Kenora Catholic District School Board.
2. I solemnly declare that I will truly, faithfully, impartially, and to the best of my ability execute the office of trustee, and that I have not received and will not receive any payment or reward or promise thereof for the exercise of any partiality or malversation or other undue execution of the said office and that I will disclose any pecuniary interest, direct or indirect, as required by and in accordance with the *Municipal Conflict of Interest Act*.

Declared before me at Kenora
in the Province of Ontario,
this 15th day of November 2022.

.....
(signature of Trustee)

.....
(Signature of the Secretary of the Board)
Mrs. Nicole Kurtz, or other otherized Person
before whom the declaration is made

OATH OF ALLEGIANCE TO THE KING

I swear that I will be faithful and bear true allegiance to His Majesty the King in right of Ontario.

Declared before me at Kenora
in the Province of Ontario,
this 15th day of November 2022

.....
(Signature of Trustee)

.....
(Signature of the Secretary of the Board)
Mrs. Nicole Kurtz, or other otherized Person
before whom the declaration is made



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REGULAR BOARD MEETING ² Meeting Report October 18, 2022



MEETING DATE:	October 18, 2022
LOCATION OF MEETING:	Catholic Education Center
SUBJECT OF MEETING:	Regular Board Meeting
CHAIR:	Teresa Gallik
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	7:00 p.m. – 7:52 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AS	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business, Facilities and Planning Services
3.	EF	<input type="checkbox"/>	Elizabeth Favreau	Student Trustee
4.	FB	<input checked="" type="checkbox"/>	Frank Bastone	Trustee
5.	JP	<input checked="" type="checkbox"/>	Joshua Pitt	Student Trustee
6.	JR	<input checked="" type="checkbox"/>	Jamey Robertson	Superintendent of Education
7.	JW	<input checked="" type="checkbox"/>	Jeffrey White	Trustee
8.	MF	<input checked="" type="checkbox"/>	Mike Favreau	Vice Chair
9.	NK	<input checked="" type="checkbox"/>	Nicole Kurtz	Director of Education
10.	PL	<input checked="" type="checkbox"/>	Paul Landry	Trustee
11.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
12.	VB	<input checked="" type="checkbox"/>	Vaughn Blab	Trustee
13.	ZK	<input checked="" type="checkbox"/>	Zhaawan Kavanaugh	Student Trustee

- OPENING PRAYER** – Dean Woodbeck, Chaplain opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – All Trustees were present, and student Trustee Elizabeth Favreau was noted as absent with regret.



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REGULAR BOARD MEETING³ Meeting Report October 18, 2022



3. COMMITTEE OF THE WHOLE

Motion #083 Moved by Paul Landry
Seconded by Vaughn Blab

Recommendation:

THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.

Carried.

4. DECLARATIONS OF PECUNIARY INTEREST - NIL

5. CONSIDERATION AND APPROVAL OF THE AGENDA

Motion #084 Moved by Mike Favreau
Seconded by Frank Bastone

Recommendation:

THAT the agenda be approved as presented.

Carried.

6. CONFIRMATION OF MINUTES

Motion #085 Moved by Anne Sweeney
Seconded by Vaughn Blab

Recommendation:

THAT the minutes of the Regular Board Meeting of the Kenora Catholic District School Board of September 20, 2022, be approved as circulated.

Carried.

7. BUSINESS ARISING FROM THE MINUTES

8. DELEGATIONS AND PRESENTATIONS

8.1 Spirit Bears Initiative – **A. Cox and S. Tom**

Shelly Tom, First Nation, Métis and Inuit Education Coordinator and Alecia Cox, Jordan's Principle Navigator presented the Spirit Bears Initiative that will be introduced in Kenora Catholic schools.

8.2 Student Trustee Report – **E. Favreau, Z. Kavanaugh, and J. Pitt**

Student Trustees reported on the spiritual, humanitarian, sports, arts and academics activities happening at St. Thomas Aquinas High School.



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REGULAR BOARD MEETING ⁴

Meeting Report

October 18, 2022



8.3 Special Presentation to Outgoing Trustees – **T. Gallik and N. Kurtz**

Chair Gallik and Director Nicole Kurtz made a special presentation to the outgoing Trustees – Mike Favreau, Frank Bastone, Vaughn Blab and Anne Sweeney to recognize their contributions to Catholic education and years of service as Kenora Catholic District School Board Trustees. The outgoing Trustees represent over 62 years of combined service in their roles.

10. POLICY GOVERNANCE

10.1 Approval of Minutes

Motion #086 Moved by Vaughn Blab
Seconded by Mike Favreau

Recommendation:

THAT the report of the Policy Governance Committee meeting of October 4, 2022, be approved as circulated.

Carried.

10.2 Policy

10.2.1 Policy #3 – Director of Education Job Descriptions – **N. Kurtz**

Motion #087 Moved by Anne Sweeney
Seconded by Frank Bastone

Recommendation:

THAT the Board accept the revisions to Policy #3 – Role of the Director of Education effective immediately.

Carried.

10.3 Personnel

10.4 Property

10.5 Finance

10.6 Program

10.6.1 2022 – 2023 Class Size Report - **A. Smith**

Alison Smith, Superintendent of Business, Facilities and Planning Services provided a report on the 2022 – 2023 Class Size Report, identifying that the Board is compliant with the Ministry of Education, Ontario Regulation 132/12 Primary Class Size Legislation in all areas.



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REGULAR BOARD MEETING ⁵

Meeting Report

October 18, 2022



10.7 Negotiations

10.8 Other

10.8.1 OCSTA 2022 Fall Regional Meeting Report – **T. Gallik**

Teresa Gallik provided a report on the OCSTA 2022 Fall Regional Meeting.

10.8.2 Special Education Advisory Committee Report for September 2022 – **A. Sweeney**

Trustee Anne Sweeney provided a report on the Special Education Advisory Committee Meeting of September 23, 2022. Sweeney provided an overview of the highlights of the meeting and noted that the SEAC committee is seeking members.

11. COMMITTEE OF THE WHOLE

Motion #088 Moved by Mike Favreau
Seconded by Vaughn Blab

Recommendation:

THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.

Carried.

12. UNFINISHED BUSINESS

13. NEW BUSINESS

14. INFORMATION

15. FUTURE MEETINGS

POLICY GOVERNANCE MEETINGS

~~November 1, 2022 cancelled~~

~~December 5, 2022 Special Board Meeting~~

January 3, 2023

February 7, 2023

SPECIAL BOARD MEETINGS

December 5, 2022, at 6:00 PM

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REGULAR BOARD MEETING ⁶ Meeting Report October 18, 2022



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SPECIAL EDUCATION ADVISORY COMMITTEE

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SCHOOL COUNCIL MEETINGS

St. John Paull II School – September 13 at 6:00 PM

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TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

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REGULAR BOARD MEETING
Meeting Report
October 18, 2022



16. **COMMITTEE OF THE WHOLE**

17. **ADJOURNMENT**

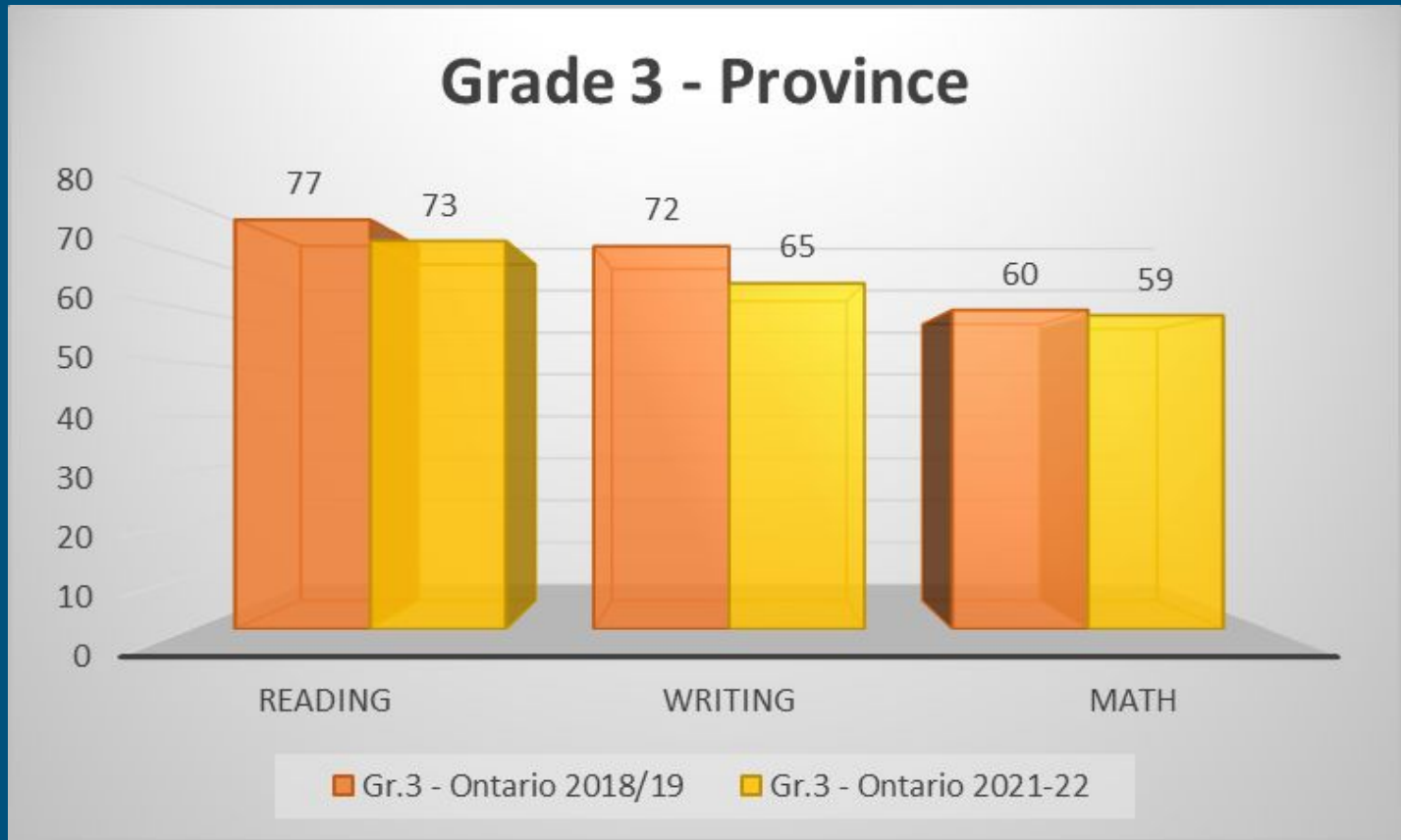
Motion #089 Moved by Jeffrey White
Seconded by Frank Bastone
Recommendation:
THAT the meeting adjourn at 7:52 p.m.

Carried.

Chairperson

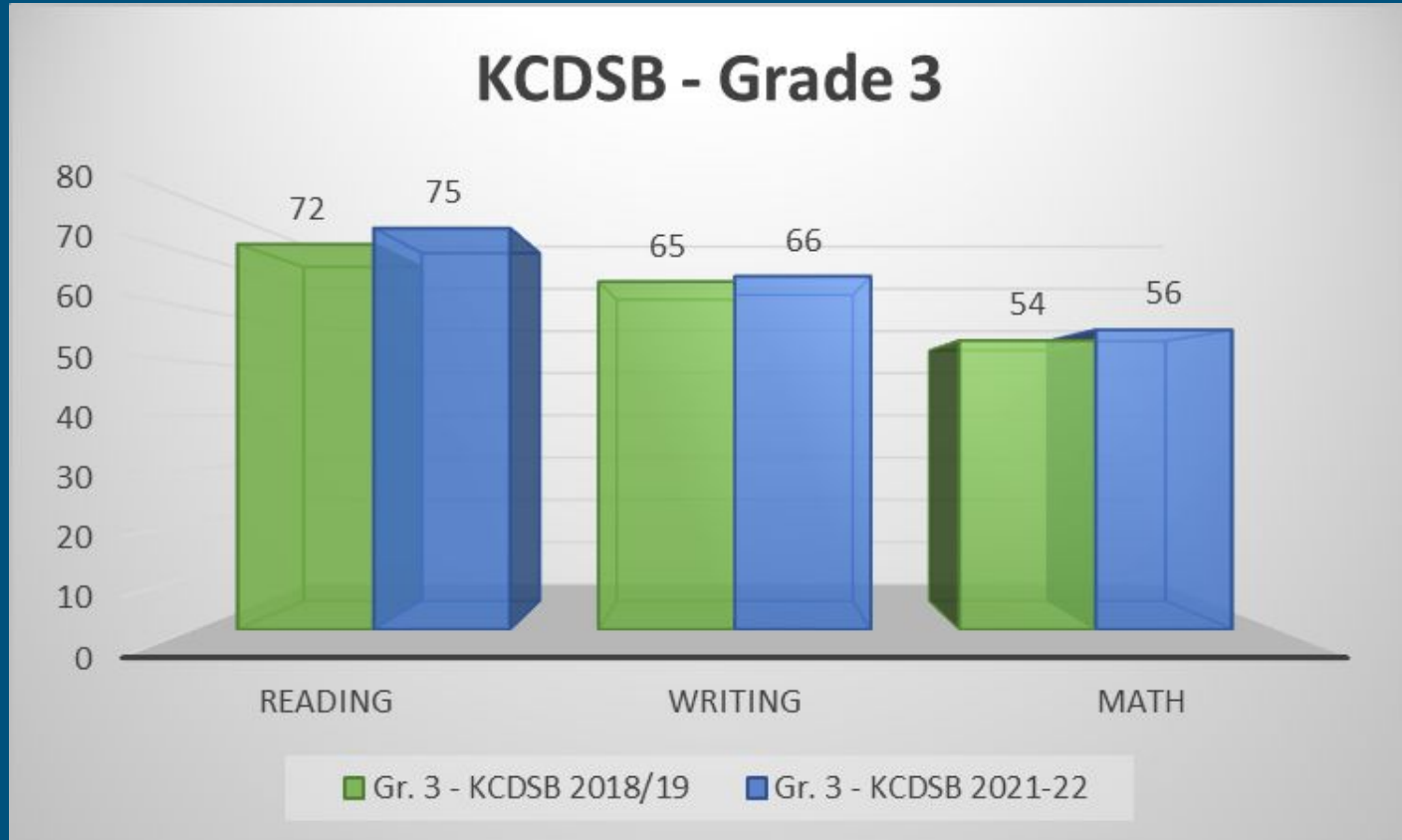
Secretary / Treasurer

The Province - Grade 3

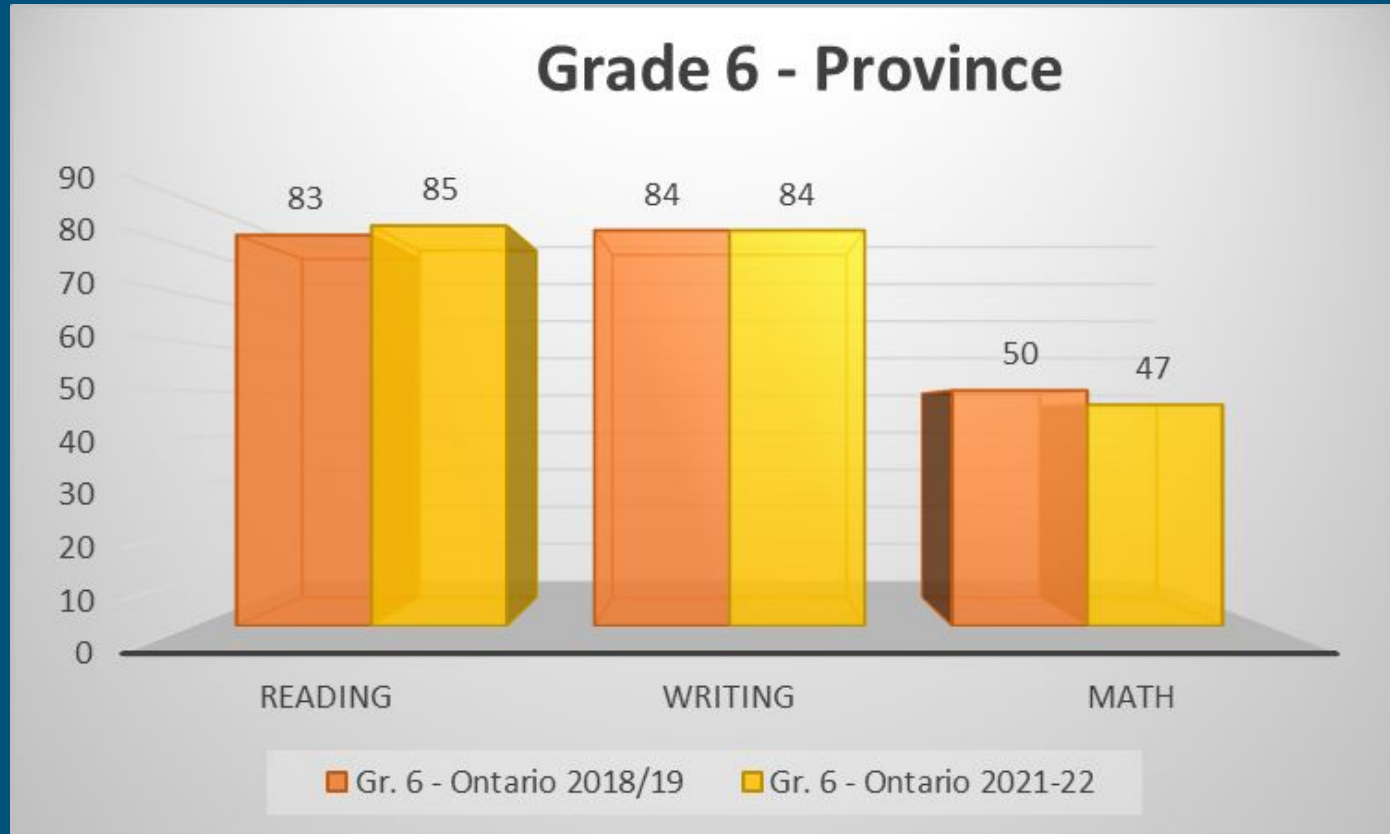


KCDSB - Grade 3

- Increase of 3% in Reading
- Increase of 1% in Writing
- Increase of 2% in Math
- Above Province in Reading and Writing, 3% below in Math

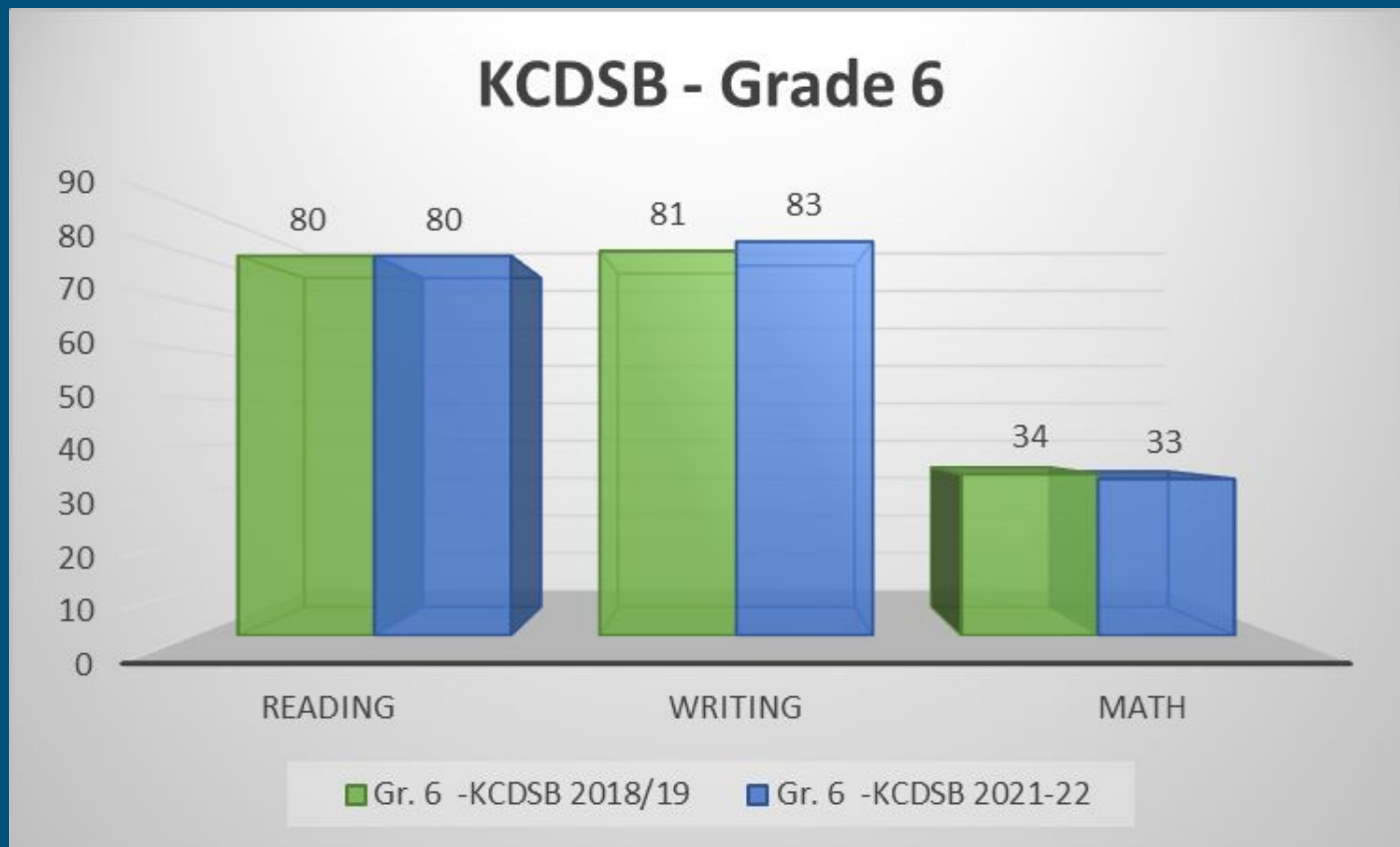


The Province - Grade 6



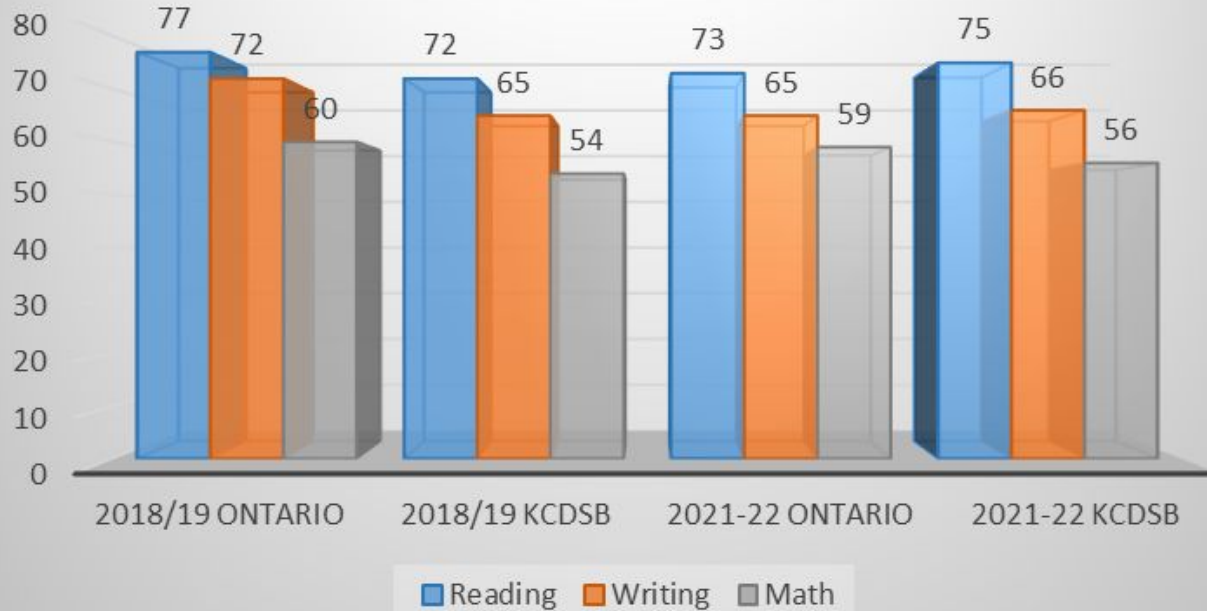
KCDSB - Grade 6

- No +/- in Reading
- Increase of 2% in Writing
- Decrease of 1% in Math
- Below Province in all 3 subject areas



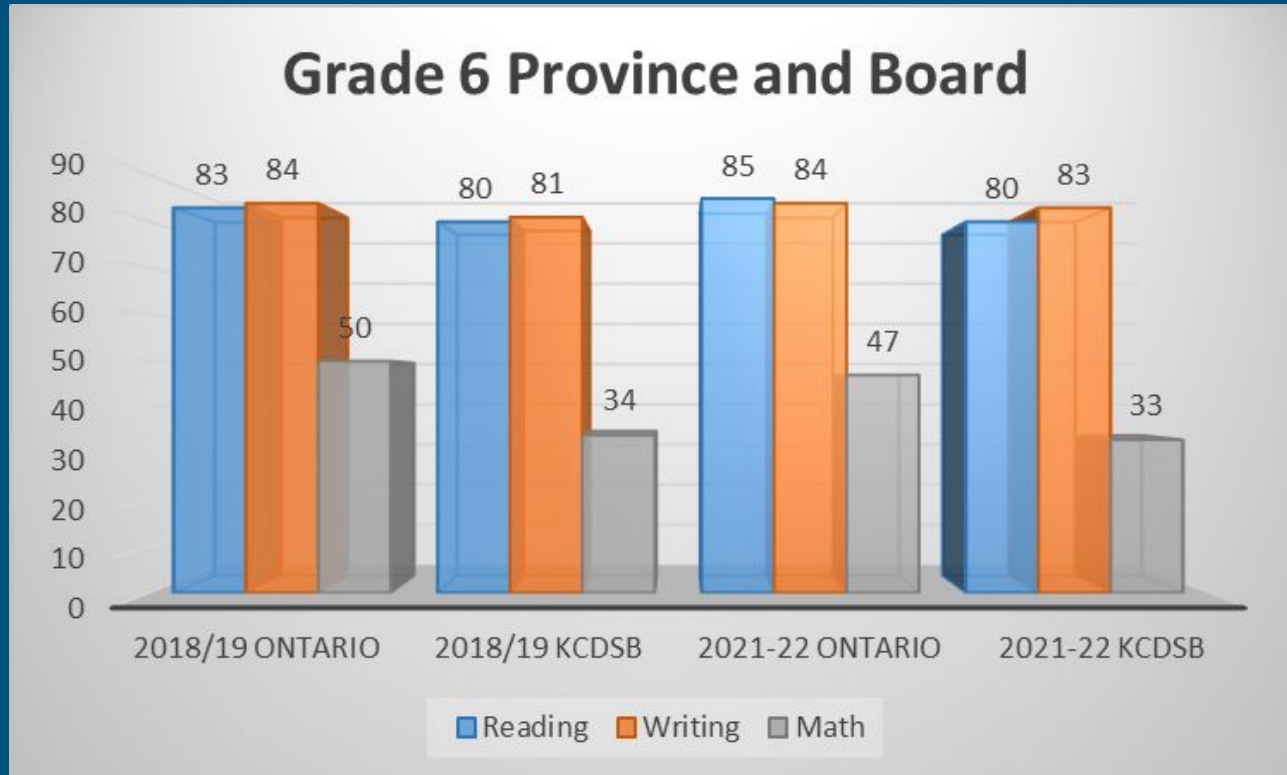
Elementary Summary - Grade 3

Grade 3 Province and Board



- Increases in 4 of 6 Elementary subject areas
- Decrease of 1% in Grade 6 Math

Elementary Summary - Grade 6

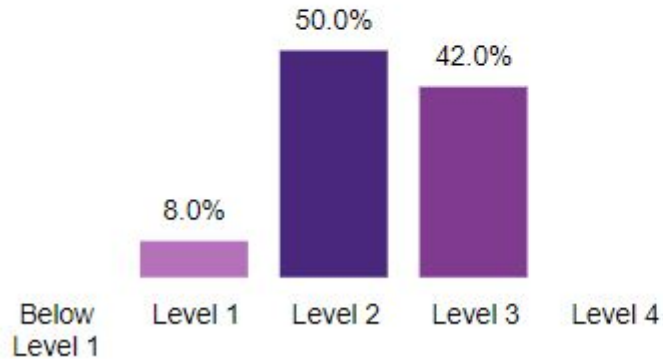


Grade 9 Math (Destreamed)

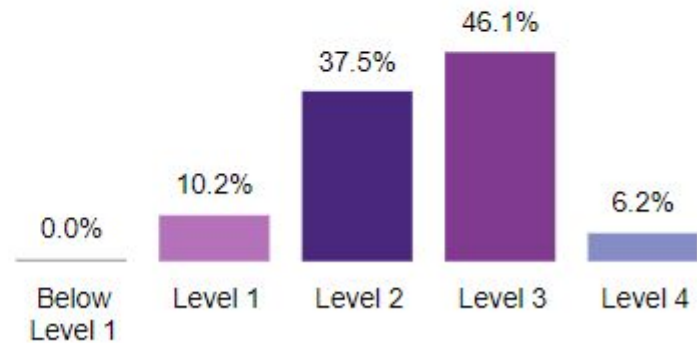
42% of Grade 9 students met the provincial standard in mathematics (47% of Grade 9 Applied and 91% of Academic students met the provincial standard in 2018-19).

52% of Grade 9 students met the provincial standard in mathematics (75% met the standard in 2018-2019, when academic and applied results for that year are combined).

Results by Achievement at Board Level



Results by Achievement at Provincial Level



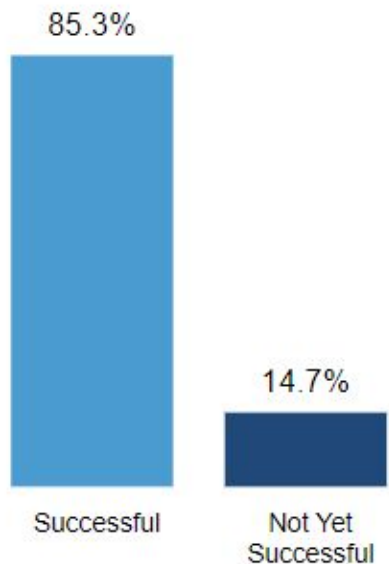
Grade 10 English (OSSLT)

15

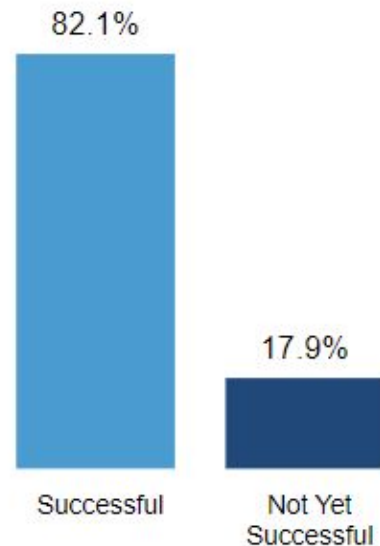
An increase of 3%

An increase of 2%

Results by Achievement at Board Level



Results by Achievement at Provincial Level



COMMITTEES OF THE BOARD

2022 Committee Listing

Teresa Gallik	Paul Landry	Marie Lundin	Derek Favreau	Lorne Temple	Jeffrey White	Angela Bishop
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STATUTORY COMMITTEES

	Teresa Gallik	Paul Landry	Marie Lundin	Derek Favreau	Lorne Temple	Jeffrey White	Angela Bishop
Internal Audit Committee		X			X		
Parent Involvement Committee				X			X
Special Education Advisory Committee			X				
Student Disciplinary Committee	X	X	X	X	X	X	X
Supervised Alternative Learning Committee	X	X	X	X	X	X	X

STANDING COMMITTEES OF THE BOARD

	Teresa Gallik	Paul Landry	Marie Lundin	Derek Favreau	Lorne Temple	Jeffrey White	Angela Bishop
Board/Government Relations Committee							
Diocesan Trustees' Association Committee							
First Nations, Métis, and Inuit Advisory Committee							
Joint Occupational Health and Safety Committee							
Liaison with Priests Committee							
Multi-Year Strategic Planning Committee							
Transportation Committee							

Note: Standing Committees to be determined in January 2023

ADHOC COMMITTEES

Director's Review Committee							
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COMMITTEES OF THE BOARD

Statutory Committees

Definition: Statutory committees are specifically required by legislation.

Internal Audit Committee

The purpose of the Audit Committee is to assist the board of trustees to oversee and objectively assess the performance of the organization, its management and its auditors. Two (2) trustees are members of this committee. See Policy 10: Committees of the Board, for more detail.

Parent Involvement Committee (CPIC)

The Parent Involvement Committee is an advisory group that is a direct link between parents and the Director of Education and trustees. The focus is on items that affect or involve multiple or all schools. This is a parent led committee and the chair/co-chairs are parents. The Director of Education and one (1) trustee are also members. This committee meets four (4) times a year. See Policy 10: Committees of the Board, for more detail.

Special Education Advisory Committee

The Special Education Advisory Committee (SEAC) is composed of one (1) trustee and representatives of organizations dedicated to furthering the interests and needs of exceptional children and adults. The SEAC has the responsibility to make recommendations to the board in respect of any matter affecting the establishment, development and delivery of special education programs and services within the board. The SEAC participates in the annual review of the board's special education plan and the board's budget process and financial statements. The committee meets once a month during the school year. See Policy 10: Committees of the Board, for more detail.

Student Disciplinary Committee (Minimum of 3 trustees)

The Student Disciplinary Committee acts on behalf of the school board to make the decision on the expulsion of a student of the Kenora Catholic District School Board. This committee consists of a minimum of three (3) trustees. The committee meets as necessary. See Policy 10: Committees of the Board, for more detail.



COMMITTEES OF THE BOARD

Supervised Alternative Learning Committee (SALEP)

The Supervised Alternative Learning Committee considers applications made on behalf of students of at least fourteen years of age up to the age of school leaving. The purpose of supervised alternative learning is to provide pupils who have significant difficulties with regular attendance at school with an alternative learning experience and individualized plan to enable the pupil to progress towards obtaining an Ontario secondary school diploma or achieving his or her other education and life goals. This committee consists of a minimum of one (1) trustee. The committee meets as necessary. See Policy 10: Committees of the Board, for more detail.

Standing Committees

Definition: Standing committees are established to assist the board with work of an ongoing or recurring nature.

Board/Government Relations Committee

This committee has the responsibility to foster positive relationships between local, provincial and federal government and the board. One (1) trustee sits on this committee with the chair and vice-chair. The committee meets as needed. See Policy 10: Committees of the Board, for more detail.

Diocesan Trustees Association Committee

This is an external committee chaired by the Bishop. This committee functions to facilitate the exchange of information on matters of mutual concern and/or to discuss possible agreements between the board and other organizations. One (1) trustee sits on this committee. This committee meets as requested by the Bishop. See Policy 11: Board Representatives, for more detail.



COMMITTEES OF THE BOARD

First Nations, Métis and Inuit Advisory Committee

The FNMI Committee functions to foster excellence in programs and services. The mandate of the Advisory Council on First Nation, Métis and Inuit Education is to make recommendations to the Board relating to the Catholic education of First Nation, Métis and Inuit students. This committee meets four (4) times a year. One (1) trustee sits on this committee. See Policy 17: Advisory Council on First Nation, Métis and Inuit Education, for more detail.

Joint Occupational Health and Safety Committee

The representatives are responsible for implementing safe work practices, reviewing health and safety procedures and identify safety issues. The Joint Occupational Health and Safety Committee meets a minimum of five times per year. One (1) trustee sits on this committee. See Procedures Section 600: Health and Safety Procedures for the Board, for more detail.

Liaison with Priests Committee

This committee functions to facilitate the exchange of information on matters of mutual concern and/or to discuss possible agreements between the board and our parishes. The chair and vice-chair sit on this committee along with all other trustees as needed. This committee meets as necessary.

Multi-Year Strategic Planning Committee

This committee provides leadership and direction for the board's Multi Year Strategic Plan. The board is responsible to direct the development of a multi-year plan that is a plan spanning three or more school years. The committee meets as needed. The chair and vice-chair sit on this committee with the Director of Education and other board staff as necessary. See Multi Year Strategic Planning: Supplementary Resources for School Board Trustees (2017), for more details.

Transportation Committee

This is an external committee chaired by staff of the Northwest Student Services Consortium who are responsible for school bus transportation throughout Northwestern Ontario. This committee functions to facilitate the exchange of information on matters of mutual concern and/or to discuss possible agreements between the board and other organizations. One (1) trustee sits on this committee. This committee meets as requested by the Northwest Student Services Consortium.



COMMITTEES OF THE BOARD

Ad Hoc Committees

Definition: The board may appoint ad hoc committees to deal with specific tasks. An ad hoc committee serves only until the task is completed, at which time the committee is disbanded.

Director's Review Committee

The Director's Review Committee works to provide an evaluation for the director of education. committee serves only until the task is completed; at which time the committee is disbanded. A new committee is set when this evaluation is needed. The chair or designate) and vice-chair (or designate) and one Trustee form this committee. See Policy 10: Committees of the Board, for more detail.

