



Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with community and family.

Board Meeting Agenda



By order of the Chair, Teresa Gallik, the regular meeting of the Kenora Catholic District School Board will be held **Tuesday, December 19, 2023**, at the Catholic Education Centre and virtually via Microsoft Teams. The Committee of the Whole meeting will commence at 6:00 p.m. **The public meeting will commence at 7:00 p.m.**

AGENDA

1. **OPENING PRAYER**

2. **ROLL CALL**

3. **COMMITTEE OF THE WHOLE**

THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.

4. **DECLARATIONS OF PECUNIARY INTEREST**

5. **CONSIDERATION AND APPROVAL OF THE AGENDA**

Recommendation:

THAT the agenda be approved as presented/amended.

6. **CONFIRMATION OF MINUTES**

Recommendation: (P. 1)

THAT the minutes of the Regular Board Meeting of the Kenora Catholic District School Board of November 15, 2023, be approved as circulated/amended.

Recommendation: (P. 9)

THAT the minutes of the Special Board Meeting of the Kenora Catholic District School Board of December 5, 2023, be approved as circulated/amended.

7. **BUSINESS ARISING FROM THE MINUTES**

8. **DELEGATIONS AND PRESENTATIONS**

8.1 Education Services: Northern Studies – **Dean Demers (P. 12)**

8.2 Education Services: Leader of Experiential Learning – **Cindy Melenchenko (P. 47)**

8.3 Student Trustee Report – **Joshua Pitt, Jesse Peterson, and Benjamin Favreau**



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Board Meeting Agenda



9. POLICY GOVERNANCE

9.1 Approval of Minutes

Recommendation: (P. 55)

THAT the report of the Policy Governance Committee meeting of December 5, 2023, be approved as circulated.

9.2 Policy

9.2.1 Policy #22 – Finance, Consulting, and Capital – **N. Kurtz (P. 60)**

Recommendation:

THAT the Board approve the revisions to Policy #22 – Finance, Consulting and Capital effective immediately.

9.3 Personnel

9.4 Property

9.5 Finance

9.5.1 2022 – 2023 Internal Audit Committee Report – **Alison Smith (P. 62)**

Recommendation:

THAT the Board accept the 2022 – 2023 Internal Audit Committee Report as presented.

9.5.2 2023 – 2024 Revised Estimates – **Alison Smith**

Recommendation:

That the Board approve the 2023 – 2024 Revised Estimates as presented.

9.6 Program

9.7 Negotiations

9.8 Other



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Board Meeting Agenda



10. **COMMITTEE OF THE WHOLE**

Recommendation:

THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.

11. **UNFINISHED BUSINESS**

12. **NEW BUSINESS**

13. **INFORMATION**

14. **FUTURE MEETINGS**

15. **FUTURE MEETINGS**

POLICY GOVERNANCE MEETINGS

January 9, 2023 (Chair: Derek Favreau)

February 6, 2023 (Chair: Marie Lundin)

March 5, 2023 (Chair: Angela Bishop)

SPECIAL BOARD MEETINGS

NIL

REGULAR BOARD MEETINGS

Tuesday, December 19

Tuesday, January 16

Tuesday, February 20

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, December 6, at 11:30 AM

Wednesday, February 7, at 11:30 AM

Wednesday, May 15, at 11:30 AM

Tuesday, June 4 School Council & Catholic Parent Involvement Committee Report at 5:00 PM

SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, December 8 at 1:30 PM

Friday, January 12 at 1:30 PM

Friday, February 16 at 1:30 PM



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Board Meeting Agenda



INTERNAL AUDIT COMMITTEE MEETINGS

SCHOOL COUNCIL MEETINGS

- École Ste-Marguerite Bourgeoys – No Meeting in January
- St. John Paul II School – January 17 at 6:00 PM
- St. John School – January 23 at 6:00 PM
- St. Louis Living Arts School – January 25 at 6:30 PM
- St. Thomas Aquinas High School – April 15 at 7:00 PM

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

- OCSTA 2024 Catholic Trustees’ Seminar, January 19 – 20 in Toronto
- OCSTA 2024 Annual General Meeting and Conference, May 2 – 4, in Niagara Falls
- CCSTA 2024 AGM and Convention May 30 – June 1 in Calgary

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Date	Description
June 30, 2023	School Board Estimates for 2023 – 2024
November 15, 2023	School Board Financial Statements for 2022 – 2023
December 15, 2023	School Board Revised Estimates for 2023 – 2024
May 15, 2024	School Board Financial Report for September 1, 2023, to March 31, 2024

16. ADJOURNMENT

Recommendation:

THAT the meeting adjourn at _____ p.m.



Kenora Catholic District School Board

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REGULAR BOARD MEETING ¹ Meeting Report November 15, 2023



MEETING DATE:	November 15, 2023
LOCATION OF MEETING:	Catholic Education Centre
SUBJECT OF MEETING:	Regular Board Meeting
CHAIR:	Director Nicole Kurtz
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	7:00 p.m. – 7:34 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business, Facilities, and Planning Services
2.	AB	<input checked="" type="checkbox"/>	Angela Bishop	Trustee
3.	BF	<input type="checkbox"/>	Benjamim Favreau	Student Trustee
4.	DF	<input checked="" type="checkbox"/>	Derek Favreau	Trustee
5.	JR	<input checked="" type="checkbox"/>	Jamey Robertson	Superintendent of Education
6.	JW	<input type="checkbox"/>	Jeffrey White	Trustee
7.	JP	<input checked="" type="checkbox"/>	Jesse Peterson	Student Trustee
8.	JP	<input checked="" type="checkbox"/>	Joshua Pitt	Student Trustee
9.	LT	<input checked="" type="checkbox"/>	Lorne Temple	Trustee
10.	ML	<input checked="" type="checkbox"/>	Marie Lundin	Trustee
11.	NK	<input checked="" type="checkbox"/>	Nicole Kurtz	Director of Education
12.	PL	<input checked="" type="checkbox"/>	Paul Landry	Vice Chair
13.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair

AGENDA

- OPENING PRAYER** - The meeting was opened with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – Trustee Jeffrey White and Student Trustee Benjamin Favreau were noted as absent with regret.
- DECLARATIONS OF PECUNIARY INTEREST - NIL**



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REGULAR BOARD MEETING ² Meeting Report November 15, 2023



4. CONSIDERATION AND APPROVAL OF THE AGENDA

Motion #30 Moved by Paul Landry
Seconded by Marie Lundine
Recommendation:
THAT the agenda be approved as presented.

Carried.

5. REPORT OF THE NOMINATIONS COMMITTEE

The Nominations Committee comprised of Trustee Marie Lundin and Director Nicole Kurtz, reported that there is one nomination for the position of Chair being Teresa Gallik and one nomination for the position of Vice Chair being Paul Landry.

Motion #031 Moved by Lorne Temple
Seconded by Angela Bishop
Recommendation:
THAT the Board accept the report of the Nominations Committee as presented.

Carried.

6. SELECTION OF SCRUTINEERS

Motion #032 Moved by Teresa Gallik
Seconded by Paul Landry
Recommendation:
THAT Superintendents Alison Smith and Jamey Robertson be appointed scrutineers in the event an election by ballot is required.

Carried.

7. ELECTION OF CHAIRPERSON

Nicole Kurtz submitted Teresa Gallik's name for the position of Chairperson. Kurtz then called for further nominations from the floor three times. Hearing none, Kurtz declared nominations closed and Teresa Gallik was acclaimed as Chairperson.

8. ELECTION OF VICE CHAIRPERSON

Nicole Kurtz submitted Paul Landry's name for the position of Vice Chairperson. Kurtz then called for further nominations from the floor three times. Hearing none, Kurtz declared nominations closed and Paul Landry was acclaimed as Vice Chairperson.



Kenora Catholic District School Board

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REGULAR BOARD MEETING ³

Meeting Report

November 15, 2023



9. BALLOTS – N/A

Motion #033 Moved by
Seconded by
Recommendation:
THAT all ballots be destroyed.

Carried.

10. PRESENTATION OF THE GAVEL AND OPENING REMARKS

Nicole Kurtz offered her congratulations to both Teresa Gallik and Paul Landry and then presented the gavel to Teresa Gallik who assumed the role of Chairperson.

Teresa Gallik accepted the gavel as the Chairperson of the Kenora Catholic District School Board. In her acceptance speech, Gallik thanked fellow Trustees for their confidence in allowing her to serve another term as Chairperson.

11. CONFIRMATION OF MINUTES

Motion #34 Moved by Derek Favreau
Seconded by Paul Landry
Recommendation:
THAT the minutes of the Regular Board Meeting of the Kenora Catholic District School Board of October 17, 2023, be approved as circulated.

Carried.

Motion #35 Moved by Lorne Temple
Seconded by Angela Bishop
Recommendation:
THAT the minutes of the Special Board Meeting of November 7, 2023, of the Kenora Catholic District School Board be approved as circulated.

Carried.

12. BUSINESS ARISING FROM THE MINUTES



Kenora Catholic District School Board

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REGULAR BOARD MEETING ⁴

Meeting Report

November 15, 2023



13. DELEGATIONS AND PRESENTATIONS

13.1 Greetings from Principals and Unions

Principal Hilary Aitken and Darlene Literovich provided greetings on behalf of their associations. An Ontario Public Service Employees Union representative was not present.

13.1.1 Kenora Catholic DSB Principals – **Hilary Aitken**

13.1.2 Ontario English Catholic Teachers Association – **Darlene Literovich**

13.1.3 Ontario Public Service Employees Union – **Greetings**

13.2 Student Trustee Report

The Student Trustees provided a report on the activities and accomplishments that happened at St. Thomas Aquinas High School. The report covered the annual Christmas concert, and tryouts for the junior band, and in academics, students in Grade 10 are preparing for the Ontario Secondary School Literacy Test. In sports, the Girls' basketball team is preparing for playoffs, while the hockey season is underway.

Remembrance Day was observed with various activities, while 'Rock your Mocks' day promoted cultural awareness. The Interac club is involved in preparing a Christmas float and providing community service opportunities for students.

14. POLICY GOVERNANCE

14.1 Approval of Minutes

Motion #36 Moved by Marie Lundin

Seconded by Derek Favreau

Recommendation:

THAT the report of the Policy Governance Committee meeting of November 7, 2023, be approved as circulated.

Carried.

14.2 Policy

14.2.1 Policy #20 – Delegations to the Board – **N. Kurtz**

Motion #37 Moved by Lorne Temple

Seconded by Paul Landry

Recommendation:

THAT the Board approve the revisions to Policy #20 – Delegations to the Board effective immediately.

Carried.



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REGULAR BOARD MEETING ⁵

Meeting Report

November 15, 2023



14.3 Personnel

14.3.1 Leave of Absence for Jeffrey White – **Teresa Gallik**

Motion #38 Moved by Derek Favreau

Seconded by Marie Lundin

Recommendation:

THAT the Board grant Trustee Jeffrey White a leave of absence, effective November 20, 2023, to January 31, 2024, for personal reasons with regret.

Carried.

14.3.2 Resignation of Jacqueline Rivard – **Marie Lundin**

Trustee Marie Lundin shared information regarding Jacqueline Rivard's tenure at the Kenora Catholic District School Board, highlighting achievements.

Motion #39 Moved by Marie Lundin

Seconded by Angela Bishop

Recommendation:

THAT the Board accept the resignation of Jacqueline Rivard for the purpose of retirement effective December 31, 2023, with regret.

Carried.

14.4 Property

14.5 Finance

14.6 Program

14.6.1 2024 – 2025 School Year Calendar Consultation – **N. Kurtz**

Director Nicole Kurtz provided Trustees with a review of two calendar options for the 2024 – 2025 School Year Calendar. The calendars are available for consultation in committees of the Board. The community consultation will begin on January 8 and run until January 19.

14.7 Negotiations



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REGULAR BOARD MEETING ⁶

Meeting Report

November 15, 2023



14.8 Other

14.8.1 Appointment of Special Education Advisory Committee Members – **M. Lundin**

Motion #40 Moved by Lorne Temple

Seconded by Derek Favreau

Recommendation:

THAT the Kenora Catholic District School Board appoint Lina O'Connor as Representative for the Kenora Association for Community Living and Leah Bailey as the alternate, on the Special Education Advisory Committee.

Carried.

Motion #41 Moved by Marie Lundin

Seconded by Angela Bishop

Recommendation:

THAT the Kenora Catholic District School Board appoint Jennifer Parsons as the Alternate Representative for the Harmony Center for Community Living in Red Lake, on the Special Education Advisory Committee.

Carried.

15. UNFINISHED BUSINESS

16. NEW BUSINESS

17. INFORMATION

18. FUTURE MEETINGS

19. FUTURE MEETINGS

POLICY GOVERNANCE MEETINGS

December 5, 2023 (Chair: Lorne Temple)

January 9, 2024 (Chair: Derek Favreau)

February 6, 2024 (Chair: Marie Lundin)

SPECIAL BOARD MEETINGS

NIL

REGULAR BOARD MEETINGS

Monday, November 20 (Annual Board Meeting)

Tuesday, December 19

Tuesday, January 16



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REGULAR BOARD MEETING ⁷

Meeting Report
November 15, 2023



CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, December 6, at 11:30 AM

Wednesday, February 7, at 11:30 AM

Wednesday, May 15, at 11:30 AM

Tuesday, June 4 School Council & Catholic Parent Involvement Committee Report at 5:00 PM

SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, November 17 at 1:30 PM

Friday, December 8 at 1:30 PM

Friday, January 12 at 1:30 PM

Friday, February 16 at 1:30 PM

INTERNAL AUDIT COMMITTEE MEETINGS

Monday, November 20 at 4:00 PM

SCHOOL COUNCIL MEETINGS

St. John Paul II School – October 11 at 7:00 PM

St. John School – October 24 at 6:00 PM

École Ste-Marguerite Bourgeoys – October 18 at 5:00 PM

St. Louis Living Arts School – November 15 at 5:30 PM

St. Thomas Aquinas High School – November 20 at 6:00 PM

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA Faith Formation & Professional Development for KCDSB – December 8 – 9 in Kenora

OCSTA 2024 Catholic Trustees' Seminar, January 19 – 20 in Toronto

OCSTA 2024 Annual General Meeting and Conference, May 2 – 4, in Niagara Falls

CCSTA 2024 AGM and Convention May 30 – June 1 in Calgary

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Date	Description
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November 15, 2023	School Board Financial Statements for 2022 – 2023
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REGULAR BOARD MEETING

Meeting Report

November 15, 2023



20. ADJOURNMENT

Motion #42 Moved by Paul Landry
Seconded by Lorne Temple
Recommendation:
THAT the meeting adjourn at 7:34 p.m.

Carried.

Chairperson

Secretary / Treasurer



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SPECIAL BOARD MEETING ⁹

Meeting Report

December 5, 2023



MEETING DATE:	December 5, 2023
LOCATION OF MEETING:	Catholic Education Centre
SUBJECT OF MEETING:	Regular Board Meeting
CHAIR:	Teresa Gallik
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	5:00 PM

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business, Facilities, and Planning Services
2.	AB	<input checked="" type="checkbox"/>	Angela Bishop	Trustee
3.	DF	<input checked="" type="checkbox"/>	Derek Favreau	Trustee
4.	JR	<input checked="" type="checkbox"/>	Jamey Robertson	Superintendent of Education
5.	JW	<input type="checkbox"/>	Jeffrey White	Trustee
6.	LT	<input checked="" type="checkbox"/>	Lorne Temple	Trustee
7.	ML	<input checked="" type="checkbox"/>	Marie Lundin	Trustee
8.	NK	<input checked="" type="checkbox"/>	Nicole Kurtz	Director of Education
9.	PL	<input checked="" type="checkbox"/>	Paul Landry	Vice Chair
10.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair

AGENDA

1. **OPENING PRAYER** - Lorne Temple opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.

2. **ROLL CALL** – Trustee Jeffrey White was noted as absent with regret.

3. COMMITTEE OF THE WHOLE

Motion #043 Moved by Paul Landry
Seconded by Derek Favreau

Recommendation:

THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.

Carried.

4. DECLARATIONS OF PECUNIARY INTEREST - NIL



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SPECIAL BOARD MEETING

Meeting Report

December 5, 2023



5. CONSIDERATION AND APPROVAL OF AGENDA

Motion #044 Moved by Angela Bishop
Seconded by Marie Lundin
Recommendation:
THAT the agenda be approved as presented.

Carried.

6. CONFIRMATION OF MINUTES

7. BUSINESS ARISING FROM THE MINUTES

8. DELEGATIONS AND PRESENTATIONS

9. POLICY GOVERNANCE:

9.1 Approval of Minutes

9.2 Policy

9.3 Personnel

9.4 Property

9.5 Finance

9.5.1 2022 – 2023 Audited Financial Statements – **BDO Canada and Alison Smith**

Jennifer Pyzer-Whetter of BDO Canada LLP provided a report on the Board's 2022 – 2023 Audited Financial Statements. For the year ending August 31, 2023, the Board has an annual deficit of \$2,188,929 million and an accumulated surplus of \$3,265,595.

The Board is not within the 1% compliance with Ministry of Education legislation and will be implementing a deficit recovery plan.

Motion #45 Moved by Lorne Temple
Seconded by Paul Landry
Recommendation:
THAT the Board approve the 2022 – 2023 Audited Financial Statements as presented.

Carried.

9.6 Program

9.8 Negotiations



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SPECIAL BOARD MEETING

Meeting Report

December 5, 2023



9.9 Other

10. COMMITTEE OF THE WHOLE

Motion #046 Moved by Paul Landry
Seconded by Lorne Temple

Recommendation:

THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.

Carried.

11. UNFINISHED BUSINESS

12. NEW BUSINESS

13. INFORMATION

14. FUTURE MEETINGS

15. ADJOURNMENT

Motion #047 Moved by Derek Favreau
Seconded by Marie Lundin

Recommendation:

THAT the meeting adjourn at 5:46 p.m.

Carried.

Chairperson

Secretary / Treasurer



**NORTHERN STUDIES
FIRST NATIONS, METIS
INUITS PROGRAM**

- The Northern Studies; First Nations Metis Inuit program develops an understanding of the Cultural significance in our area, helping to shape and build bonds and relationships of all peoples of all nations.
- This is demonstrated through extra-curricular activities done in co-ordination with local organizations. Hands on learning of harvesting and preparing wild meat, the celebrations of the seasons, cultural medicines, building shelters, transportation etc, all while learning Respect and the other Grandfather Teachings.

Tobacco and the importance of the Circle are demonstrated

14





It begins with a Healthy Lifestyle!



What we do!

- This program demonstrates techniques to students; that have been used traditionally over time, and passed down for generations, for thousands of years.
- Done in combination with the the Teachings provided by the Elder(s) and supported by my knowledge of the outdoors. I try to teach the way of the land and make sure I encompass the learnings I have gained working with Wauzhushk Onigum Nation, 38B Reserve .
- Elders in our surrounding communities maintain these traditions and share their knowledge with the Grade 4 and 5 students in our system.
- Community organizations such as the Metis Council, Treaty 3 and others; aid in the programming.

The Drum is Revered



The importance and significance of the drum(s) and prayer in our teachings!¹⁸



Students get close and engage



Traditional ways, Traditional values!

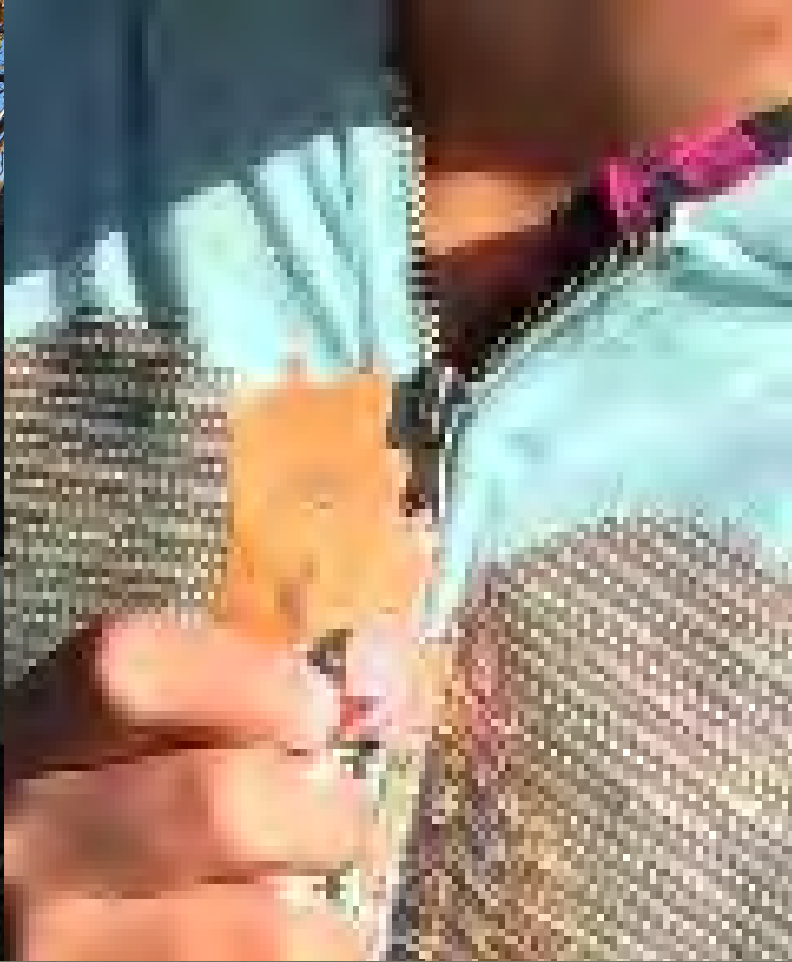


Hands on, Experiential Learning

21



Respect is the Foundation of our Teachings.²³



Food is prepared and shared for all!





The open fire!!

Everyone has an opportunity to prepare and cook the game meats, bannock and other staples.

Do you notice the Cedar on the table?

25

It was also on the drum in previous pictures! We learn the meaning and importance of these traditions.



As a Community we Learn and Grow



Surviving in the Cold.



Modern vs Traditional



The wonder of the Willow branch!







Weaving the willow creates the strength.



We prepare for the cold with what ³³
Nature provides for us.



Teamwork



Through play we gain knowledge in the skills needed to hunt and survive.³⁴



Learning without realizing it!



Even the cold is fun!



The language bowl gives students an opportunity to demonstrate knowledge

37



Nature always provides

38





I wanted to be the poster boy for Doritos!!!

40



The Youth and Elder Center hosts most⁴¹ of our lessons.



Students have opportunities to ask ⁴² questions, touch and learn.





Just because
someone says it is
impossible,

It doesn't mean we
don't at least try!

New skills for survival.



The journey down this path of learning⁴⁵
continues as we aim to further our skills!



My goal: Grow this course, while I continue to grow in my knowledge,. Help the students that I work with increase their awareness, understanding and appreciation for the land on which we live.

QUESTIONS???



Leader of Experiential Learning

Cindy Melenchenko

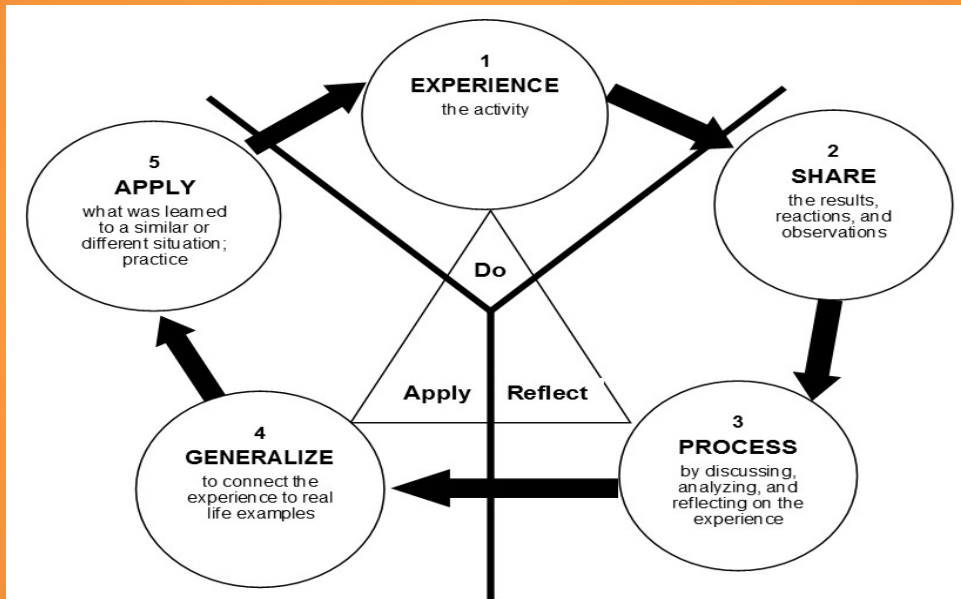
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in Catholic Education*

www.kcdsb.on.ca

Give me the wild children
with their bare feet and
sparkling eyes. The restless,
churning climbers. The wild
ones using their outside
voices, singing all the way
home. Give me the wonder-filled,
glorious mess makers
dreaming of mountains
& mud, aching to run through
a field of stars.

- nicollette sonder

fb / wilderchild



<https://training-wheels.com/the-experiential-cycle/>

Experiential learning occurs when a person engages (DO) in some activity, looks back (REFLECT) at the activity critically, and thinks of some useful insight from the reflection, and puts the result to work (APPLY) through a change in behavior.

What LEL will do for you - helping you experience LIFE!

50

STUDENTS:

Help discover and answer the questions:

Who am I? What are my Opportunities? Who do I want to become? What is my Plan?

Support student academic pathway choice through career related experiences

STAFF:

Design and deliver effective professional learning to various audiences &

Connect you with community guest speakers & community career exploration

PARENTS:

Ideas, suggestions and opportunities to help parents support child through YELLS

Ambulance/Paramedic Human Library Beyond the Experience

SJP Legacy
Project
with
STAHS



Small Business and Business Management themed

DYNAMIC DIRECTIONS

Career Fair
Feb. 5
1:00-3:00PM

A graphic featuring several colorful arrows pointing in different directions (up, down, left, right, and diagonally) and other shapes like a square and a cloud. The background is lined paper.

Experiences



Community Connections



THANK YOU TO ALL THE LOCAL BUSINESSES

All Nations Health Partners
Aston Minerals Ltd.

- BDO Canada LLP
- C.J. Edwards & Son Ltd.
- Canadian Armed Forces
- City of Kenora
- CMHA Kenora Branch
- Confederation College
- FIREFLY
- Grand Council Treaty #3
- Halo Hair Studio
- Hometown Law North
- IISD - Experimental Lakes
- Kenora Catholic District School Board
- Kenora Correctional Centre
- Kenora Airport Authority
- Kenora Association for Community Living
- Kenora Fire and Emergency Services
- Kenora Optometry Clinic
- Kenora Physiotherapy
- Kipper Mechanical LTD
- Lake of the Woods District Hospital
- Lake of the Woods District Stewardship Association
- Little Oak Wellness
- MAG Aerospace Canada
- McMunn & Yates Building Supplies
- Ministry of Natural Resources
- Northwest Business Centre
- Northwestern Health Unit
- Ontario Youth Apprenticeship Program
- Ontario Provincial Police
- Ornge
- Riverview Industries
- Robertson Construction
- Seven Generations Education Institute
- Shae Gander Psychotherapy
- Shaw Spotlight
- Shewchuk Ormiston LLP
- Shield Power & Fibre
- Sierra Construction
- Sunset Country Family Health
- Treaty Three Police Services
- Weyerhaeuser
- WOLFE Inc.






KCDSB Elder Isobel White sharing teachings about Trapping.



St. John School + Grades 5 & 6
Red Lake
Stations of the Cross
Carpentry Project
March 2022



St. John Paul School
St. Louis Living Arts School
Living Stations of the Cross

xello

Home About Me Explore Plans

Hey **Cindy!**

0% All Lessons Grade 7

Learning Styles [Resume](#) 5%

Discover Learning Pathways 0%

About Me Explore Options Goals & Plans

Matchmaker Careers My Goals and Plans

Personality Style Schools

Mission Complete Programs

Learning Style Saved Options

Assignments

You're off the hook! Nothing to see here yet.

XELLO & Finding
your HEART Career





Kenora Catholic District School Board

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POLICY GOVERNANCE COMMITTEE December 5, 2023



MEETING DATE:	December 5, 2023
LOCATION OF MEETING:	Catholic Education Centre
SUBJECT OF MEETING:	Policy Governance Committee Meeting
CHAIR:	Lorne Temple
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	6:00 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AB	<input checked="" type="checkbox"/>	Angela Bishop	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business, Facilities, and Planning Services
3.	DF	<input checked="" type="checkbox"/>	Derek Favreau	Trustee
4.	DH	<input checked="" type="checkbox"/>	Nicole Kurtz	Director of Education
5.	JR	<input checked="" type="checkbox"/>	Jamey Robertson	Superintendent of Education
6.	JW	<input type="checkbox"/>	Jeffrey White	Trustee
7.	LT	<input checked="" type="checkbox"/>	Lorne Temple	Trustee
8.	ML	<input checked="" type="checkbox"/>	Marie Lundin	Trustee
9.	PL	<input checked="" type="checkbox"/>	Paul Landry	Vice Chair
10.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair

AGENDA

- CALL TO ORDER** – Trustee Lorne Temple called the meeting to order at 6:00 PM.
- OPENING PRAYER** – The meeting was opened with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – Trustee Jeffrey White was noted as absent with regret.
- DECLARATIONS OF PECUNIARY INTEREST - NIL**
- APPROVAL OF AGENDA** – The agenda was approved as amended with the addition of item 7.7.7 OCSTA 94 Annual General Meeting and Conference.



Kenora Catholic District School Board

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POLICY GOVERNANCE COMMITTEE December 5, 2023



6. PRESENTATIONS/DELEGATIONS

7. PRESENTATIONS AND REPORTS

7.1 Policy

7.1.1 Policy #22: Finance, Consulting, and Capital – **N. Kurtz and A. Smith**

Director Nicole Kurtz provided an overview of the proposed revisions to Policy #22: Finance, Consulting, and Capital. The Trustees accepted the revisions as presented. The policy will be brought forward to the December Board Meeting for approval.

7.2 Personnel

7.2.1 Monthly Director's Report – **N. Kurtz**

Director Nicole Kurtz provided a Director's Report of the initiatives, activities, and priorities that happened in the month of November. The presentation highlighted the implementation of School-Day an online payments and permission process, the ratification of the OPSEU Collective Agreement, the 2024 – 2025 school year calendar consultation and an updated Student Discipline Procedure.

Kurtz also talked about the positive impact that keynote speakers Connor Flanagan and Kevin Lamoureux had on staff at the November 27 professional development day. Flanagan led staff in an inspirational session exploring the many ways God influences our lives while Lamoureux's session focused on the legacy of the impact of trauma on students from residential schools as well as the role we have in the truth and reconciliation journey.

7.3 Property

7.4 Finance

7.5 Program

7.5.1 2024 – 2025 School Year Calendar – **N. Kurtz**

Nicole Kurtz provided an update on the 2024 – 2025 school year calendar consultation process. The Regional School Year Calendar committee will be releasing two calendars for community consultation on January 8, 2024, and the consultation will run until January 19, 2024.

7.6 Negotiations

7.7 Other

7.7.1 Quorum and 15 Minute Rule – **T. Gallik and N. Kurtz**

Teresa Gallik informed the Board of Trustees that regardless of any members taking leaves of absence, the minimum number of members required for a quorum is still four. She further stated that this quorum must be met within 15 minutes of the scheduled start of a board meeting for it to commence. If this requirement is not fulfilled within the 15-minute timeframe, the meeting must be postponed and a new date set.



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- 7.7.2 OCSTA Trustee Retreat & Professional Development Session Dec 8/9 **N. Kurtz**
Nicole Kurtz presented the trustees with an overview of the agenda, along with detailed information pertaining to the forthcoming Trustee Retreat and Professional Development session. This event, scheduled for the 8th and 9th of December, is set to be conducted by representatives from the Ontario Catholic School Trustees' Association.
- 7.7.3 OCSTA 2024 Trustee Professional Development Seminar for Jan 19/20 **N. Kurtz & T. Gallik**
Nicole Kurtz presented the trustees with information about the upcoming 2024 Trustee Professional Development session. Trustees Paul Landry, Teresa Gallik, and Angela Bishop, along with Director Nicole Kurtz are scheduled for this event.
- 7.7.4 2024 Trustee Twins – **N. Kurtz**
Trustees were provided with a 2024 Trustee Twinning Report identifying which Trustees will be paired with each school. Trustees are asked to attend school activities and school council meetings to strengthen connections and facilitate communication between the Board and the school communities. The trustees accepted the report as presented, which will be published to the Board website and emailed to Principals.
- 7.7.5 2024 Committees of the Board – **N. Kurtz**
The Trustees received the 2024 Committees of the Board report, which details the specific committees on which each Trustee is currently serving. Following a thorough review, the Trustees collectively decided to maintain the existing composition of committee representation, opting for no changes at this time.
- 7.7.6 2024 Policy Governance Committee Chairs – **N. Kurtz**
The Trustees received the 2024 schedule of Policy Governance Committee Chairs. The schedule was accepted as presented with no changes at this time.
- 7.7.7 OCSTA 94th Annual General Meeting and Conference in May – **N. Kurtz**
Trustees were provided with the agenda and travel package for the OCSTA 94th Annual General Meeting and Conference scheduled for May 2 – 4 in Niagara Falls. Director Nicole Kurtz, along with Trustees Teresa Gallik, Paul Landy, Marie Lundin, Derek Favreau, and Jeffrey White are scheduled to attend this conference.

8. **UNFINISHED BUSINESS**

9. **CORRESPONDENCE**

10. **NEW BUSINESS**



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11. INFORMATION

11.10 Christmas Celebration Schedules – N. Kurtz

The trustees received a comprehensive schedule detailing the Christmas celebrations and Masses across the Kenora Catholic District School Board. They were advised to refer to the KCDSB App for the most up-to-date information regarding the dates and times of these events as they are subject to change.

12. FUTURE MEETINGS

POLICY GOVERNANCE MEETINGS

December 5, 2023 (Chair: Lorne Temple)

January 9, 2023 (Chair: Derek Favreau)

February 6, 2023 (Chair: Marie Lundin)

SPECIAL BOARD MEETINGS

NIL

REGULAR BOARD MEETINGS

Tuesday, December 19

Tuesday, January 16

Tuesday, February 20

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, December 6, at 11:30 AM

Wednesday, February 7, at 11:30 AM

Wednesday, May 15, at 11:30 AM

Tuesday, June 4 School Council & Catholic Parent Involvement Committee Report at 5:00 PM

SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, December 8 at 1:30 PM

Friday, January 12 at 1:30 PM

Friday, February 16 at 1:30 PM

INTERNAL AUDIT COMMITTEE MEETINGS

Tuesday, December 5 at 4:00 PM

SCHOOL COUNCIL MEETINGS

École Ste-Marguerite Bourgeoys – No Meeting in December

St. John Paul II School – January 17 at 6:00 PM

St. John School – January 23 at 6:00 PM

St. Louis Living Arts School – January 25 at 6:30 PM

St. Thomas Aquinas High School – April 15 at 7:00 PM



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POLICY GOVERNANCE COMMITTEE December 5, 2023



TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

- OCSTA Faith Formation and Professional Development for KCDSB – December 8 – 9
- OCSTA 2024 Catholic Trustees’ Seminar, January 19 – 20 in Toronto
- OCSTA 2024 Annual General Meeting and Conference, May 2 – 4, in Niagara Falls
- CCSTA 2024 AGM and Convention May 30 – June 1 in Calgary

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Date	Description
June 30, 2023	School Board Estimates for 2023 – 2024
November 15, 2023	School Board Financial Statements for 2022 – 2023
December 15, 2023	School Board Revised Estimates for 2023 – 2024
May 15, 2024	School Board Financial Report for September 1, 2023, to March 31, 2024

- 13. **ADJOURNMENT** – The meeting adjourned at 6:45 p.m.

Chairperson

Secretary / Treasurer



KENORA CATHOLIC DISTRICT SCHOOL BOARD

Policy 22: Finance, Consulting and Capital

The Kenora Catholic District School Board is committed to achieving the optimum value in the expenditure of public funds and protecting the Board from liability, while maintaining accountability standards and public trust.

This policy directs the procurement of goods and services through a process that ensures efficiency, transparency, financial control, quality, and best value in order to contribute to excellence in Catholic education at the Kenora Catholic District School Board.

1. Guidelines

- 1.1. The Kenora Catholic District School Board shall approve a budget each year that supports the overall goals, priorities, strategic directions and accountability measures established by the Board.
- 1.2. Effective and efficient financial management practices will ensure the prudent use of the Board's fiscal and tangible capital assets.
- 1.3. Providing financial stewardship requires taking care of the Board's financial resources and ensuring they are used for the purpose intended.
- 1.4. The Board recognizes a commitment to purchasing goods and services essential to the delivery of education; acknowledges that the selection of these goods and services be undertaken through a well-managed and controlled purchasing process and recognizes that competitive bidding yields the best value for these goods and services.
- 1.5. ~~As a means~~ To mitigate risk, the Board supports the Broader Public Sector Supply Chain Code of Ethics and commits to compliance with Federal, Provincial and Municipal Acts and regulations without qualification or evasion.
- 1.6. Where possible, the Board supports the concept of centralized purchasing as a means of obtaining maximum value for each dollar spent.
- 1.7. The Board supports consistent processes and expectations for working with suppliers and vendors, enhancing relationships.
- 1.8. The Board will maintain a competitive purchasing process by requiring compliance with the practices established in Administrative Procedure 512: Purchasing.
- 1.9. All Board staff and Trustees will ensure that the procurement of goods and services are in compliance with all applicable Board policies and procedures, and all applicable Federal, Provincial and Municipal Acts and regulations pertaining to public procurement.

2. Finance

- 2.1 The Board shall by resolution authorize the Treasurer to borrow from time to time from chartered banks in accordance with the provisions of the Education Act.
- 2.2 The Treasurer with the approval of the Board, may invest surplus monies with chartered banks on a temporary basis at the best available interest rates and shall report same to the board.

3. Consulting

- 3.1 All new matters requiring the services of a professional consultant or consulting firm must be made in accordance with Administrative Procedure #512 - Purchasing.

4. Capital

- 4.1 The Board of Trustees will review and approve the Capital Plan annually in accordance with Administrative Procedure 516: Capital Project and Facility Improvement Planning.
- 4.2 All capital purchases of ~~\$500,000 or more~~, over **\$1,000,000**, or at the discretion of the Superintendent of Business, ~~Services,~~ **Facilities & Planning Services**, will be brought forward to the Board for approval prior to an appointment being made.

References:

[Broader Public Sector Supply Chain Code of Ethics](#)

Other References:

AP 512: Purchasing

AP 516: Capital Project and Facility Improvement Planning

Approval Date: June 2006

Date of Latest Review: June 2022, **December 2023**

Date of Latest Revision: June 2022, **December 2023**



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**Annual Report
Annual Report to the Board of Trustees and
Forwarded to the Ministry of Education
For the year ended August 31, 2023**

District School Board Name: Kenora Catholic District School Board

Fiscal Year: 2022-2023

Re: Annual audit committee report to the Ministry of Education as per Ontario Regulation 361/10

During the 2022-2023 fiscal year, the following internal audits were completed by August 31, 2023.

- Repairs and Maintenance
- School Generated Funds
- Cyber Security
- Performance Appraisal Audit
- Data Management and Backup

Based on the internal audit plan, we are not expecting any enrolment audits to be performed.

Dec 4/23
Date

J. Mallik
Signature on behalf of Paul Landry

Audit Committee Chair
Title